

# RFP for PMKVY 3.0

## Request for Proposal (RFP) for Providing Skill Certification under Recognition of Prior Learning (RPL) in Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0

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**Issued by:**

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## 1. Abbreviations

RFP	Request for Proposal
FY	Financial Year
IST	Indian Standard Time
GoI	Government of India
MSDE	Ministry of Skill Development and Entrepreneurship
NSDC	National Skill Development Corporation
SSC	Sector Skill Council
PMKK	Pradhan Mantri Kaushal Kendra
SIP	Skill India Portal
NOS	National Occupational Standards
NSQF	National Skills Qualification Framework
PMKVY	Pradhan Mantri Kaushal Vikas Yojana
RPL	Recognition of Prior Learning
CSCM	Centrally Sponsored Centrally Managed
CSSM	CSSM - Centrally Sponsored State Managed
DAP	Demand Aggregation Portal
DSC	District Skill Committee
DM	District Magistrate
SSDM	State Skill Development Mission
PMU	Project Management Unit
SOP	Standard Operating Procedures
TP	Training Provider
TOR	Terms of Reference
UT	Union Territory
TC	Training Center
DBT	Direct Benefit Transfer
MUDRA	Micro Units Development and Refinance Agency Ltd
PMMY	Pradhan Mantri MUDRA Yojana
NER	North-East Region
PIA	Project Implementing Agency
STT	Short Term Training
DGT	Directorate General of Training
NIESBUD	National Institute for Entrepreneurship and Small Business Development
IIE	and Indian Institute of Entrepreneurship (IIE)
UDIN	Unique Document Identification Number

## 2. Disclaimer

All information contained in this document, subsequently provided/ clarified are in good interest and faith. This is not an agreement<sup>1</sup> and is not an offer or invitation to enter into an agreement of any kind with any party. NSDC reserves the right to cancel this document, and/or invite afresh proposals with or without amendments to this document without any liability or any obligation for such document, and without assigning any reason. NSDC reserves the right to take final decision regarding award of contract.

The submission of proposals under the RFP mode does not guarantee allocation of targets under RPL under PMKVY 3.0. Thus, this RFP does not encourage the creation of any new training infrastructure ab initio, specifically for imparting training in RPL, under PMKVY 3.0.

Under no circumstances will the NSDC be held responsible or liable in any way for any claims, damages, losses, expenses, costs, or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to this RFP.

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<sup>1</sup> Agreement or Contract (if mentioned without any prefix) in this document refers to the MoU/contract/indemnity bond/project sanction email/project sanction acknowledgment to be signed by the applicant for the training of candidates allocated under Recognition for Prior Learning under PMKVY 3.0 Scheme post proposal evaluation and subsequent selection of the applicant.

### 3. Background

RPL, one of the three components of PMKVY scheme, focuses mainly on individuals engaged in the unregulated sectors. It is a skill certification component to enable a large number of Indian youth to take on industry-relevant skill certification which will help them to secure a better livelihood. Individuals with prior learning experience or skills can register themselves and get assessed and certified under RPL.

RPL under PMKVY 3.0 seeks to actively contribute to existing skill development in India by establishing an outcome-driven implementation framework which evaluates and recognizes skills and knowledge acquired outside the classroom (informal learning or learning through work), helps people acquire a formal qualification that matches their knowledge and skills, and if required up-skills / re-skills (through bridge courses) and thereby contributes to improving their employability, lifelong learning, social inclusion, and self-esteem.

The objectives of RPL are primarily three-fold:

- To align the competencies of the pre-existing workforce of the country to the standardized National Skills Qualification Framework (NSQF)
- To enhance the employability and / or entrepreneurial opportunities of an individual, and
- To provide opportunities for reducing inequalities based on privileging certain forms of knowledge over others

## 4. Key Features

The scheme will be implemented in accordance with revised guidelines for Pradhan Mantri Kaushal Vikas Yojana 3.0 (2020-21). RPL will be implemented in accordance with the RPL guidelines laid out in chapter 3, pages 20 to 33 of the PMKVY 3.0 (2020-21) guidelines.

The major steps involved in the selection of Training Providers in the project mode as per this RFP are summarized below:

1. Each applicant will have to register on an online RFP portal (the link will be intimated on the NSDC website).
2. After the date of receiving applications is over, all applications will be evaluated according to the evaluation criteria mentioned below.
3. After approval by a competent authority at NSDC, the successful applicant will be informed.
4. After the allocation of targets, applicant can train in candidates proposed centers only after setting up a training facility in RPL camps (type 1) or employer premises (type 2) that has a classroom, laboratory, equipment and infrastructure as required/specified by the SSC for RPL orientation, bridge course (if applicable) and assessment, for that job role.
5. Having Training of Trainer (ToT) certified trainers is mandatory for conducting RPL.
6. Assessments under RPL shall be conducted in a manner like the Short-Term Training component of PMKVY (2020-2021) in accordance with the NSQF.
7. The PIA also has to identify SSC (or the National Board for Skill Certification) accredited Assessment Agencies (AAs) to conduct the final assessment of candidates. There should be no overlap in the functions of the AA and the RPL Facilitator engaged for the project.
8. It is the responsibility of PIA to make sure that the equipment specified by the SSC is available for assessment. The same should be checked by the assessor and monitors.
9. The performance of the applicant allocated targets would be monitored by NSDC for quality aspects of training, placement, and other factors as per Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 3.0 scheme guidelines.
10. In case of any ambiguity the guidelines for PMKVY 3.0 [https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report\\_\(06-01-2021\)\\_V5.pdf](https://www.msde.gov.in/sites/default/files/2021-01/PMKVY%20Guideline%20report_(06-01-2021)_V5.pdf), as amended from time to time, need to be referred to for more clarifications.
11. The submission of proposals under the RFP mode does not guarantee the allocation of targets under the PMKVY 3.0 Scheme. This RFP does not encourage the creation of any new training infrastructure ab initio, specifically for imparting training under the scheme. Any applicant that does not fit the qualifying eligibility criteria will be disqualified at any stage during evaluation or due diligence without any refund. NSDC

will in no case be liable for those costs, regardless of the conduct or outcome of the proposal process.



## 5. Invited Proposals

National Skill Development Corporation (NSDC) invites proposals from organizations that meet the eligibility for implementation of RPL scheme under PMKVY 3.0.

1. Further, only those organizations which meet the following conditions should respond to the RFP. For RPL type 1 to be conducted in Camps, the following can apply as Project Implementing Agencies (PIAs):
  - a) Sector-specific expert bodies (organizations/ institutions) and cluster based/ industry associations/ cooperatives validated/ recommended by the SSC. They must be a registered organization or legal entity.
  - b) Government bodies/organizations and SSDMs.
  - c) Voluntary organizations/Non-Governmental Organizations. They must be a registered organization or legal entity.
  - d) Training Partners (TPs) in the skilling industry/NSDC partner applying in response to demand aggregation by District Skill Committees, State Skill Development Missions, SSCs, government departments/organizations, and the Demand Portal.
  - e) Voluntary organizations/non-governmental organizations:
    - i. Should have participated in any government scheme related to skill development and livelihood enhancement in last 3 years.
    - ii. Have the Darpan Portal Number. This is a mandatory requirement for this type of PIA.
    - iii. Should have participated in any government scheme related to skill development and livelihood enhancement in last 3 years

For RPL type 2 to be conducted in Employer Premises, the following can apply as PIAs:

- a) Registered employers/industry: Any registered for-profit organization under Indian Companies Act 1956/2013, Limited Liability Partnership Act 2008, or cooperatives covered under the Co-operative Societies Act, 1912
- b) SSC recommended industry associations, bodies, and institutions: National level industry associations (some examples are as CREDAI, FICCI etc.), industry associations, bodies, and institutions at the state level, or any other industry associations
- c) Training Partners (TPs) in the skilling industry/NSDC partner applying in response to demand aggregation by District Skill Committees, State Skill Development Missions, SSCs, and Demand Portal.

2. The following are mandatory pre-requisites for PIAs applying for RPL targets and applicant must:
  1. Be any form of corporate entity or legal entity
  2. Have been incorporated for more than 03 years at the time project proposal is submitted to NSDC (not applicable for government bodies) with at least 1 year of experience in the proposed sector(s)
  3. Have an average annual turnover of last 3 financial years that is at least 25% of the total project cost proposed.
  4. Have positive net worth for the last two consecutive financial years (not applicable for government organizations)
  5. Have a clearly defined relationship between the employer and the employee in the case of For RPL type 2 (employer premises)—for example, permanent or fixed-term employees, contractual employees etc.—needs to be defined.
  6. Employees to be certified must have a minimum work experience of 6 months in their current organization for RPL type 2.
3. Organizations blacklisted or debarred by any Central/State Ministry/department/*Government Agency/ Public Sector Undertaking/ autonomous bodies* will not be eligible. A declaration to this effect will be furnished by the authorized person from the proposal submitting organization on its letterhead. For RPL type 1, a self-declaration to this effect must be furnished by NGOs, VOs, and TPs in the Skilling Industry/NSDC partners.
4. Some of the aforementioned pre-requisites/eligibility conditions may be exempted in the case of government/semi-government organizations. Government organizations should mention the nature of their affiliation with the government and specifically mention the deviation required.
5. The applicant is required to submit the Board Resolution to appoint an authorized signatory for their RPL under PMKVY 3.0 RFP Proposal (please refer Section 17.2 (Format) as per annexure I.

## 5.1 Submission of RPL Proposals

The proposal should be submitted online by visiting the RFP portal at [nsdcindia.org](http://nsdcindia.org) that would be accessible to applicant training providers as per the dates provided below:

S. No	Key Activities	Dates
1	Release of notification for request of proposals	Jan 22, 2021
2	Opening of RFP Portal	Jan 31, 2021 (on or after)
3	Last date for submission of proposals by prospective Project Implementing Agencies (PIAs)	Feb 15, 2021 (on or after)/15 days from the portal becoming live

In case the eligibility conditions of the applicant do not meet the condition set by this RFP, the applicant will not be allowed to submit proposals. If the applicant submits proposals in such a case, the same will be summarily rejected.

## 5.2 Late Submission of Proposals

The portal accepting applications will be closed at 11:59 PM, on the last date of receipt of the proposal. All applicants will be allowed to submit individual proposals independently during the proposal receipt window before the deadline. Any application that has been created/saved as a draft but not submitted by an applicant on the portal will be considered as null and void.

It is the duty of the applicant to verify whether the proposal has been submitted or not. No proposal will be received or considered by NSDC after the deadline for submission of proposals prescribed in this document in any form.

## 5.3 Proposal Preparation Cost

The Applicant shall bear all costs associated with the preparation and submission of its proposal, and NSDC shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

## 5.4 Proposal Processing Fee

A non-refundable one-time fee of INR 15,000 (fifteen thousand rupees only) will be charged per TP/Organization along with INR 2,500 (two thousand five hundred only) per proposal. The fee may be submitted through any one of the multiple modes of online payment available on the project application portal. Service/payment gateway charges are exclusive of this fee. In case an applicant is found to be ineligible as per the eligibility criteria defined in the RFP, the amount paid will not be refunded. Government organizations applying directly for RPL projects will not be charged the one-time proposal processing fee and the fee applicable per proposal.

## **6. Sub-Contracting/Franchise/Sub-Letting**

Sub-contracting, sub-letting, franchisee arrangement of any kind for the conduct of training under RPL Scheme is strictly prohibited.

## **7. Evaluation Process**

Evaluation of all the proposals will be done after the last date of submission. The evaluation will be done in two stages:

### **Stage 1 - Test of Responsiveness**

The applicant will undergo a Test of Responsiveness under which the applicant compliance will be checked against the eligibility criteria through the submission of the mandatory documents. Mandatory documents are those that are required to establish the eligibility of this RFP responding organization as mentioned in Clause 5 (Invited Proposal) and Annexure I of this RFP. The documents as per the evaluation matrix will be in addition to mandatory document. In case of any gap (in terms of compliance with submission of mandatory documents or any other document as requested by NSDC during evaluation of the proposal and their completeness) in the documents submitted, the proposal will be rejected.

### **Stage 2- Desk Evaluation**

Only the proposals of the Organizations that pass stage 1 of the evaluation process will be evaluated further. NSDC or an evaluation agency designated by NSDC will evaluate each Organization's proposal based on their responsiveness to this RFP. The RFP document shall be evaluated as per the evaluation matrix.

## **8. Evaluation Matrix**

These are attached in the Annexures for RPL types 1 and 2. RPL targets will be allocated to PIAs on the basis of ranks achieved in the evaluation matrix.

## **9. Proposal Ownership**

All proposals submitted to NSDC shall become the property of NSDC, which shall not be liable to be returned to the proposer. NSDC shall, however, maintain confidentiality of the information contained within the proposals. NSDC shall be entitled to share the proposals and the information contained therein with the agencies and individuals involved in the process of evaluation and also its advisors, consultants, lawyers etc. and as may otherwise be required to be disclosed under law.

## **10.Right to Termination/Cancellation/Revision/Amendment**

Notwithstanding anything contained in this document, NSDC, reserves the right to cancel/terminate the proposal process herein without assigning any reason whatsoever, at any time prior to signing of the agreement and NSDC shall have no liability for above-mentioned

actions. Further, NSDC reserves its right to revise or amend this document any time for any reason by issuance of addendum.

## 11. Corrupt or Fraudulent Practice

It should be kept in mind that all actions towards award of Contract and its implementation on the ground have to be fair, consistent, transparent and based on highest standard of ethics. Similarly, bidders/suppliers/contractors/Bidders associated in the procurement of Goods, Works & Consultancy, are expected to observe the highest standard of ethics during procurement and execution of contracts. In pursuance to above:

- a) Proposal for award may be rejected, if it determines that the bidder, recommended for award, and/or its employees, sub-contractors, sub-Bidder, sub-vendors, agents have engaged in corrupt or fraudulent practices in competing for the Contract in question;
- b) Portion of the funds allocated to a contract may be cancelled, in full or in part, if it is determined that corrupt or fraudulent practices were engaged by contractor/Bidder and/or its employees, subcontractors/sub-Bidders, sub-vendors, agents for getting the Contract or during the execution of a Contract;
- c) An Applicant may be declared as ineligible, either indefinitely or for a stated period of time, to be awarded a Contract, if it, at any time, determines that the Applicant has been engaged in corrupt or fraudulent practices in competing for or in executing the Contract. For the purpose of above provision, the terms, "Corrupt Practice" and "Fraudulent Practice", mean following:

**"Corrupt practice"** means offering, giving, receiving, or soliciting anything of value to influence the action of NSDC's official(s) in the procurement process or in the contract execution; and

**"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract and includes collusive practices among bidders (prior to or after bid submission) designed to establish bid/proposal prices at artificial, non-competitive levels.

## 12. Terms of Reference

All Organizations allocated targets shall be required to comply with the RPL revised guidelines under PMKVY 3.0 In addition, eligibility conditions mentioned in this document shall be binding on all the applicants. In case of any inconsistency, the interpretation taken by NSDC shall be final and binding.

## 13. Terms and Conditions

### 13.1 Interpretation

In case of any ambiguity in the interpretation of any of the clauses in this document, the interpretation of the clauses by Authorized Representative/Sub-evaluation committee of NSDC shall be final and binding on all the parties.

### 13.2 Language

The proposal and all correspondence and documents related to the proposal exchanged by the Applicant and NSDC must be in English. Supporting documents and printed literature furnished by the Applicant may be in any language other than English provided they are accompanied by a notary certified translation of the relevant passages in English language. Supporting material, which is not translated in English, may not be considered for evaluation. For the purpose of evaluation and interpretation of the proposal, the English language translation shall prevail.

### 13.3 Change in Laws and Regulations

If after the date of proposal submission, any law, regulation, ordinance, order or by-law having the force of law is enacted, promulgated, abrogated or changed which shall be deemed to include any change in interpretation or application by the competent authorities, that subsequently affects the costs and expenses of the Applicant and/or the Time for Completion, the terms and conditions shall be reasonably adjusted.

### 13.4 Compliance with Laws

1. The Applicant shall at all times and at its own expense shall: undertake to observe, adhere to, comply with and notify NSDC about all laws in force or as are made applicable in future, pertaining to or applicable to the Applicant, their business, their employees or their obligations towards employees and all purposes of this document and shall indemnify, keep indemnified, hold harmless, defend and protect NSDC and its directors/employees/officers/staff/ personnel/representatives/agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
2. promptly and timely obtain all such consents, permissions, approvals, licenses, etc. as may be necessary or required for any of the purposes of this RFP or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of their association under RPL PMKVY 3.0, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate NSDC and its directors/employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any

- default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
3. not be entitled to assign any or all of its rights and or obligations under this document and subsequent agreement to any entity including Applicant's affiliate without the prior written consent of NSDC.
  4. follow the guidelines issued by Ministry of Health and Family Welfare ("MoHFW"), the Ministry of Skill Development and Entrepreneurship ("MSDE"), and applicable central, state, and local authorities, during the tenure of the Scheme on preventive measures to contain spread of COVID-19 in training centres.

## **14. Disputes and Arbitration**

This Agreement shall be governed by the laws of India.

- a) In the event of any dispute, controversy or claim arising in any way out of or in connection with this RFP document (a "Dispute"), the Parties shall attempt in the first instance to resolve such Dispute through amicable discussion. If the Dispute is not resolved through such amicable discussion within 30 (thirty) days of a notice of Dispute being given or such longer period as the Parties agree to in writing, then any Party may refer the dispute for final resolution by arbitration.
- b) Any Dispute shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the Parties. The arbitration proceedings shall be held at New Delhi, India.
- c) The Parties to an arbitration shall keep the arbitration confidential and shall not disclose to any person, other than those necessary to the proceedings, the existence of the arbitration, any information submitted during arbitration, any documents submitted in connection with it, any oral submissions or testimony, transcripts or any award unless disclosure is required by law or is necessary for permissible court proceedings such as proceedings to recognize or enforce an award.

## **Jurisdiction**

Subject to clause above, all disputes and controversies between NSDC and Applicant shall be subject to the exclusive jurisdiction of the Courts at New Delhi. The parties agree to submit themselves to the jurisdiction of such court. This document shall be governed by the laws of India.

## 15. Representations and Warranties

- a) The Applicant further warrants that they are neither under no obligation or restriction, nor shall they assume any such obligation or restriction, that would in any way interfere or conflict with, or that would present a conflict of interest concerning, any obligations under this scheme.
- b) The Applicant represents that it is duly incorporated and validly exists under applicable Laws.
- c) The Applicant represents that it has the right and authority to enter into agreement and perform its obligations there under. The execution, delivery and performance of terms and conditions under agreements by such Party and the performance of its obligations thereunder are duly authorized and approved by all necessary action and no other action on the part of such Party is necessary to authorize the execution, delivery, and performance under agreements.
- d) The Applicant represents that the submission of responses to this document, execution, delivery, and performance under an Agreement entered in case the Applicant is selected:
  - Shall not violate or contravene any provision of its documents of incorporation.
  - Shall not violate or contravene any law, statute, rule, regulation, licensing requirement, order, injunction or decree of any court, governmental instrumentality or other regulatory, governmental, or public body, entity or authority by which it is bound or by which any of its properties or assets are bound.
  - To the best of its knowledge, after reasonable investigation, no representation or warranty by the Applicant, and no document furnished or to be furnished to NSDC, or in connection herewith or with the transactions contemplated hereby, contains or shall contain any untrue or misleading statement or omits or shall omit any fact necessary to make the statements contained herein or therein, in light of the circumstances under which it is made. There have been no events or transactions, or facts or information which has come to, or upon reasonable diligence, should have come to the Applicant and which have not been disclosed, having a direct impact on the transactions contemplated hereunder.

## 16. Right to Change

NSDC reserves its right to change the above stated terms & conditions at any point of time without any prior notice.



## 17. Document Formats – Annexures

### Annexure 17.1 - Board Resolution Format

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED BY THE BOARD OF DIRECTORS/MEMBERS/TRUSTEES AT ITS MEETING HELD ON THE [●] DAY OF [●], 2021 AT (Address)

“RESOLVED:

THAT the Company/Society/Trust does approach National Skill Development Corporation (hereinafter referred to as the “NSDC”) for Skill Certification under RPL in PMKVY 3.0 Scheme Target Allocation (FY2020-21) in response to the Request For Proposal dated (hereinafter referred to as the “RFP”) issued by NSDC.

THAT the detailed Proposal in the prescribed format be duly filled and submitted to NSDC along with all necessary documents.

THAT the following directors/trustees/members/authorized signatories be and are hereby severally authorized to execute the documents, papers, guarantee, declaration, confirmation, affidavit, undertaking, indemnity, contracts and such other instruments/documents as security or otherwise, as may be required by NSDC.

S. No	Name	Designation

THAT copies of the aforesaid resolutions certified to be true be furnished to NSDC”

CERTIFIED TO BE TRUE

For,

(Signature)

Name:

Designation:

Date:

Place:

DIN/PAN:

(Signature)

Name:

Designation:

Date

Place:

DIN/ PAN

## Annexure 17.2 - Evaluation Matrix for RPL Type 1- Camps

A- Scoring Matrix for TPs in the skilling industry/NSDC partner applying in response to demand aggregation by District Skill Committees, State Skill Development Missions, SSCs, government departments/organizations, and Demand Portal.

Section 3- Evaluation Categories	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	<b>1</b>	<b>Organizational Credentials and Past Experience in Skilling</b>	<b>28%</b>
	1.1	Online Presence	
	1.2	Years of Establishment	
	1.3	Rewards and Recognition Received	
	1.4	Past Experience in Skilling in RPL in PMKVY 2.0	
	1.5	Linkage with Ongoing Government Welfare Schemes/ Government Recommended Projects	
	1.6	Monitoring/ Performance Issues in PMKVY/ NSDC Programs- <i>Any offence related to monitoring, quality assurance, and implementation reported by IMC of PMKVY or any other relevant committee formed for skill development programs by NSDC in the last 5 years</i>	
B- Financial Strength	<b>2</b>	<b>Financial Strength</b>	<b>6%</b>
	2.1	Average Annual Turnover for the Last 3 Financial Years	
C-Proposal Strength/ Merit of the Proposal/ Value Proposition	<b>3</b>	<b>Proposal Strength/Merit of the Proposal/Value Proposition</b>	<b>50%</b>
	3.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	3.2	Trainer Expertise	
	3.3	Mobilizing Entity	
	3.4	Project Presence in Aspirational Districts, Left-Wing Extremism (LWE) areas	
	3.5	Project Presence in North East Region (NER)	
	3.6	Project Presence in J&K and Ladakh	
	3.7	Beneficiaries Covering Vulnerable Candidates - Women/ PwD/ Transgender/ SC/ ST/Others <i>'Others' are those communities that fall outside the defined category of Vulnerable Candidates - Women/PwD/Transgender/SC/ST</i>	
	3.8	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	
	3.9	Identification of Need for RPL with Minimum Sample Size Being 10% of Targets Requested	
	3.10	Need Identification: Quality of Survey Conducted for Identifying Target Beneficiaries	
	3.11	Identification of Proposed Target Beneficiaries	
3.12	Presence of a Reskilling Component		
D- Sector Skill Council (SSC)	<b>4</b>	<b>Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>16%</b>

Evaluation of Orientation Content and Bridge Course	4.1	Quality of Orientation Content- Domain Skills	
	4.2	Quality of Orientation Content- Soft Skills	
	4.3	Upskilling through Bridge Course and Need for Upskilling	

**B- Scoring Matrix for Sector-specific expert bodies (organizations/ institutions) and cluster based/ industry associations/ cooperatives validated/ recommended by the SSC**

Section 3- Evaluation Categories	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	1	<b>Organizational Credentials and Past Experience in Skilling</b>	<b>32%</b>
	1.1	Online Presence	
	1.2	Years of Establishment	
	1.3	Rewards and Recognition Received	
	1.4	Past Experience in Skilling in RPL in PMKVY 2.0	
	1.5	Validation/Recommendation by SSCs	
	1.6	Monitoring/ Performance Issues in PMKVY/ NSDC Programs- <i>Any offence related to monitoring, quality assurance, and implementation reported by IMC of PMKVY or any other relevant committee formed for skill development programs by NSDC in the last 5 years</i>	
B- Financial Strength	2	<b>Financial Strength</b>	<b>5%</b>
	2.1	Average Annual Turnover for the Last 3 Financial Years	
C-Proposal Strength/ Merit of the Proposal/ Value Proposition	3	<b>Proposal Strength/Merit of the Proposal/Value Proposition</b>	<b>49%</b>
	3.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	3.2	Trainer Expertise	
	3.3	Mobilizing Entity	
	3.4	Linkage with Ongoing Government Welfare Schemes	
	3.5	Project Presence in Aspirational Districts, Left-Wing Extremism (LWE) areas	
	3.6	Project Presence in North East Region (NER)	
	3.7	Project Presence in J&K and Ladakh	
	3.8	Beneficiaries Covering Vulnerable Candidates - Women/ PwD/ Transgender/ SC/ ST/Others <i>'Others' are those communities that fall outside the defined category of Vulnerable Candidates - Women/PwD/Transgender/SC/ST</i>	
	3.9	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	

	3.10	Identification of Need for RPL with Minimum Sample Size Being 10% of Targets Requested	
	3.11	Need Identification: Quality of Survey Conducted for Identifying Target Beneficiaries	
	3.12	Identification of Proposed Target Beneficiaries	
	3.13	Presence of a Reskilling Component	
D- Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	4	Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	14%
	4.1	Quality of Orientation Content- Domain Skills	
	4.2	Quality of Orientation Content- Soft Skills	
	4.3	Upskilling through Bridge Course and Need for Upskilling	

### C- Scoring Matrix for Voluntary organizations/Non-governmental organizations

Section 3- Evaluation Matrix	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	<b>1</b>	<b>Organizational Credentials and Past Experience in Skilling</b>	<b>26%</b>
	1.1	Online Presence	
	1.2	Years of Establishment	
	1.3	Rewards and Recognition Received <i>Awarded or recognized for work accomplishments, best practices followed, project execution, by reputed organizations, government bodies, donor agencies, international research organizations</i>	
	1.4	Past Experience in Skilling in RPL in PMKVY 2.0	
	1.5	Past Experience in Community Engagement with Targeted Communities	
	1.6	Monitoring/ Performance Issues in PMKVY/ NSDC programs- <i>Any offence related to monitoring, quality assurance, and implementation reported by IMC of PMKVY or any other relevant committee formed for skill development programs by NSDC in the last 5 years</i>	
B- Financial Strength	<b>2</b>	<b>Financial Strength</b>	<b>6%</b>
	2.1	Average Annual Turnover for the Last 3 Financial Years	
C-Proposal Strength/ Merit of the Proposal/ Value Proposition	<b>3</b>	<b>Proposal Strength/Merit of the Proposal/Value Proposition</b>	<b>52%</b>
	3.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	3.2	Infrastructure Availability -Availability of Organization Offices/Subsidiaries	
	3.3	Availability of Own Training Centres at the Proposed Locations	
	3.4	Involvement of Own Employees as Trainers (Employees to undergo ToT)/Trainers teaching domain skills are experts in the sectors	
	3.5	Project Presence in Aspirational Districts and Left-Wing Extremism (LWE) Areas	
	3.6	Project Presence in North East Region (NER)	
	3.7	Project Presence in J&K and Ladakh	
	3.8	Beneficiaries Covering Vulnerable Candidates - Women/ PwD/ Transgender/ SC/ ST/Others <i>'Others' are those communities that fall outside the defined category of Vulnerable Candidates - Women/ PwD/ Transgender/SC/ST</i>	
	3.9	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	

	3.10	Identification of Need for RPL: Survey Conducted with Minimum Sample Size Being 10% of Targets Requested	
	3.11	Identification of Proposed Target Beneficiaries	
<b>D- Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>4</b>	<b>Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>16%</b>
	4.1	Quality of Orientation Content- Domain Skills	
	4.2	Quality of Orientation Content- Soft Skills	
	4.3	Upskilling through Bridge Course and Need for Upskilling	

#### D- Scoring Matrix for Government bodies/organizations and SSDMs

Section 3- Evaluation Matrix	S. No.	Parameters	Weightage
<b>A-Proposal Strength/ Merit of the Proposal/ Value Proposition</b>	<b>1</b>	<b>Proposal Strength/Merit of the Proposal/Value Proposition</b>	<b>79%</b>
	1.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	1.2	Linkage with Ongoing Welfare Schemes, Either State or Central Government	
	1.3	Infrastructure Availability -Availability of Organization Offices/Subsidiaries	
	1.4	Availability of Own Training Centres at the Proposed Locations	
	1.5	Involvement of Own Employees as Trainers (Employees to undergo ToT)/Trainers teaching domain skills are experts in the sectors	
	1.6	Project Presence in Aspirational Districts and Left-Wing Extremism (LWE) Areas	
	1.7	Project Presence in North East Region (NER)	
	1.8	Project Presence in J&K and Ladakh	
	1.9	Beneficiaries Covering Vulnerable Candidates - Women/ PwD/ Transgender/ SC/ ST/Others <i>'Others' are those communities that fall outside the defined category of Vulnerable Candidates - Women/ PwD/ Transgender/SC/ST</i>	
	1.10	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	
	1.11	Identification of Need for RPL: Survey Conducted with Minimum Sample Size Being 10% of Targets Requested	
	1.12	Identification of Proposed Target Beneficiaries	
<b>B- Sector Skill Council (SSC) Evaluation of Orientation</b>	<b>2</b>	<b>Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>21%</b>
	2.1	Quality of Orientation Content- Domain Skills	
	2.2	Quality of Orientation Content- Soft Skills	
	2.3	Upskilling through Bridge Course and Need for Upskilling	

<b>Content and Bridge Course</b>			

### Annexure 17.3- Evaluation Matrix for RPL Type 2- Employer Premises

#### A- Scoring Matrix for TPs in the skilling industry/NSDC partner applying in response to demand aggregation by District Skill Committees, State Skill Development Missions, SSCs, and Demand Portal

Section 3- Evaluation Matrix	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	<b>1</b>	<b>Organizational Credentials and Past Experience in Skilling</b>	<b>24%</b>
	1.1	Years of Establishment	
	1.2	Ranking and Recognition of Large Employers/Enterprises	
	1.2	Ranking and Recognition of Medium Enterprises ( <i>From the MSME Segment</i> )	
	1.3	Number of Employees	
	1.4	Stock Exchange Listing in BSE and NSE	
	1.5	Monitoring/ Performance Issues in PMKVY/ NSDC programs- <i>Any offence related to monitoring, quality assurance, and implementation reported by IMC of PMKVY or any other relevant committee formed for skill development programs by NSDC in the last 5 years</i>	
B-Engagement with Industry	<b>2</b>	<b>Engagement with Industry</b>	<b>26%</b>
	2.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	2.2	Co-Payment in the Total Project Cost	
	2.3	Non-Monetary Investment by the Employer (for example, training infrastructure, trainers, study material etc.)	
C- Financial Strength	<b>3</b>	<b>Financial Strength</b>	<b>7%</b>
	3.1	Average Annual Turnover for the Last 3 Financial Years- Large Enterprises	
	3.1	Average Annual Turnover for the Last 3 Financial Years - Medium Enterprises	
D-Proposal Strength/Merit of the Proposal/Value Proposition	<b>4</b>	<b>Proposal Strength/Merit of the Proposal/Value Proposition</b>	<b>27%</b>
	4.1	Industry Location: <b>Project Presence in Aspirational Districts/Left-Wing Extremism (LWE) areas/North East Region (NER) /J&amp;K and Ladakh</b>	
	4.2	Beneficiaries Covering Women/People with Disability/Transgenders	
	4.3	Identification of Target Beneficiaries	
	4.4	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	

	4.5	Geographical Spread of the Proposed RPL Project	
	4.6	Trainer Expertise	
	4.7	Presence of a Reskilling Component	
E- Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	5	Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	16%
	5.1	Quality of Orientation Content- Domain Skills	
	5.2	Quality of Orientation Content- Soft Skills	
	5.3	Upskilling through Bridge Course and Need for Upskilling	

**B- Scoring Matrix for SSC recommended industry associations, bodies, and institutions:  
National level Industry associations, state level, or any other industry associations**

Section 3- Evaluation Matrix	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	1	Organizational Credentials and Past Experience in Skilling	23%
	1.1	Years of Establishment	
	1.2	Ranking and Recognition of Industry Associations, Bodies, and Institutions	
	1.2	Reach/Spread of the Association	
	1.3	Number of Associated Members/Employers/Partners	
B-Engagement with Industry	2	Engagement with Industry	27%
	2.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes through Their Associated Members/Partners	
	2.2	Co-Payment in the Total Project Cost	
	2.3	Non-Monetary Investment by the Employer (for example, training infrastructure, trainers, study material etc.)	
	2.4	RPL Project Monitoring	
C- Financial Strength	3	Financial Strength	7%
	3.1	Average Annual Turnover for the Last 3 Financial Years	
D-Proposal Strength/Merit of the Proposal/Value Proposition	4	Proposal Strength/Merit of the Proposal/Value Proposition	27%
	4.1	Industry Location: Project Presence in Aspirational Districts/Left-Wing Extremism (LWE) areas/North East Region (NER) /J&K and Ladakh	
	4.2	Beneficiaries Covering Women/People with Disability/Transgenders	
	4.3	Identification of Target Beneficiaries	
	4.4	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	
	4.5	Geographical Spread of the Proposed RPL Project	
	4.6	Trainer Expertise	
	4.7	Presence of a Reskilling Component	



E- Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	5	Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course	16%
	5.1	Quality of Orientation Content- Domain Skills	
	5.2	Quality of Orientation Content- Soft Skills	
	5.3	Upskilling through Bridge Course and Need for Upskilling	

### C- Scoring Matrix for Registered Employers/Industry

Section 3- Evaluation Matrix	S. No.	Parameters	Weightage
A- Organizational Credentials and Past Experience in Skilling	1	Organizational Credentials and Past Experience in Skilling	24%
	1.1	Years of Establishment	
	1.2	Ranking and Recognition of Large Employers/Enterprises	
	1.2	Ranking and Recognition of Medium Enterprises ( <i>From the MSME Segment</i> )	
	1.3	Number of Employees	
	1.4	Stock Exchange Listing in BSE and NSE	
	1.5	Monitoring/ Performance Issues in PMKVY/ NSDC programs- <i>Any offence related to monitoring, quality assurance, and implementation reported by IMC of PMKVY or any other relevant committee formed for skill development programs by NSDC in the last 5 years</i>	
B-Engagement with Industry	2	Engagement with Industry	26%
	2.1	Proposed Tangible Benefits for Beneficiaries/Measurable Outcomes	
	2.2	Co-Payment in the Total Project Cost	
	2.3	Non-Monetary Investment by the Employer (for example, training infrastructure, trainers, study material etc.)	
	3.1	Average Annual Turnover for the Last 3 Financial Years- Large Enterprises	
	3.1	Average Annual Turnover for the Last 3 Financial Years - Medium Enterprises	
D-Proposal Strength/Merit of the Proposal/Value Proposition	4	Proposal Strength/Merit of the Proposal/Value Proposition	27%
	4.1	Industry Location: <u>Project Presence</u> in Aspirational Districts/Left-Wing Extremism (LWE) areas/North East Region (NER) /J&K and Ladakh	
	4.2	Beneficiaries Covering Women/People with Disability/Transgenders	
	4.3	Identification of Target Beneficiaries	
	4.4	Underserved Job Roles- Job Roles with Lesser Trained Candidates in RPL	
	4.5	Geographical Spread of the Proposed RPL Project	
	4.6	Trainer Expertise	
	4.7	Presence of a Reskilling Component	

<b>E- Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>5</b>	<b>Sector Skill Council (SSC) Evaluation of Orientation Content and Bridge Course</b>	<b>16%</b>
	<b>5.1</b>	<b>Quality of Orientation Content- Domain Skills</b>	
	<b>5.2</b>	<b>Quality of Orientation Content- Soft Skills</b>	
	<b>5.3</b>	<b>Upskilling through Bridge Course and Need for Upskilling</b>	
		<b>Total Score</b>	

## **Annexure 17.4- Self-Declaration by Project Implementing Agency (PIA) pertaining to Blacklisting**

(On the letterhead of the Applicant Entity)

*Note: Applicable **only for** NGOs, VOs and TPs in the Skilling Industry/NSDC Partners*

To

National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby declare that presently our Company/ firm \_\_\_\_\_ has an unblemished record and is not declared ineligible for corrupt and fraudulent practices, either indefinitely or for a particular period of time, by any State/ Central ministry or any other government department, and not on the list of blacklisted NGOs of DARPAN.

We further declare that presently our Company/ firm \_\_\_\_\_ is not blacklisted/ debarred and not declared ineligible for reasons other than corrupt and fraudulent practices by any State/ Central ministry or other government department.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note:** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## **Annexure 17.5- Identification of Need for RPL: Survey Conducted with the Minimum Sample Size Being 10% of the Targets Requested**

### **Sample Survey Findings (Summary)**

#### **Note to the Applicant:**

Applicants shall undertake a sample survey justifying the need for the RPL activity hereby proposed.

1. The minimum sample size shall be 10% of each proposed RPL Location.
2. The candidate survey data should mention the following details of the targeted beneficiaries :
  - Name of the candidate
  - Contact details of the candidate
  - Previous number of years of experience in the Job Role for which RPL certification is being proposed
3. If the applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
4. The applicant shall submit a two (2) page executive summary highlighting the following :
  - Objective of the survey
  - Method used to conduct the survey
  - Findings from the survey

**The sample survey shall focus on finding the knowledge, productivity and performance gaps/challenges faced by Target Beneficiaries in the location/locations proposed.**

**It is expected that the RPL activity proposed will alleviate some of these gaps/challenges through the orientation or bridge course and skill certification.**

**Applicants shall attach detailed findings in a separate document. Please refer to Annexure 17.6 for the format in which details of survey findings need to be reported.**

**The proposal stands rejected if the applicant fails to submit the sample survey with the above *mentioned details*.**

**a. Reason for selection of proposed job role and locations:**

***b. Who are the target beneficiaries?***

***c. Knowledge, productivity and performance gaps or challenges faced by Target Beneficiaries in location/location proposed:***

## Annexure 17.6- Sample Survey Findings Report

### Note to the Applicant:

Applicants shall undertake a survey justifying the need for the RPL activity hereby proposed.

1. The minimum sample size shall be 5% of each proposed RPL Location.
2. If the applicant fails to conduct the sample survey for any of the proposed location(s), the final targets shall be reduced proportionately.
3. The candidate survey data should mention the following details of the targeted beneficiaries :
  - Name of the candidate
  - Contact details of the candidate.
  - Previous number of years of experience in the Job Role for which RPL certification is being proposed

1.	<b>Project Locations Surveyed</b>	
2.	<b>Objective of the Survey</b>	
3.	<b>Candidate Survey Sample Size</b>	<b>Minimum 10% from each proposed location for each Job Role</b>
4.	<b>Survey Methodology</b>	
5.	<b>Location Profile</b>	
a.	<i>Relevance of sector to locations</i>	
b.	<i>Relevance of job roles to locations</i>	
c.	<i>Presence of industrial/traditional clusters around surveyed locations</i>	
5.	<b>Demographic Study of Candidates</b>	
a.	<i>Age profile</i>	

b.	<i>Education profile</i>	
c.	<i>Experience profile</i>	
d.	<i>Employment scenario</i>	
<b>6.</b>	<b>Skill gap study of target candidates</b>	
a.	<i>Core NOSs missing in workers' skillsets: ( to be included in the Orientation / Bridge course)</i>	
b.	<i>Non-Core NOSs missing in workers skill sets: ( to be included in the Orientation / Bridge course)</i>	
<b>7.</b>	<b>Opportunities for tangible benefit (skills premium, upskilling, financial support, etc.)</b>	
<b>8.</b>	<b>Conclusions from ground survey</b>	

The applicant shall submit a two (2) page executive summary highlighting the following :

- Objective of the survey
- Method used to conduct the survey
- Findings from the survey

Applicant to submit detailed report on Sample Survey. The report should mention methodology of survey undertaken and corresponding results.

## Annexure 17.7-Objectives of the RPL Project

Basis the findings of the Sample Survey, describe how this project is going to benefit target beneficiaries (Please limit your response to not more than 800 words).

**Indicate tangible benefits to the candidate from undertaking RPL under this project.**

**The applicant cannot mention the following as tangible benefits since they are already part of the RPL scheme:**

- Skill certificate
- Award money
- Improved soft skills
- Enhanced efficiency
- Five Year Insurance under Pradhan Mantri Suraksha Bima Yojana (PMSBY)

<b>b. Is the PIA going to assist target beneficiaries in attaining any of the following during RPL?</b>				
<b>SN.</b>	<b>ITEM</b>	<b>YES (Y) / NO (N)</b>	<b>Remarks ( if any )</b>	<b>Documentary evidence (if any)</b>
1	Formalized Market Connect			Documentary proof stating tie up with any agency
2	Skills Premium/Industry Recognition		<i>If Yes, kindly specify form of Skills Premium/Industry Recognition</i>	Documentary proof stating preference to RPL certified person in recruitment, promotion or any other industry recognition
3	Bank Loans/ Financing		<i>If Yes, kindly specify type of Bank Loan</i>	Documentary proof stating the tie up with any bank/ agency for the provision of loans
4	Licenses		<i>If Yes, kindly specify type of Licenses</i>	Documentary proof from the licensing agency
5	Course on Digital Transactions (E-Wallet)			
6	Career advancement/ wage hike/promotion		<i>If Yes, kindly specify the margin by which the candidate's salary would be increased post RPL training</i>	Documentary proof stating the commitment on pay hike of certified persons
7	Placements			Documentary proof stating letter of recruitment or tie ups with placement agencies which will recruit



				candidates post RPL training as per the specific project
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## Annexure 17.8.1 - Standard Curriculum Outline for Orientation Content for Job Role Proposed

### Note to the Applicant:

1. As per RPL Guidelines, the orientation content for each candidate is a basic module of 12 hours.
2. **Orientation hours proposed is 12 hours. For RPL type 2, in case of employees not being available for 12 hours, a 4-hour, one day RPL, may be offered.**
3. Orientation content will be vetted, scored, and approved by the SSC.
4. For orientation content, topics, and subtopics to be covered under each of the areas mentioned, the duration for each topic and expected outcome need to be outlined. It is mandatory that a lesson on digital transactions be imparted to candidates.
5. The formats given below are suggested curriculum outlines that need to be submitted along with orientation content and bridge course content (if applicable) for SSC evaluation. The outcomes in the last column are sample outcomes indicating how outcomes can be written. SSCs being domain experts will evaluate this for subject matter expertise.
6. Each job role will have a separate curriculum outline.
7. Bridge course is applicable only to RPL project types 1 and 2:
  - Their duration will be of 68 hours and will be an addition to the standard 12 hours of the orientation module. The proposed bridge course may be, but not necessarily based on both core NOSs and Non-Core NOSs of the job role.
  - PIAs may undertake customized content subject to the approval of the Executive Committee.
  - The content for bridge courses will need to be validated by the SSC. The additional topics and sub-topics that will be covered in the bridge course need to be aligned with skill gaps and demand / requirement of target audience, as substantiated in the project proposal.

1. Name of the Job Role:

2. QP Code and NSQF Level:

S. No.	Orientation Component/Activity	Topic	Sub-Topics	Topic Duration (in hours)	Learning Outcomes
1	<p><b>Domain Training</b> (clarification of any doubts/gaps a candidate may have with respect to the job role)</p> <p><b>Duration: 6 hours</b></p>	<Topic 1>	<Sub-topic 1>	<Add topic 1 duration>	<p>&lt;add domain specific outcomes based on core NOS, knowledge gaps, health and safety&gt;</p> <p>&lt;For example: apply basic farm management practices&gt;</p>
			<Sub-topic 2>		
		<Topic 2>	<Sub-topic 1>	<Add topic 2 duration>	
			<Sub-topic 1>		
2	<p><b>Soft Skills and Entrepreneurship Tips specific to the Job Role</b> (Financial and digital literacy training are mandatory)</p> <p><b>Duration: 4 hours</b></p>		<Sub-topic 1>	<Add sub-topic wise duration>	<p>&lt;demonstrate confidence at the workplace&gt;</p> <p>&lt;understand concepts of digital literacy such as the fundamentals of computer terminology, parts of a computer and a keyboard&gt;</p> <p>&lt;apply concepts related to the financial literacy such as saving money, bank accounts&gt;</p> <p>&lt;identify the basics of entrepreneurship&gt;</p>

					<identify new business opportunities>
			<Sub-topic 2>	<Add sub-topic wise duration>	
			<Sub-topic 3>	<Add sub-topic wise duration>	
3	<b>Familiarization to Assessment Process and Terms</b>  <b>Duration: 2 hours</b>	NA	NA	NA	<understand concepts of assessment related modalities>

### Annexure 17.8.2- Curriculum Outline for Bridge Course Content Along with Justification for Bridge Course

#### I. Justification for Bridge Course

S. No	Job Role Details (with QP Code and NSQF Level)	Why is a Bridge Course Needed	Bridge Course Duration ( <i>additional hours required over and above the orientation hours</i> )

## II. Curriculum Outline for the Bridge Course (Job Role Wise)

**Name of the Job Role:**

**QP Code and NSQF Level:**

S.No.	Topic	Sub-Topics	Topic Duration (in hours)	Learning Outcomes
1	<Topic 1>	<Sub-topic 1> <i>Duration of Sub-topic:</i>	<Add topic 1 duration>	<For example: apply basic farm management practices>
		<Sub-topic 2> <i>Duration of Sub-topic:</i>		
2	<Topic 2>	<Sub-topic 1> <i>Duration of Sub-topic:</i>	<Add topic 2 duration >	< For example: identify new business opportunities>
		<Sub-topic 2> <i>Duration of Sub-topic:</i>		
2	<Topic 3>	<Sub-topic 1> <i>Duration of Sub-topic:</i>	< Add topic 3 duration >	
		<Sub-topic 2> <i>Duration of Sub-topic:</i>		
		<Sub-topic 3> <i>Duration of Sub-topic:</i>		

## Annexure 17.9- Details for Past Experience in Skilling in RPL in PMKVY 2.0 and Community Engagement

### Note to the Applicant:

For giving a score more than 1 , calculations will only happen on completed projects.

### 1. Past Experience in Skilling in RPL in PMKVY 2.0

S.No	Year	Location of the project (District and State)	Number of Candidates Trained/ Number of Skill Development Projects engaged in (For NGOs/VOs )	Number of Candidates Certified	Cost of the Project	Job Roles covered in RPL PMKVY 2.0 Mention QP Code	Details of Evidentiary Proof
							For Facilitator Organizations , PIA letter pertaining to target allocation needs to be uploaded.

## 2. Past Experience in Community Engagement with Targeted Communities

*Note: This is applicable only for NGO/VOs.*

S.No	Year	Location of the project (District and State)	Number of people from Targeted Communities Skilled/ Trained Cumulatively	Details of Community Engagement- skills imparted, sectors targeted etc., or other details	Details of Evidentiary Proof
					PIA letter pertaining to Past Experience in Community Engagement with Targeted Communities needs to be uploaded.

## **Annexure 17.10- Presence of Reskilling Component- Declaration by the Project Implementing Agency (PIA)**

(On the letterhead of the Applicant Entity)

To

National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby declare that the component of Reskilling is being proposed in our RPL project.

We declare that we have \_\_\_\_\_ number of previously trained candidates who are now being trained in a different job role.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.**



## Annexure 17.11- Proof of Mobilization- Mobilizing Entity for RPL Type 1

Letters of support/ participation to be attached with proposal. The letter is to mention location in which support will be provided as well as number of potential beneficiaries in the location.

If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.

If a mobilization agency is engaged, details of the profile of the agency are to be mentioned in the format shared.

### 1. Name of Mobilizing Agency

SN.	Name of Mobilizing Agency	State	District	Location Name	Number of People being targeted	Past Experience of Mobilizing Agency	Documentary evidence (Mandatory)
1	Name of Mobilizing agency 1						<p><i>Proof of Mobilization in the form of Letter of Intent (LOI) or Memorandum of Understanding (MoU) by all the entities (panchayats, unions, corporates etc.) involved in mobilization of the project specific to the location and the number of candidates being targeted by the agency.</i></p> <p><i>In case the PIA is also the mobilizing agency, provide evidence of having conducted similar activity previously.</i></p> <p><i>If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.</i></p>
2	Name of Mobilizing agency 2						
3	Name of Mobilizing agency 3						

## 2. Information on Mobilization Agency

In case the PIA is also the mobilizing agency please provide evidence of previous experience. PIA's are encouraged to enclose letters of support by all the entities involved in mobilization of the project specific to the location and the number of candidates being targeted by the agency.

**If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.**

<b>Name of Mobilization Agency:</b>					<b>Supporting Documentation Required:</b>
<b>Official Website of Mobilization Agency:</b>					
<b>Name of SPOC:</b>	<b>Designation of SPOC:</b>	<b>Contact Number of SPOC:</b>	<b>Email ID of SPOC:</b>		
<b>Year of Incorporation:</b>					Incorporation letter
<b>Previous Experience of Conducting Mobilization for Central or State Government Programmes</b>	<b>Name of Scheme</b>	<b>Duration of Engagement (From)</b>	<b>Duration of Engagement (To)</b>	<b>Describe Mobilization Activity in Brief</b>	Documentary evidence supporting the previous experience mentioned
					<i>If the applicant fails to provide the documents (any or all of the agencies) the targets shall be reduced proportionately.</i>

**Note: Kindly add additional tables if the PIA has multiple mobilizing agencies for the RPL project.**

### 3. Support Letters - Project Type 2 (Employer Premises)

For project Type 2, a letter from the Employer to be engaged under RPL is to be submitted. The letter is to indicate the RPL requirement in terms of numbers of employees that shall undertake RPL against proposed job roles and the locations in which RPL shall be conducted. Also, specify name and contact details of SPOC from prospective employers.

<b>Name of Participating Employer:</b>				<b>Supporting Documentation Required:</b>
<b>Official Website of Participating Employer:</b>				
<b>Name of SPOC:</b>	<b>Designation of SPOC:</b>	<b>Contact Number of SPOC:</b>	<b>Email ID of SPOC:</b>	
<b>Year of Incorporation:</b>				Incorporation letter
<b>Number of Employees currently working with the Employer</b>				

**Note: Kindy add additional tables if the PIA has multiple employer engagements for the project**

## **Annexure 17.12- Identification of Proposed Beneficiaries- Declaration by the Project Implementing Agency (PIA)**

(On the letterhead of the Applicant Entity)

To

National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby declare the prior experience of candidates in the proposed sector is-

**More than 50% beneficiaries with greater than 10 years of work experience**

**Less than 50% beneficiaries with greater than 10 years of work experience**

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.**

## Annexure 17.13- Trainer Profile- Declaration by the Project Implementing Agency

(On the letterhead of the Applicant Entity)

To

National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following profile of the trainers teaching domain/orientation/bridge course content in the sectors proposed:

Trainer Name	Educational Qualification	Expert in the Sector	Years of Experience in Skilling

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note:** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## Annexure 17.14- Proposed Monitoring Plan by the Project Implementing Agency (PIA) FOR RPL TYPE 2

(On the letterhead of the Applicant Entity)

*Note: Applicable **only for** SSC recommended industry associations, bodies, and institutions (**national and state level industry associations or any other industry associations**)*

To

National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following Monitoring Plan and confirm that it is in accordance with the Guidelines for Recognition of Prior Learning under PMKVY 3.0.

### 1. Monitoring Plan

<b>Name of the PIA</b>		
<b>Date of Training</b>		
<b>Project Monitoring Plan for RPL Orientation</b>	<b>Project Monitoring Plan for Assessment</b>	

### 2. Team from Applicant Organization Overseeing On-Ground Project Implementation

Please specify the individual/team from the applicant side that will be overseeing the on-ground implementation.

Team From Applicant Organization					
S.no	Name	Qualification	Designation	Email	Phone Number
1					
2					

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.**

## Annexure 17.15- Declaration for the Non-Monetary Investment by the Project Implementing Agency (PIA)

(On the letterhead of the Applicant Entity)

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following with regards to the Non-Monetary Investment by the Employer.

- Employer is willing to provide space and training infrastructure for the conduct of RPL programs
- Employer is willing to provide trainer for the conduct of RPL program
- No non-monetary investment proposed

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may \_\_\_\_\_ be \_\_\_\_\_ cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note:** In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.



## Annexure 17.16- Declaration for Employer and Employee Details by the Project Implementing Agency (PIA) FOR RPL TYPE 2

(On the letterhead of the Applicant Entity)

**Note:** Applicable only for i) Registered employers / industry, and ii) SSC recommended industry associations, bodies, and institutions (**national and state level industry associations or any other industry associations**)

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following details of the with regards to the Non-Monetary Investment by the Employer.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted,

S. no	State	District	Location	Number of Associated Members/Employers/Partners	No. of years of Experience	Educational/ professional qualification	Total Number of Employees	Permanent / Contractual
1								
2.								
3.								

may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note:** In case of any wrong and/or incorrect and / or misleading declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## Annexure 17.17- Declaration by the Project Implementing Agency (PIA) for Availability of Infrastructure and Own training Centres- FOR RPL TYPE 1

(On the letterhead of the Applicant Entity)

*Note: Applicable **only for** i) Voluntary organizations/Non-governmental organizations, and ii) Government bodies/organizations etc. and SSDMs*

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the following with regards to the Availability of Infrastructure and Own training Centres:

Available	Availability of Organization Offices/Subsidiaries	Availability of Own Training Centres at the Proposed Locations
More than 75%		
50%-75%		
15%- 50%		
Less than 15%		

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note: In case of any wrong / incorrect declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.**

## Annexure 17.18- Declaration by the PIA for Reach or Geographical Spread of Proposed RPL Projects for RPL TYPE 2

(On the letterhead of the Applicant Entity)

To  
National Skill Development Corporation,  
301, 3rd Floor, West Wing, World Mark 1  
Aero City, New Delhi – 110037

In response to the Request for Proposal for providing Skill Certification under RPL in PMKVY 3.0, I/ We hereby confirm the geographical spread of Proposed RPL Projects:

*Note: Applicable **only for** i) Registered Employers/ Industry and ii) TPs in the skilling industry/NSDC partner applying in response to demand aggregation by District Skill Committees, State Skill Development Missions, SSCs, and Demand Portal*

Geographical Spread of the proposed RPL Project	PIA Geographical Presence	Details of Evidentiary Proof
RPL proposed more than 5 locations (employer has multiple offices)		<i>Relevant Evidentiary Documents to be shared by the PIA</i>
RPL proposed for 2 to 3 locations (employer has multiple offices)		
RPL proposed only in a single location		

*Note: Applicable **only for** SSC recommended industry associations, bodies, and institutions: National level Industry associations, state level, or any other industry associations*

Reach/Spread of the Association	PIA reach/spread across states	Details of Evidentiary Proof
More than 30 States		<i>Relevant Evidentiary Documents to be shared by the PIA</i>
Less than 5 States		
Only one States		

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

**Name of the Authorized Signatory of the Applicant**

**Signature and Stamp of the Authorized Signatory of the Applicant**

**Date: DD/MM/YYYY**

**Note: In case of any wrong and/or incorrect and / or misleading declaration submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.**

## Annexure 17.19 Details of Financial Strength of the Project Implementing Agency (PIA)

(On the letterhead of the Applicant Entity)

### Financial Details of PIA

- Annual turnover of the applicant during the last three financial years:

**Note: PIAs should have an average annual turnover in the last 3 financial years that is at least 25% of the total project cost proposed.**

2017-18	2018-19	2019-20

- Net worth of the applicant during the last three financial years:

2017-18	2018-19	2019-20

- Revenue of the applicant from skill development activities in last three financial years

2017-18	2018-19	2019-20

### Documents to be uploaded for the Financial Position of the PIA:

- Audited financials along with audit report, balance sheet, and profit & loss statement of the applicant for last 3 FYs (2017-18, 2018-19 and 2019-20)

**In case FY 2019-20 is not audited, a provisional certificate can be uploaded.**

- Certificate along with the Unique Document Identification Number (UDIN) from practicing CA, preferably the same CA who has audited last year's financials of the applicant's company. It should clearly mention the following:

- Annual turnover of the applicant in last 3 FY (2017-18, 2018-19 and 2019-20)

- b. Net worth of the applicant in last FY 2019-20

**Note:** For the calculation of Net Worth asset valuation must be carried out at the book value.

- c. Revenue of the applicant from skill development activities in last 3 FY (2017-18, 2018-19 and 2019-20)

Note: In case of any wrong / incorrect and / or misleading information submitted by the Applicant, as requested by NSDC in the course of evaluation of the proposal, the proposal will be rejected at any stage of evaluation or targets would be revoked (if already allocated) during implementation.

## 18.1 Compliance Checklist/ List of Documents to be uploaded by the PIA for RPL Type 1

S. No	Name of the Document/ Annexure for RPL Type 1	Applicable for PIA Type			
		TPs	Sector Specific Expert Bodies and Associations	NGO/ VOs	Govt. Bodies
1	Board Resolution Format	Yes	Yes	Yes	Yes
2	Self-Declaration by the PIA pertaining to Blacklisting	Yes	NA	Yes	NA
3	Sample Survey Findings	Yes	Yes	Yes	Yes
4	Sample Survey Findings Report	Yes	Yes	Yes	Yes
5	Objectives of the RPL Project	Yes	Yes	Yes	Yes
6	Standard Curriculum Outline for Orientation Content for Job Role Proposed	Yes	Yes	Yes	Yes
7	Past Experience in Skilling in RPL in PMKVY 2.0 and Community Engagement (for NGOs)	Yes	Yes	Yes	Yes
8	Declaration for Presence of Reskilling Component	Yes	Yes	NA	NA
9	Proof of Mobilization -Letter of Intent (LOI) or Memorandum of Understanding (MoU) - Incorporation Letter - Previous Experience of Conducting Mobilization for Central or State Government Programmes	Yes	Yes	NA	NA
10	Declaration for Identification of Proposed Beneficiaries	Yes	Yes	Yes	Yes
11	Declaration for Trainer Expertise	Yes	Yes	Yes	Yes
12	Project Monitoring Plan	NA	NA	NA	NA
13	Declaration for the Non-Monetary Investment by the PIA	NA	NA	NA	NA
14	Declaration for Employer and Employee Details by the PIA	NA	NA	NA	NA

15	Declaration by the PIA for Availability of Infrastructure and Own training Centres	NA	NA	Yes	Yes
16	Declaration by the PIA for Reach or Geographical Spread of Proposed RPL Projects - Evidentiary Documents to be shared by the PIA	NA	NA	NA	NA
17	Details of the Financial Strength - Audited Financial Reports - CA Certificate and UDIN Number	Yes	Yes	Yes	NA
18	Incorporation Documents/ DARPAN ID (For NGOs)	Yes	Yes	Yes	NA
19	Certificates for Rewards and Recognition Received	Yes	Yes	Yes	NA
20	Recommendation Letter for Linkage with Ongoing Govt. Welfare Schemes/ Govt. recommended Projects	Yes	Yes	NA	NA
21	Validation/Recommendation by SSCs <i>* Documents supporting other credentials such as marketing, research, training etc. in the domain in which targets have been requested</i>	NA	Yes	NA	NA



## 18.2 Compliance Checklist/ List of Documents to be uploaded by the PIA for RPL Type 2

S. No	Name of the Document/ Annexure for RPL Type 2	Applicable for PIA Type		
		TPs	Registered employers / industry	Industry Associations/ Institutions
1	Board Resolution Format	Yes	Yes	Yes
2	Self-Declaration by the PIA pertaining to Blacklisting	NA	NA	NA
3	Sample Survey Findings	NA	NA	NA
4	Sample Survey Findings Report	NA	NA	NA
5	Objectives of the RPL Project	Yes	Yes	Yes
6	Standard Curriculum Outline for Orientation Content for Job Role Proposed	Yes	Yes	Yes
7	Past Experience in Skilling in RPL in PMKVY 2.0 and Community Engagement (for NGOs)	Yes	NA	NA
8	Declaration for Presence of Reskilling Component	Yes	Yes	Yes
9	Proof of Mobilization -Letter of Intent (LOI) or Memorandum of Understanding (MoU) - Incorporation Letter - Previous Experience of Conducting Mobilization for Central or State Government Programmes	NA	NA	NA
10	Declaration for Identification of Proposed Beneficiaries -Letter of Interest (LOI) or Recommendation letter from participating companies under Project Type 2 is to be attached	Yes	Yes	Yes
11	Declaration for Trainer Expertise	Yes	Yes	Yes
12	Project Monitoring Plan	NA	NA	Yes
13	Declaration for the Non-Monetary Investment by the PIA	Yes	Yes	Yes
14	Declaration for Employer and Employee Details by the PIA	NA	Yes	Yes

<b>15</b>	Declaration by the PIA for Availability of Infrastructure and Own training Centres	<b>NA</b>	<b>NA</b>	<b>NA</b>
<b>16</b>	Declaration by the PIA for Reach or Geographical Spread of Proposed RPL Projects - Evidentiary Documents to be shared by the PIA	<b>NA</b>	<b>Yes</b>	<b>Yes</b>
<b>17</b>	Details of the Financial Strength - Audited Financial Reports - CA Certificate and UDIN Number	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>18</b>	Incorporation Documents	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>19</b>	Certificates for Rewards and Recognition Received	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>
<b>20</b>	Recommendation Letter for Linkage with Ongoing Govt. Welfare Schemes/ Govt. recommended Projects	<b>Yes</b>	<b>NA</b>	<b>NA</b>
<b>21</b>	Validation/Recommendations by SSC <i>*To be submitted as part of Basic Eligibility</i>	<b>NA</b>	<b>NA</b>	<b>Yes</b>
<b>22</b>	Stock Exchange Listing in BSE and NSE	<b>NA</b>	<b>Yes</b>	<b>NA</b>