

corporate interests.

2. Eligibility Criteria

2.1 The Applicant must fulfil the minimum eligibility criteria enumerated below. Supporting documents as prescribed below need to be attached with the proposal.

S L	Basic Requirement	Specific Requirements	Documents Required
1.	Legal Entity	The applicant shall be a company in India registered under the Companies Act 1956/2013 or a registered Partnership firm or an LLP registered under Limited Liability Partnership Act, 2008/ registered societies or registered trust. Application from consortium will not be entertained.	Certificates of incorporation / Registration Certificates, GST Registration Certificate, PAN.
2	Financial Strength	Positive tangible net worth in any 3 out of 5 Financial Years (2015-16 to 2019-20)	1. Audited accounts and balance sheet/ Annual Report for the last 5 FY (2015-16 to 2019-20) 2. Certificate of Net worth for the last 5 FY (2015-16 to 2019-20) 3. Income tax return (ITR) for the last 5 FY 4. Self-attested copy of annual turnover statement (original) certified by a Chartered Accountant for the last 5 FY (2015-16 to 2019-20) (provisional turnover shall not be considered) – Annexure-V
3	Financial Strength	Average annual turnover exclusively from Training activities in the last 3 financial years– Rs. 1.0 Crore.(FY 2017-18, 2018-19 & 2019-20)	1. Audited accounts with reflection of turnover from training activities for the last 03 FY (2017-18 to 2019-20). 2. Self-attested copy of annual turnover statement (original) certified by a Chartered Accountant for last 03 FY (2017-18 to 2019-20). (provisional turnover shall not be considered) – Annexure-V
4	Experience	Minimum 5 years of experience in the field of imparting training on financial products as on last date of submission of this RFE.	1. Declaration and self-attested copies of Work orders/agreements /Completion Certificates in support of work done. 2. Details of the Clients handled – name, address and contact numbers (including BFSI clients). Annexure-V
5	Number of projects	Undertaken the training activities/ projects for financial products in three or more nos. of Government/ PSU/ Centre and	Self-attested copies of Work Orders/ Agreements/ Completion Certificates in support of work done. Annexure-V

S L	Basic Requirement	Specific Requirements	Documents Required
		State autonomous bodies/Private Sector organisation in BFSI sector during the last 5 years i.e. FY (2015-16 to 2019-20).	
6	Number of Training Sessions	Undertaken a minimum of 750 training sessions for organisations in Government/ PSU/ Centre and State autonomous bodies/Private Sector in BFSI during the last 5 years i.e. FY (2015-16 to 2019-20).	Self-attested copies of Work Orders/ Agreements/ Completion Certificates in support of work done.
7	Average number of participants	Conducted minimum of 03 nos. of similar kind of training programmes for a minimum of 25 or more persons per training session during the last 5 Years i.e. (2015-16 to 2019-20)	Self-attested copies of Work Orders/ Agreements/ Completion Certificates in support of work done. Annexure-V
8	Profile and presence	The applicant should be a professional agency / organization engaged in imparting training and should be able to arrange the training venues across locations of the country. The agency to have minimum 10 own venues.	Details of its own training venues and the venues through secondary arrangements to be provided separately. Copy of the agreements of secondary arrangements if any. – Annexure-V
9	Staff strength and their exposure	The institutions should have minimum 30 adequately trained faculties with minimum experience of 2 years of training and exposure in financial products. Project co-ordinators to have at least 3 years of experience in similar activity.	Project coordinator, Trainer name, Experience/ Exposure in sector, Educational qualification etc. to be presented in tabular form with declaration from authorized signatory. Annexure-V for project co-ordinators and key personnel for the project.
10	Qualification of trainers	Desired qualification of trainers to be graduate/post graduate or equivalent master degree. Desired experience of trainers: Minimum 2 years of experience in providing training on financial products.	Project coordinator, Trainer name, Experience/ Exposure in sector, Educational qualification etc. to be presented in tabular form with declaration from authorized signatory. Information as per Annexure-V .
	Participants trained	The number of participants trained during the last three years FY 2017-18, 2018-19 & 2019-20 taken together should be 50,000 or more.	Data to be presented in tabular form with declaration from authorized signatory.

2.2 Even though the Applicant may meet the above eligibility criteria, they are subject to be disqualified at any stage, including post empanelment, in case of following circumstances/ conditions: