

1. If the Respondent withdraws its proposal during the period of validity of the proposal as specified by the respondent on the Notice of Intent to submit proposal in response to RFP Notice; and/or
2. If the Respondent, having been notified of their empanelment fails or refuses to submit the required Performance Bank Guarantee and/or refuses to take up the job in the assigned PSDM; and/or
3. Does not accept the correction of errors made in the tender document; and/or
4. In case of the successful Bidder, if the Bidder fails to sign the Contract within the time stipulated by PSDM.

All bidders are required to commit to maintain the number and the professional level of resources deployed as indicated in response in Form 4 of the technical evaluation criteria.

Section 6: Evaluation of the Bids

Overall evaluation of the bids will be done in three stages namely Pre-qualification, Technical and Final evaluation based on Quality-cum-Cost-Based selection (QCBS) in the ratio 60:40. At the end of every stage short listed bidders may be informed of the result to have a fair and healthy competition.

6.1 Pre-qualification evaluation

Before opening and evaluation of the technical proposals, **bidder's** Pre-qualification bid would be evaluated to assess their compliance to the following pre-qualification criteria. Bidders failing to meet these criteria or not submitting requisite proof for supporting pre-qualification criteria are liable to be rejected at the Pre-Qualification proposal level.

S. No.	Criterion	Whether Met	Supporting Documents to be submitted
1.	The responding bidder (a) Should have submitted a Bid Security of Rs. 50,000/- (Rs. fifty thousand only) in the format prescribed	Yes / No	(a) The original bank guarantee (in Form 5) must be furnished.
2.	The bidder must be a registered legal entity in India/ outside India, and should have been in operation for a period of at least 2 years in hotel/ hostel/ Hostel/ employment/candidate migration related services.	Yes / No	Certificate of incorporation / Registration Certificate
3.	The bidder shall not be blacklisted by any Central / State Government (Central/State Government and Public Sector)) or under a declaration of ineligibility for corrupt or fraudulent practices.	Yes / No	A self-certified letter by the authorized signatory
4.	The bidder should have an average annual turnover of at least INR 25 lakh from hotel/ hostel/ Hostel/ employment/ candidate migration related in each of the latest three financial years (i.e. 2017-18, 2018-19, 2019-20) in India. This must be individual agency's	Yes / No	Audited Financial Statements accompanied by a Certificate from External Auditors (CA's Certificate)

	turnover and not that of group of companies.		
5.	The bidder should have provided hotel/ hostel/ Hostel/ employment/ candidate related / migration related services (i.e. 2017-18, 2018-19, 2019-20) in India.	Yes / No	Certificate from CA Copies of contract/ work order & completion certificates to be provided
6.	The bidder should have made a net profit for the latest three financial years (3) Financial Years as revealed by Audited Balance Sheets.	Yes / No	Certificate from CA/ Authorized representative
7.	The bidder should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP	Yes / No	A self-certified letter by the authorized signatory
8.	Preference will be given to agencies who have earlier experience of running migration support centre for employed candidates after skill training	Yes /No	Copy of the Contract/Certificate issued by the client

Bidders should clearly indicate, giving explicit supporting documentary evidence, with respect to the above, in absence of which their proposals will be rejected summarily at the Pre-Qualification stage itself.

6.2 Technical evaluation

The technical bids will be opened for those bidders who are able to qualify in the pre-qualification stage. PSDM or its designated agencies will evaluate the technical proposals on the basis of their responsiveness to this RFP and applying the evaluation criteria as specified below.

An Evaluation Score (ES) shall be assigned to each prospective bidder on the basis of the technical bid submitted. The technical evaluation score shall be based on the number of points that shall be awarded as per the following Evaluation Criteria table:

S.No	Technical Evaluation Criteria	Maximum Score	Supporting Documents Required
1.	Profile and Experience	50	
	1.1 Average annual turnover in last 3 years (Turnover in Rs Crores)	15	Audited report to be submitted under the signature of Chartered Accountant on letter head With his/her dated signature and seal
	1.1.1 Average positive net worth of agency in last 3 years (in INR Lakhs)	10	
	1.2 Number of Migration Support Centers/ Hostels /Hotel with housing capability/ Residential Training Centers of at least 03 personal setup/run in last 3 years (i.e. 2017-18, 2019-20 and 2019-20))	15	Rent Agreement/copy of contract with client
	1.3 Full-time professional staff engaged in Hostel/ residential facility/	10	HR declaration of the organization/entity
2.	Experience of agency	20	
	2.1 Experience of setting up and operating Hostels /Hotel/ Migration related services/ Residential Training in last 3 years (i.e. 2017-18, 2018-19 and 2019-20))	10	Bidders to provide copies of 2 contracts / work order/agreement of setup
	2.2 Experience of providing prescribed services in Metro cities/ Y category cities /proposed project locations	10	Copies of Work Order/ Contracts / client certificate stating duration of services provided
3.	Adequacy of the proposed methodology and work plan of setup, operation and service provisioning of MSC	10	
	3.1 Existing infrastructure Hostel/ employment/ candidate related/ migration related centers and plan to setup. Profile of 5 senior staff members with 3 years of experience in similar services will be evaluated.	10	Rent agreement/work order/contract and Resume of staff
4.	Presentation	20	

	Presentation critically evaluating the proposed plan for implementing MSCs. Also indicate how the Agency would add value to the project	10	Presentation
	Total Points	100	

Note- presentation once uploaded cannot be changed, same presentation will be evaluated by the committee.

1. Proposal Presentations –

The evaluation committee will invite the eligible bidders (By securing 50 marks out of 80 marks for the Technical presentation) to make a presentation to the PSDM at a date, time and location notified by the PSDM. The purpose of such presentations would be to allow the bidders to present their Approach & Methodology to the committee and the key points in their proposals. The presentations are to be made by the proposed personnel.

Bidders, whose bids are responsive, based on minimum qualification criteria / documents as in Pre-Qualification Criteria and score at least 50% in the above defined scoring mechanism would be considered technically qualified.

The final selection of Applicant entity shall be Quality & Cost Best Selection (QCBS) where, the total score shall be calculated by weighting the technical and financial scores in the ratio 60:40. The Applicant entity achieving the highest combined technical and financial score will be invited for negotiations.

3. Financial Bid Evaluation

The bidders who will qualify the Technical Evaluation criteria will be eligible for Financial Bid opening. Financial bid will be submitted by the bidder in prescribed format as mentioned below:

S. No	Location	Type Of Unit	Unit Rate (a)	No. of Unit (c)	Total Price (a*c)
1.	Ludhiana	Lodging/day		2	
2	Mohali	Lodging/day		2	

Note: PSDM will award one, few or all MSCs in different cities to the empanelled Bidders.

The financial bid has to be provided based on the format provided in the RFP. MSC operating costs including running and maintenance of MSC with Boarding & Lodging and counseling support to be quoted as per month for 36 months. The unit price remains same during the three **years'** period. Every year price will increase by 5% or as per annual WPI index released by Ministry of Commerce & Industry, Government of India (whichever is lower).

Financial Bid Categorization of agencies will be done on the basis of LCBS. L-1 agencies will be selected followed by L-2 and L-3, L-4 and L-5 for final selection. A constituted committee will vet the costing submitted by the agencies. MoU will be signed with the selected agencies

Errors & Rectification: Arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail.