



**INVITATION FOR
EXPRESSION OF INTEREST
FOR
EMPANELMENT & SELECTION OF TRAINING PROVIDERS UNDER
For Recognition of Prior Learning (RPL) component under under Pramod Mahajan Kaushalya
V Udyojakta Vikas Abhiyan (PMKUVA)**

Last Date for Submitting the Proposal: 03.06.2021

Time: 05:00 PM.

Maharashtra State Skill Development Society
1st Floor, Elphinstone Technical Highschool Campus,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400001

Disclaimer

Maharashtra State Skill Development Society (herein after called “MSSDS”, or “PIA”, or “Authority”) is inviting proposals for the scope of work mentioned herein through this Expression of Interest (Eoi). The information contained in this Expression of Interest (“Eoi”) or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this Eoi and such other terms and conditions subject to which such information is provided.

This Eoi is not an agreement and is neither an offer nor invitation by MSSDS to the prospective applicants or any other person. The purpose of this Eoi is to provide Interested Applicants with information that may be useful to them in the formulation of their proposals pursuant to this Eoi. The assumptions, assessments, statements and information contained in this Eoi, may not be complete, accurate, adequate or correct. Each applicant Applicants should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Eoi and obtain independent advice from appropriate sources.

MSSDS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Eoi. The issue of this Eoi does not imply that the authority is bound to select applicant or to empanel the Selected Applicant.

MSSDS accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this Eoi. Interested parties are expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

Intimation of discrepancy, if any, should be given in desired format to the Maharashtra State Skill Development Society (MSSDS) immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the EOI document is complete in all respects and firms submitting their Application are satisfied that the EOI document is complete in all respects.

Neither MSSDS nor their employees and associates will have any liability to any Prospective Applicants interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this EOI document, any matter deemed to form part of this EOI document, the award of the EOI, the information and any other information supplied by or on behalf of MSSDS or their employees and Applicants or otherwise arising in any way from the selection process for the EOI.

MSSDS reserves the right not to proceed with the Eoi and tendering process or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this Eoi. Information provided at this stage is merely indicative. Any

such change would be communicated to the Applicants by posting it on <https://mahatenders.gov.in/>

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Glossary

Abbreviation	Stands for
SDEED	Skill Development, Employment and Entrepreneurship Department
MSSDS	Maharashtra State Skill Development Society
SI	System Integrator
TP	Training Partner
TC	Training Centre
TBN	Training Batch Number
EOI	Expression of Interest
EMD	Earnest Money Deposit
SPOC	Single Point Of Contact
FAQ	Frequently Asked Questions
DSC	Digital Signature Certificates
PIA	Project Implementation Agency
GoM	Government of Maharashtra
FAQ	Frequently Asked Questions
SLA	Service Level Agreement

PART – A

1. Background

I. Maharashtra State Skill Development Society

MSSDS is a nodal agency for implementing, monitoring, co-ordination and convergence related to Skill Development Employment & Entrepreneurship Department (hereinafter referred to as “SDEED”) activities to leverage employability. Commissioner, Skill, Employment and Entrepreneurship acts as Ex-Officio C.E.O., MSSDS. MSSDS implements centrally and state sponsored skill development schemes in the State of Maharashtra for skilling of unemployed youth. It also acts as a catalyst in strengthening Skill Eco System of Maharashtra. MSSDS also has partnerships with industries for demand and outcome based skilling of candidates, and also plans to undertake survey/research of the existing status of skill gaps and finally works out an integrated strategy for enhancing the employability of youth in the State.

II. Recognition of Prior Learning (RPL)

Recognition of Prior Learning:

RPL enables Indian youth to obtain industry-relevant skill certification. Individuals with prior learning experience or skills can register themselves and get assessed and certified under the RPL component of the scheme. RPL mainly focuses on the individuals engaged in unregulated sectors. The duration of the training / orientation under RPL ranges between 12-80 hours. MSSDS functioning under the Skill Development, Employment and Entrepreneurship Department, Government of Maharashtra and MSSDS is the nodal agency for various skill development initiatives across the State.

Under the Scheme(s) one of the key interventions is Recognition of Prior Learning (RPL), a provision for skills up-gradation ensuring vertical and horizontal mobility. RPL is a formal process of recognizing previous experiential learning through a systematic assessment and certification process to award a formal qualification. The National Skills Qualification Framework defines the Recognition of Prior Learning (RPL) as “the process of recognizing previous learning, often experiential, towards gaining a qualification.”

RPL can be implemented under “Pramod Mahajan Kaushalya V Udyojakata Vikas Abhiyan (PMKUVA)” scheme.

The RPL scheme shall be implemented with the following desired objectives:

III. Objective:

To actively contribute to existing skill development in India by establishing an outcome-driven implementation framework which evaluates and recognizes skills and knowledge acquired outside the classroom (informal learning or learning through work), helps people acquire a formal qualification that matches their knowledge and skills, and if required up-skills /

re-skills (through bridge courses) and thereby contributes to improving their employability, lifelong learning, social inclusion, and self-esteem.

- To align the competencies of the pre-existing workforce of the country to the standardized National Skills Qualification Framework (NSQF).
- To enhance the employability and / or entrepreneurial opportunities of an individual, and
- To provide opportunities for reducing inequalities based on privileging certain forms of knowledge over others.

Project Types & other details :

Project Types in RPL:

- RPL Type 1(Camps):**
- RPL Type 2 (Employer Premises):**
- RPL Type 3 (RPL at Training Centers):**

For more details, kindly go through the Government Resolution - कौविउ -२०२० / प्र.क्र. १३६ / कौशल्य-१ (अभियान-१), of Skill Development, Employment and Entrepreneurship department, Govt. of Maharashtra, dated 10.03.2021.

MSSDS has the mandate to implement the RPL component under Pramod Mahajan Kaushalya V Udyojakata Vikas Abhiyan (PMKUVA) by empaneling the training partners. MSSDS being a State level Nodal Agency for implementing skilling initiatives, is expected to ensure achievement of overall scheme goals and objectives that with respect to the key indicators and processes. Empanelment of Training Partners is one of the significant aspects for the smooth and seamless implementation of the Scheme.

In view of the above, MSSDS by way of this EOI, invites application from Prospective Applicants, for engaging an independent Training Partners (TP) herein referred to as 'Applicants' for implementation of RPL under PMKUVA scheme in the State.

Scope of work of TPs to be selected mainly includes conducting RPL training (end to end activities) as per proposed RPL types & target allotted, adhering to GR of Skill Development, Employment and Entrepreneurship Department, Govt. of Maharashtra, dated 10.03.2021 regarding RPL under PMKUVA scheme.

2. Schedule for EOI:

Sr. No.	Information	Details
1.	Date & Time for Commencement of Downloading Tender Document	Date: 11.05.2021 Time: 3:00 PM
2.	Tender Reference Number	MSSDS/RPL/PMKUVA/
3.	Last date & Time for sending requests for clarifications	Date: 13.05.2021 Time: 05.00 PM
4.	Date, Time and Venue of Pre-Bid Meeting	Date: 17.05.2021 Time: 03.00 PM Venue: Considering Covid 19 pandemic, pre-bid meeting will be scheduled preferably through VC. VC link will be notified in Notice section of MSSDS portal.
5.	Last date & time for downloading, online preparation (Upload of Technical Document)	Date: 02.06.2021 Time: 05.00 PM
6.	Last Date (deadline) & Time for submission of Application	Date: 03.06.2021 Time: 05.00 PM
7.	Date and Time for Opening of Technical Application	Date: 04.06.2021 Time: 03.00 PM
8.	Address for Communication	Addl. CEO & Mission Coordinator Maharashtra State Skill Development Society, 1st Floor, Elphinstone Technical Highschool Campus, 3, Mahapalika Marg, Dhobi Talao, Mumbai-400001, Maharashtra Phone No: 022-22625651-53 Email – addceo@mssds.in / missionco@mssds.in

3. General Terms / Conditions & Instructions for Applicants'

- I. All documents to be submitted online including supporting documents
- II. Proposal should be duly page numbered
- III. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.
- IV. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.



- V. All the organizations (private training partners, corporates, and Government-affiliated centres) who are willing to impart RPL training programme in accordance with prescribed norms of RPL PMKUVA guidelines are eligible to apply.
- VI. Interested parties may submit their EoI as mentioned in the above schedule along with an online payment of Rs. 5000/- (Rupees Five Thousand Only) as non-refundable processing charges irrespective of the number of proposed training centre ('s). Late submission will not be entertained.
- VII. Empaneled training partner shall follow Accreditation, Affiliation & Continuous Monitoring of Training Centres for the Skills Ecosystem, Branding and Communication Guidelines for program implementation as per the defined norms/criteria in PMKUVA -RPL.
- VIII. Joint Ventures (JVs)/Special Purpose Vehicles (SPVs)/Consortiums/Franchise Centres are not permitted to respond to this EOI.
- IX. Training Partner (TP) shall be responsible for training centers resources, setup, trainers, assistance for trainee mobilization, training etc. activities as per the prescribed guidelines of RPL under PMKUVA. Any amendments in the guideline or processing manual shall be applicable and binding to the successful training partner.
- X. TPs shall have to inaugurate RPL training in the presence of MP/ local MLA/ Dignitaries and State Government Officials (wherever possible).
- XI. Registration of students and batch formation to be done in consultation with MSSDS as per RPL guideline and shall abide all rules & regulations laid down by MSSDS.
- XII. Trainers should match education qualification & experience criteria as mention in Model Curriculum of job role and/or as desired by SSC guideline. Assessment and Certification of trainer with respective SSC is mandatory for imparting training under RPL.
- XIII. MSSDS reserves the right to withdraw this EoI, without assigning any reasons for the same, if MSSDS determines that such action is in the best interest of the Scheme.
- XIV. All eligible applicants need to be registered on <https://mahatenders.gov.in> to generate login credentials and to download the EoI document for online proposal preparation etc.
- XV. The EoI submitted by the applicant shall remain valid for a period of 120 days after the closing date for submission of EoI prescribed in this document. EoI validity expressed for less than 120 days shall be rejected.
- XVI. At any time prior to deadline for submission of EoI; MSSDS may modify the EoI document. The amended document shall be notified through website and such amendments shall be binding on the applicants.
- XVII. MSSDS may at its sole discretion and at any time during the evaluation of EOI, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- XVIII. MSSDS shall have all the rights to disqualify the application during the evaluation of EoI if:
 - a. Submitted an EoI without required documentation;
 - b. Use of modified formats for submission;

- c. Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them;
- d. Been in litigation with any Government agencies/institutions in India;
- e. Processing fee in the form of online of Rs.5,000/- in the favor of MSSDS, not paid with the proposal.

XIX. Applicants shall have to pay a refundable Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only).

- a. EMD to be paid in the form of Online to 'Maharashtra State Skill Development Society' and payment receipt must accompany with proposal. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) payment receipt shall not be considered.
- b. The EMD of the unsuccessful agency would be returned (without interest) after the completion of selection of applicant.
- c. The EMD will be forfeited on account of one or more of the following reasons:
 - I. In case, applicant withdraws from the EoI process during the period of validity of EoI (EoI shall be valid for 120 days from date of submission of proposal);
 - II. In II. In case of a Successful Applicant, if the Applicant fails to sign the Agreement or is unable to furnish Performance Bank Guarantee within a specified time limit.
- d. **Participant can make payment of Processing Fees/EMD using any one payment mode - Online.**
 - I. **Online:** if participant opts for online, a challan is generated in this case. The challan contains beneficiary details towards which participant has to make online in his bank. The beneficiary details/challan no is unique and specific to the EOI for the vendor.

XX. For RPL under PMKUVA : An executive committee with representation of key officials of MSSDS & SDEED is constituted to provide high level guidance, approvals & connect the selected vendor/TP with relevant stakeholders. Executive & Screening committee will be functioning as mentioned in the GR dt. 10.03.2021.

XXI. **For any Technical Discrepancy/error on <https://mahatenders.gov.in> prospective applicants is requested to contact the below nodal person:-**

Name – Ravi Patil

Designation – Addl. Chief Executive Officer and Mission Coordinator

Contact No. – 022- 22625651/53

Email – addceo@mssds.in / missionco@mssds.in

4. Definitions

- a. "Service Agreement" means the Agreement signed between the Successful Applicants and MSSDS to execute the Project mentioned in the EOI.
- b. "Applicable Law" shall mean all statutes, enactments, and acts of legislature laws, ordinances, rules, bye-laws, regulations, notifications, guidelines, policies, directions, directives, treaties and orders of any authority which has or may have jurisdiction in respect of the subject matter herein (as amended or supplemented from time to time).
- c. "Authorised Signatory" means the Applicants's representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (POA) from the competent authority of the respective Bidding firm.
- d. "Technical Proposal" means the technical Proposal submitted by the Applicants.
- e. The "Bid Document", "Tender Document" and Expression of Interest are the same.
- f. The "Applicants" means the firm/agency bidding for the EOI.
- g. "Competent Authority" means the CEO, Maharashtra State Skill Development Society.
- h. "Contract Price" means the price payable to the firm/company/agency under the contract for the complete and proper performance of its contractual obligations.
- i. "Day" means Working day.
- j. "Effective date" means the date on which the Agreement comes into force and effect.
- k. "FAQ" Frequently Asked Questions.
- l. "Government" means State Government of Maharashtra.
- m. MSSDS Premise includes MSSDS Head Office in Mumbai as well as other Regional Offices across the Districts.
- n. "Proposals" means proposals submitted by Applicants in response to the EOI issued by Maharashtra State Skill Development Society for selection of RPL under PMKUVA.
- o. "Society / MSSDS" means Maharashtra State Skill Development Society.
- p. "Services" means the work to be performed by the Successful Applicants pursuant to the selection by Maharashtra State Skill Development Society and to the Agreement to be signed by the parties in pursuance of any specific assignment awarded to them by Maharashtra State Skill Development Society.
- q. "SPOC" means Single Point of Contact.
- r. "PMKUVA" means Pramod Mahajan Kaushalya V Udyojakata Vikas Abhiyan

5. Guidelines for Applicants on Operations of Electronic Tendering system

5.1 Blank Tender Forms

- a. EOI Forms can be downloaded from the e-Tendering portal www.mahatenders.gov.in
- b. The EOI submitted by the Applicants shall be based on the clarification, additional facility offered (if any) by MSSDS at the time of the pre-bid meeting, and this Tender shall be unconditional. Conditional Tenders will be summarily REJECTED.
- c. All Applicants are cautioned that proposal responses containing any deviation from the contractual terms and conditions, specifications or other requirements and conditional Tenders will be treated as non-responsive. The Applicants should clearly mention in

forwarding letter that his proposal does not contain any condition, deviations from terms and conditions stipulated in the Tender.

- d. Applicants should have valid Class II / III Digital Signature Certificate (DSC) obtained from any Certifying Authorities.

5.2 Instructions to the Applicants for the e-submission of the Application online

- a. Applicants must register themselves on <https://mahatenders.gov.in> portal
- b. Login to site using user id and password
- c. After downloading the EOI and schedules, the Applicants are requested to go through it carefully and then submit the requisite documents, failure to furnish all information or documentation required by the Tender Document may result in the rejection of the Tender.
- d. Applicants must deposit the EMD an Agreement into MSSDS's account through e-tendering portal (<https://mahatenders.gov.in>) before the closing date of the Tender.
- e. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.
- f. Applicants, in advance, should keep ready the Bid documents to be submitted as indicated in the Tender schedule. The documents should be in PDF/xls/rar formats. For submission of more than one document, they can be clubbed together.
- g. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.
- h. The Applicants should submit all the documents related to this EOI document online well in advance before the prescribed time to avoid any delay or problem during the submission process.
- i. Applicants should submit their responses as per the procedure specified. Generally, the items to be uploaded on the
 - Tender Fee
 - EMD
 - Pre-qualification response
 - Technical proposal

Additional certifications/documents e.g., Power of Attorney, CA certificates on turnover, etc. However, each of the above documents must be uploaded in the format specified for this purpose and as per the specified folder structure in the portal.

- j. MSSDS will not be held responsible for any sort of delay or the difficulties faced during the submission of Application online by the Applicants.
- k. In case the documents previously submitted by the Applicants does do not open at the time of the Tender opening due to any kind of error, the Bid shall be considered as non-responsive and shall be summarily rejected. However, any final decision in this regard shall be taken by MSSDS.
- l. A Proposal should be accompanied by an appropriate board resolution or power of

attorney in the name of an authorized signatory of the Applicants stating that he is authorized to execute documents and to undertake any activity associated with the Applicants's response to EOI. A copy of the same should be uploaded under the relevant section/folder on the Portal. Furthermore, the proposal must also be submitted online after being digitally signed by an authorized representative of the Bidding entity.

- m. For any other queries, the Applicants are asked to contact on the details mentioned above Interested Applicants are required to follow the below steps for submitting their proposals:
 - a. Register on the e-Tendering portal <https://mahatenders.gov.in>
 - b. Applicants should pay non-refundable processing fees of INR 5,000 & EMD of INR 1,00,000 to be paid via online mode only on website (<https://mahatenders.gov.in>). Payments in Demand Drafts, Cheques or Cash will not be accepted.

Applicants should download the Tender Documents from the e-Tendering portal (<https://mahatenders.gov.in>) as per the scheduled date and time

6. Shortlisting Criteria

The Applicant should be any private training partners / corporates / Government-affiliated centres and should submit the proposal as per the attached annexures of **Part-B** of this EOI. The applicant must also submit documented proofs in support of the information provided in **annexures of Part-B**. Application without documented proofs shall be liable to reject.

a) The minimum eligibility criteria for non-government applicant agencies are following

- i. Any form of corporate entity or legal entity and Be in the business/executing skill development trainings
 - ii. More than 3 years of incorporation at the time project proposal submission.
 - iii. Have average annual turnover of Rs. 3 Crore in the past three consecutive years out of which Minimum Rs. 2 Cr from Skill Development Training activities and shall have a positive net worth for the last two consecutive financial years.
 - iv. Applicant organization shall have at least 1 year of experience in the proposed sector(s)
 - v. Not have been blacklisted by any State or Central Government agency
- b) Applicant organization from state of Maharashtra shall be given priority.
 - c) Applicant organization shall provide a sample proof of the study material at the time of submission of proposal.
 - d) Applicant organization shall have done 'Sample Survey' for the sectors to which they are applying in accordance with PMKUVA RPL guidelines.
 - e) Applicant organization in its TP or TC should have trained minimum 2000 People in the particular sector in which they intends to propose or wish to apply the RPL.
 - f) Applicant organization shall have certified trainer which should not be less than 15 from particular SSC. Preference may be given to such applicants. Applicant need to submit ToT Certificates of Trainers

- g) Applicant organization shall also agree to propose to have a mobile class room which shall be used in case there is no availability of the required infrastructure in the remote areas.
- h) For Type 3 project: Agency/applicant having Four or above star rating centers, as per Center Accreditation and Affiliation Process of NSDC on SIP portal, shall be preferred for award of project. Award of project shall only be given to training centers with 3 star rating if 4 or above star rating centers are not available for award of project. Training centers with 2 or below star rating shall not be eligible for award of project.
- i) Preference will be given to applicants having experience in implementing or conducting training programs under Recognition of Prior Learning (RPL) programs.

After due evaluation of applications, Executive Committee will award the project. The awarded TP / applicant will not impart training under Franchisee model.

Applicant organization shall have to select job roles from the list of job roles mentioned in **Annexure - 7** for which they will be awarded targets.

For target allocation, following preferences may be given :

- a. First, Eligible Agency which will apply for all the sectors across all the districts may be given preference.
- b. Second, Eligible Agency which will apply for one sector across all the districts may be given preference
- c. Third, multiple agencies for multiple sectors may be given preference.

*For the target allocation for RPL of jobrole "Trainee Chef Jobrole" as mentioned in Annexure 7, priority will be given to –

- a. The applicant having prior RPL training experience in the government sector will be given priority
- b. The RPL beneficiaries proposed should be authenticated by the concerned department.

7. Other instructions to applicants

- a. All documents should be submitted online and no hardcopy of the proposal shall not be accepted.
- b. All the documents should be legible and readable. Failure to furnish the documents in a legible format will result in the documents not being considered for evaluation.
- c. Proposal and all supporting documents should be duly page numbered
- d. Proposal should have a table of content along with page numbers
- e. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.
- f. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.

- g. The applicant should provide a proper action plan clearly mentioning the implementation plan
- h. Applicant is expected to examine all instructions, forms, terms and specifications in the EoI document. Failure to furnish all information required by the documents or submits an EoI not substantially responsive to the bidding documents in every respect may result in the rejection of the application.
- i. The Shortlisted agency Successful Applicant should furnish a Performance Security Deposit (PSD) of 3% of the total cost of the target allocated to TP (payable to PIA), in the form of a Performance Bank Guarantee (BG) at the time of signing of Agreement for Empanelment or Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD). The PSD shall remain valid upto 180 days post expiry for a period of the Agreement. (Condition of PSD will be applicable as per target allocation to be done time to time)
- j. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at **Annexure-3**
- k. Overall Project duration is for FY 2021-22.
- l. For RPL under PMKUVA training target may be allocated on the basis of proposed Implementation Plan submitted by the TP and as per the availability of funds and as per recommendation of Executive Committee.
- m. Validity of the Agreement will be 1 Year from the date of signing the Agreement.
- n. Funding pattern will be as per PMKUVA RPL guidelines (as amended from time to time).
- o. The Applicant has to follow PMKUVA RPL guidelines/any circular issued by MSSDS pertaining to CSSM component (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payouts etc.
- p. For further details, visit website <https://mahatenders.gov.in> or <https://kaushalya.mahaswayam.in>
- q. Payment terms will be as per PMKUVA RPL guidelines.
- r. Candidates may enroll second time in the same or different course in the Scheme, but the payout for such candidates shall only be given for a maximum of two courses provided there is a six-month gap between the certification date of the first course and batch start date of the subsequent course.
- s. Any excessive payment shall be adjusted and released or recovered from the TP.
- t. For Type 3 RPL, already SIP accredited / affiliated training centres will be given priority. Based on the rating of the centre the number allocation will be done by MSSDS.

PART – B

1. Important Instructions

- The applicant should fill the details in each Table Forms given in point no. 2 to 10 and attach all supporting documents.
- Proposal should carry the Covering Letter, as per the format enclosed at **Annexure-1**.
- List of job roles selected by MSSDS for PMKUVA RPL component for which EOI has been released is enclosed at **Annexure-7**.

2. Applicant's Details

SN.	Description	Supporting Document/s	Details
1.	Organization name	<ul style="list-style-type: none"> • If Proprietorship Firm <ul style="list-style-type: none"> ✓ <i>Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.</i> ✓ <i>Copy of trade license/GST registration/IT registration</i> • If Partnership Firm <ul style="list-style-type: none"> ✓ <i>Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.</i> • If Public/ Private Limited Company <ul style="list-style-type: none"> ✓ <i>Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.</i> • If Society / Trust / Association <ul style="list-style-type: none"> ✓ <i>Copy of Registration Certificate and Bylaws of Society / Trust / Association.</i> 	
2.	Type of organization		
3.	Registration number		
4.	Date of registration		
5.	Place of registration		
6.	PAN CARD	Copy of the PAN Card	
7.	Registered address	Copy of the Electricity Bill	
8.	Single Point of Contact (SPoC)	Name, Designation, Mobile Number & E-mail	
9.	Training Partner (TP) ID on SIP Portal	Provide TP ID if already empanelled on SIP Portal	

3. Other key points for Applicants's consideration

1. No consortium is allowed.
2. Applicants are advised to study the Tender Document carefully. Submission of proposal shall be deemed to have been done after careful study and examination of Tender Document with full understanding of its implications.
3. Applicants' tool-kit link has been provided on the E-Tendering website in order to guide them through different steps involved during E-Tendering such as online procedures for proposal preparation and proposal submission.
4. If any assistance is required regarding E-Tendering, please contact E-Tendering help desk.
5. The Tender document is uploaded / released on Government of Maharashtra, (GOM) E-Tendering website www.mahatenders.gov.in. Tender Document and supporting documents may be purchased and downloaded from above mentioned link by filling Demand Draft details online. Subsequently, proposal has to be prepared and submitted online ONLY on the e-tender website.
6. All the Technical Application shall have to be submitted online on the E-Tender website.
7. The date and time for online submission of envelopes shall strictly apply in all cases. The Applicants should ensure that their proposal is prepared online before the expiry of the scheduled date and time and then submitted online before the expiry of the scheduled date and time. No delay in submission of proposal for any reason will be entertained by MSSDS. Offline submission of proposal will not be entertained by MSSDS.
8. If due to any reason, any Prospective Applicants fails to complete any stages of the Tender, MSSDS shall not be responsible for such failure and no grievances will be entertained by the MSSDS regarding the same.
9. Application should be complete in all respects, must be uploaded, by the due date and time.
10. Society may, at its own discretion, extend the date for submission of Application. In such a case all rights and obligations of MSSDS and the Applicants shall be applicable to the extended time frame.
11. At any time prior to the last date for receipt of Application, Society, may, for any reason, whether at its own initiative or in response to a clarification requested by a Prospective Applicants, modify the Tender Document by an amendment. The amendment will be notified on e-Tendering website and should be taken into consideration by the Applicants while preparing their Application.
12. If for any reason, any Prospective Applicants fails to submit before stipulated time, MSSDS shall not be responsible for that and any grievance regarding that shall not be entertained.
13. Printed terms & conditions of the Applicants will not be considered as forming part of their proposal.

- 4. MSSDS's right to terminate the tendering process:** The society may terminate the process at any time and without assigning any reason. The MSSDS makes no commitments, express or implied, that this process will result in a business transaction with anyone. This document does not constitute an offer by the society. The Applicants's participation in this process may result in the MSSDS execution of a agreement. The commencement of such negotiations does not, however, signify a commitment by the MSSDS to execute an agreement or to continue negotiations. The MSSDS may terminate negotiations at any time without assigning any reason.

5. Award Criteria

The MSSDS will award the Tender to the Successful Applicants whose proposal has been determined to be substantially responsive and has been determined as the most responsive Application as per the process outlined above.

6. Right to accept any proposal and to reject any proposal (s)

The MSSDS reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of tender, without thereby incurring any liability to the affected Applicants or applicants or any obligation to inform the affected Applicants or applicants of the grounds for MSSDS'S action.

7. Notification of Award

Prior to the expiration of the period of bid validity, the MSSDS will notify the Successful Applicants that its bid has been accepted. The notification of award will constitute the formation of the agreement. When the Successful Applicants, furnish performance bank guarantee to the MSSDS then they may notify each unsuccessful Applicants.

8. Confidentiality of the EOI document

This EOI document is confidential, and the Applicants shall ensure that anything contained in this EOI document shall not be disclosed in any manner, whatsoever.

9. EOI related conditions

The Applicants should confirm unconditional acceptance of full responsibility of completion of project and for executing the 'scope of work' mentioned in this EOI. This confirmation should be submitted as part of the technical proposal. The Applicants shall also be the sole point of contact for all purposes of the Agreement.

The Applicants should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under the Agreement. If at any stage of tendering process or during the term of the Agreement, any suppression / falsification of such information are brought to the knowledge of the MSSDS, the MSSDS shall have the right to reject the proposal or terminate the Agreement without any compensation to the Applicants or Successful Applicants.

10. Rejection Criteria

Besides other conditions and terms highlighted in the Tender document, Application may be rejected under following circumstances:

General rejection criteria

1. If the information provided by the Applicants is found to be incorrect / misleading at any stage / time during the Tendering Process.
2. Any effort on the part of a Applicants to influence the MSSDS's contract award decisions.
3. Application received by MSSDS after the last date for receipt of Application prescribed by the MSSDS.
4. Application without signature of person (s) duly authorized on required pages of the EOI.
5. Application without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Applicants.

Technical rejection criteria

1. Applications not quoting for the complete scope of work as indicated in the EOI documents, addendum (if any) and any subsequent information given to the Applicants.
2. Application not complying with the Technical and General Terms and conditions as stated in the EOI Documents.
3. The Application not confirming unconditional acceptance of full responsibility of providing services.

11. Proposal Preparation Cost

The Applicants shall be responsible for all costs incurred in connection with participation in the EOI process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by MSSDS to facilitate the evaluation process, and in negotiating a definitive SLA or all such activities related to the Bid process.

MSSDS will in no event be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

12. Language of proposal

The proposal prepared by the Applicants, the correspondences as well as all the document relating to the Bid exchanged between the Applicants and the MSSDS, shall be in English language.

13. Proposal submitted after designated time of submission

Application submitted after the due date will not be accepted by the e-tendering portal and hence will automatically be rejected. MSSDS shall not be responsible for any delay in the online submission of the EOI response.

14. Applicable law

The agreement shall be interpreted in accordance with laws of government of India and government of Maharashtra.

15. Code of Integrity

No official of a procuring entity or a Applicants shall act in contravention of the codes which includes

a. prohibition of

- making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
- any collusion bid rigging or anticompetitive behaviour that may impair the transparency, fairness and the progress of the procurement process.
- improper use of information provided by the procuring entity to the Applicants with an intent to gain unfair advantage in the procurement process or for personal gain.
- any financial or business transactions between the Applicants and any official of the procuring entity related to Tender or execution process of Agreement; which can affect the decision of the procuring entity directly or indirectly.
- any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- obstruction of any investigation or auditing of a procurement process.
- making false declaration or providing false information for participation in a Tender process or to secure a contract;

b. disclosure of conflict of interest.

c. Disclosure by the Applicants of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a Applicants or Prospective Applicants, as the case may be, has contravened the code of integrity, may take appropriate measures.

16. Corrupt or Fraudulent Practices

MSSDS requires that the Successful Applicants must observe the highest standard of ethics during the performance and execution of the Agreement. For this purpose, the following definitions of unethical behaviour will be assumed:

1. "Corrupt practice" means offering, giving, receiving or soliciting of anything in value or favor to influence the action of MSSDS official in Agreement executions, and
2. "Fraudulent practice" means a miss-representation of facts in order to influence execution of a contract to the detriment of the interests of the MSSDS.

In case of any Applicants being found to be indulging in unethical practices, MSSDS may terminate the agreement and take legal action against Successful Applicants as well as recover Agreement of liquidated damage. MSSDS may also declare the Successful Applicants blacklisted either indefinitely or for a stated period, for technical evaluation in future Project.

17. Performance Bank Guarantee

1. The Successful Applicant should furnish a security deposit so as guarantee his/her (applicant) performance of the Agreement.
2. The Selected applicant shall deposit 3% of the total Contract value as Performance Security. In case of additional work allotted in future, the Applicant will have to deposit an additional Performance Security accordingly. The Performance Security shall be in the form of Bank Guarantee valid up to 180 days post expiry of the Agreement.
3. The Performance Security shall be denominated in Indian Rupees and shall be in the form of a bank guarantee issued by a nationalized / scheduled bank.
4. The Successful Applicant shall have to furnish the Performance Security within 15 days of the signing of Agreement and in accordance with the conditions of the Agreement. The Performa for submitting the PBG has been provided in this EOI document.
5. The Performance Security will be discharged by MSSDS and returned to the successful Applicant upon satisfactory completion of the agency's performance and obligations under the Agreement.
6. In the event of any contract amendment, the Successful Applicant shall, within 21 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Agreement, as amended for further period.

7. No interest shall be payable on the PBG an Agreement. MSSDS may invoke the above bank guarantee for any kind of recoveries in case the recoveries from the Successful Applicant exceed the Agreement payable to the Successful Applicant.

18. Confidentiality

1. Successful Applicants will come into possession of confidential information. Successful Applicants shall maintain the highest level of secrecy, confidentiality and privacy with regard thereto. Successful Applicants would be required to sign a Non-Disclosure Agreement with MSSDS as per format prescribed in the EOI.
2. Additionally, the Successful Applicants shall keep confidential all the details and information regarding the Project, including systems, facilities, operations, management and maintenance of the systems, during implementation or after completion of the Project.
3. The Successful Applicants shall ensure that all its employees execute individual nondisclosure agreements, which have been duly approved by MSSDS with respect to this Project.

19. Force Majeure

If, at any time, during the continuance of the Agreement, the performance in whole or in part by either party of any obligation under this Agreement shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, strikes, lock-outs or acts of God (hereinafter referred to as "events"), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this Agreement nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance; and deliveries under the Agreement shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the MSSDS's as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this Agreement is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may at its option terminate the Agreement PROVIDED ALSO that if the Agreement is terminated under this clause, the MSSDS shall be at liberty to take over from the Agreement at a price to be fixed by the MSSDS which shall be final all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the Successful Applicants at the time of such termination or such portion thereof as MSSDS may deem fit accepting such material, bought out components and stores as the contractor may with the concurrence of MSSDS elect to retain.

Important factors relating to placement of contracts Force Majeure Clause - The force majeure clause in the following form only (which will not form part of the general conditions of contracts) should be included in such contracts where the suppliers specifically insist on the provision of a force majeure clause and there is no alternative but to accept the same. This

clause should not be incorporated in the request for proposal, but prior to acceptance of the proposal in such a case the Software Development Agency should be asked to accept this clause as governing conditions of force majeure.

20. Resolution of Disputes

If any dispute arises between parties, then there would be two ways for resolution of the dispute under the Contract.

Resolution of Dispute: In case any dispute arises between the MSSDS and Successful Applicants, which have not been settled amicably. Any Party to the Agreement can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996 and the amendments made thereafter. Such disputes shall be referred to Sole Arbitrator appointed by the mutual consent of both the Parties to the Agreement. The Indian Arbitration and Conciliation Act, 1996 and any the amendments made thereof, shall apply to these arbitration proceedings. Arbitration proceedings will be held in Mumbai and the language of the arbitration proceeding and that of all documents and communications between the Parties shall be in English. The decision of the arbitrator shall be final and binding upon both the Parties. The arbitration awards shall be in writing. The expenses of the arbitration as determined by the arbitrators shall be shared equally by the MSSDS and Successful Applicants.

21. General Conditions

1. Successful Applicants shall be deemed, to have exhaustively examined the technical proposal , to obtain all information and clarifications on all matters whatsoever, that might affect carrying out of the work and to have satisfied himself as to the adequacy of the technical criteria . Applicants is deemed to have known the scope, nature and magnitude of the work and as to all work they should complete in accordance with the terms and conditions of the Agreement..
2. Any negligence or omission or failure on the part of the Successful Applicants in obtaining necessary and reliable information as stated above or on any other matter affecting the Successful Applicants shall not relieve him from any risks or liabilities or the entire responsibility for completion of the work in accordance with the technical proposal.

22. Notices

Any notice, request or consent required or permitted to be given or made in this Agreement shall be in writing. Any such notice/ request shall be deemed to have been given or made when delivered in person to the authorized representative of the party to whom the communication is addressed or sent by registered mail or email to such party.

23. Turnover of Organization

The applicant should give declaration by chartered accountant on their letter head duly signed and sealed in following format.

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has average overall annual turnover of Rs. which is more than Rs. 3 Crore (Rupees Three Crore) and average turnover from Skill Development activities Rs. which is more than Rs. 2 Crore s (Rupees Two Crore) in the past three consecutive years (2018-2019, 2019-20, 2020-21). The details of annual turnover are mentioned below:

Sl. No.	Financial Year	Overall Annual Turnover (in Lakhs)	Net worth (in Lakhs)	Turnover from Skill Development activities (in Lakhs)
1	2018-19			
2	2019-20			
3	2020-21			
Total Turnover (INR) (in Lakhs)				
Average turnover (INR) (in Lakhs)				

Note:

- 1. Audited financial statements for the past three years (FY 2018-19, 2019-20, 2020-21) should be submitted by the Applicant.**
- 2. Work orders/sanction letters/completion certificates supporting the skill development turnover should be provided and page numbered properly.**

(Chartered Accountant):

Signature, Name, Registration No., Contact No.

Seal:

Date:

Place:

24. Past Training & Placement Performance

- Provide details of past experience of conducting similar skill development training in last 3 years (FY 2018-19, 2019-20, 2020-21).
- Provide details of skill training program run under Central Government (excluding PMKVY and STAR scheme) funding, State Government funding and especially under PMKVY and STAR scheme in Tables below:-

Central Govt. Funded Training Programs (excluding PMKVY and STAR)

S. No.	Name of Project	Funding Ministry	Key Description	Project Duration (Start & End)	Total Candidates	Total Candidates	Total Candidates	Placement %	Remarks

State Govt. Funded Training Programs

S. No.	Name of Project	Funding Ministry	Key Description	Project Duration (Start & End)	Total Candidates	Total Candidates	Total Candidates	Placement %	Remarks

PMKVY and STAR Schemes

S. No.	Name of Project	Funding Ministry / Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

Recognition of Prior Learning (RPL) scheme

S. No.	Name of Project	Funding Ministry / Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Certified %	Remarks

Work orders/sanction letters/work completion certificates for all the projects should be provided and page numbered properly.

25. Details of Existing Training Centres:

- If training centre is non-operational mention the date from which it is non-operational in remarks column.
- Attach plan lay out of the existing centre.

Sl. No.	Training Centre Name	Complete Address	State	Owned or Rented (if rented provide copy of)	Area in sq. mtr. (Show office and training)	Training is State Sponsored or Central Sponsored	Training Centre Started	Courses /Job Roles run so far	Residential or Non-residential	Details of Current Projects /

26. Details about centres in Maharashtra**i. CAAF approved Centres**

Sl. No.	Training Centre Name	Complete Address	District	CAAF approved YES/NO	Centre ID	Star Grading	Approved /applied job role	Training/ Batch Capacity Job Role wise	Job role wise No. of batches Batches

ii. New Training Centre Details

Sl. No.	Training Centre Name	Complete Address	District	Name of proposed Job roles training	Training/ Batch Capacity Job Role wise	Job role wise No. of batches

iii. Details of Trainers at CAAF Centres

Sl. No.	Training Centre Name	Complete Address	District	Trainer name	Education qualification of the trainer	Experience of the trainer	Contact Detail of trainer along with email & Mobile no.	Certified by which SSC	Certified for which Job Role	Certified since when	Certificate No.____ / ID

iv. Training Content Availability

Sl. No.	Name of SSC	Name of Job role	Student Workbook availability	Trainer Handbook Availability	NSQF aligned (Yes/No)	In-house developed or SSC Model Content

v. Trainings currently being conducted at CAAF Approved Centers

Sl. No.	Training Center	Name of the	Training under-going in Job Role	Target	Training start	Training completion	Capacity for Vacant Job

27. Provide details of only trained, certified and placed candidates

Sr . No.	Name of Project	Name of Trade/ Course/ Job role	Duration of Trade/ Course/ Job role	Name of Candidate	Contact details of Candidate	Placement details of Candidates

***Candidate details shall be verified on random basis and verification outcome may be used for the proposal evaluation purpose.**

Note: Following details pertaining to centers may be annexed with the proposal:-

- I. Photographs of CAAF approved/under-process centers.
- II. Photographs of Placement and Entrepreneurship cell, counseling room, lab, classrooms, center area etc.

28. Strategy to be adopted for mobilization of trainees (If required)

Please give detail pertaining to the proposed mobilization strategies and best practices that the applicant will adopt for mobilization of candidates

29. Best Practices to be adopted for quality assurance

(Please give details regarding best practices to be adopted to ensure quality assurance including IT or MIS platform)

30. Details of the Centre Management Team

Sl. No.	Name of the staff	Designation	Years of Experience	Area of Experience	Proposed role in management

31. Proposed Implementation Plan

Sl. No.	District	Job Role Category	Sector	Job Role	Proposed Target & Type	Name & Address of the Proposed Centre	Empanelment on SIP Portal (Yes/No)	Empanelment on SIP Portal, If Yes		If No, provide the status of empanelment
								Centre ID	Star Category	
				Total						

Note:

- It is mandatory to submit proposed implementation plan in the above format. In case if applicant fails to do so, it may lead to disqualification of the applicant from the process of EOI.
- Depending on type of proposed RPL project, it is preferable to provide details of proposed Training Camp locations / Letter of Intent from Employers / Availability of Training Centres

Annexure 1: Forwarding Letter

{Strictly on applicant's letterhead}

Date:

To,

The Chief Executive Officer,
Maharashtra State Skill Development Society,
1st Floor, Elphinstone Technical Highschool Campus,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400001

Dear Sir,

Sub: EoI published by MSSDS for empanelment & selection to undertake the RPL project under Pramod Mahajan Kaushalya V Udyojakta Vikas Abhiyan (PMKUVA) in Maharashtra

Please find enclosed Proposal in respect of the empanelment & to undertake the RPL project under Pramod Mahajan Kuashalya V Udyojakta Vikas Abhiyan (PMKUVA) in Maharashtra, in response to the Expression of Interest (EoI) Document issued by Maharashtra State Skill Development Society (MSSDS)

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the EoI).
2. We have examined in detail and have understood the terms and conditions stipulated in the EoI Document issued by MSSDS and in any subsequent communication sent by MSSDS. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EoI or in any of the subsequent communications from MSSDS.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EoI, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that MSSDS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment & selection of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of MSSDS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the EoI.

7. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee payment receipt and EMD payment receipt with the proposal. The details are as under:-

	Agreement in INR	Payment Receipt No.	Date of Payment
Processing Charges	Rs. 5000/-		
EMD	Rs. 1,00,000/-		

In witness thereof, we submit our proposal for the EoI published by MSSDS

For and on behalf of:

Signature:

Name:

Designation

(Company seal)

(Authorized signatory)

Annexure 2: Technical proposal covering letter

To,
Chief Executive Officer,
Maharashtra State Skill Development Society
1st Floor, Elphinstone Technical Highschool Campus,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400001

Subject: EoI published by MSSDS for empanelment & selection to undertake the RPL project under Pramod Mahajan Kaushalya V Udyojakta Vikas Abhiyan (PMKUVA) in Maharashtra

Dear Sir,

Having examined the technical proposal document, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the Professional services as required and outlined in the technical proposal for "EoI published by MSSDS for empanelment to undertake the RPL project under Pramod Mahajan Kaushalya V Udyojakta Vikas Abhiyan (PMKUVA) in Maharashtra". To meet such requirements and provide such services as required are set out in the Bid document, we attach hereto the technical proposal as required by the technical qualification criteria, which constitutes our proposal.

We undertake, if our proposal is accepted, we will obtain a performance security acceptable to Department, for a sum equivalent to 3% of our Agreement value.

We agree for unconditional acceptance of all the terms and conditions set out in the Bid document and also agree to abide by this technical proposal for a period of 180 days from the date fixed for technical proposal opening and it shall remain binding upon us with full force and virtue, until within this period a formal contract is prepared and executed, this technical proposal, together with your written acceptance thereof in your notification of award, shall constitute a binding contract between us and the Department.

We confirm that the information contained in this technical proposal or any part thereof and other documents and instruments delivered or to be delivered to Department is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead as to any material fact.

We agree that Department not bound to accept the lowest or any technical proposal you may receive. We also agree that you reserve the right in absolute sense to reject all or any of the products/service specified in the technical proposal without assigning any reason whatsoever. It is hereby confirmed that I/We are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Signature:

Duly authorized to sign the Application for and on behalf of: (Name and Address of Company)

Seal/Stamp of Applicant

Vikas Abhiyan

Witness Signature:

Witness Name:

Witness Address:

Certificate as to Authorize Signatories

I, certify that I am of the.....Company and that who signed the above proposal is authorized to bind the corporation by authority of its governing body.

Date:

Place:

Name and Designation with Seal:

Annexure 3: Format for Power of Attorney

(Required only if the Signatory to the proposal is not directly authorized by the Company Board, or Partners. Otherwise the Board Resolution/Partners Resolution would suffice)

Date:

To,

The Chief Executive Officer,
Maharashtra State Skill Development Society
1st Floor, Elphinstone Technical Highschool Campus,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400001

Dear Sir,

Sub: EoI published by MSSDS for empanelment & selection to undertake the RPL project under Pramod Mahajan Kaushalya V Udyojakta Vikas Abhiyan (PMKUVA) in Maharashtra

<Proposer's name> hereby authorizes **<Designated Representative's name>** to act as a representative of **<Proposer's name>** for the following activities vide its Board Resolution (and Power of Attorney if applicable) attached herewith.

- To attend all meetings conducted by MSSDS (PIA) and shall discuss, negotiate, finalize and sign any Proposal or agreement and contract with MSSDS related to EoI.

Yours faithfully,

<Signature and Name of appropriate authority of the Proposer >

<Signature and name of the Designated Representative of the Proposer for acceptance of this Power of Attorney>

For

<Name of Proposer >

Encl: Board resolution for Authorized signatory

Annexure 4: Format for Bank Guarantee for Performance Security

Date:

To,
The Chief Executive Officer,
Maharashtra State Skill Development Society
1st Floor, Elphinstone Technical Highschool Campus,
3, Mahapalika Marg, Dhobi Talao,
Mumbai-400001

Sub: Submission of Bank guarantee

- i. This Deed of Guarantee made this day of 2021 between Bank of (Hereinafter called the "Bank") on the one part, and (Hereinafter called "the Authority") of the other part.
- ii. Whereas authority has awarded the Contract for (Providing Training). (Hereinafter called the Contract) to: (Name of Training Provider) (Hereinafter called the Service Provider).
- iii. AND WHEREAS the Service Provider is bound by the said Contract to submit to the Authority a Performance Security for a total Agreement of Rs. (Agreement in Figures and words).
- iv. NOW, WE THE UNDERSIGNED (Name of Bank) do hereby unconditionally and irrevocably undertake to pay to the Authority an Agreement not exceeding Rs. (Rupees only) without any demur, merely on a demand in writing from the Authority stating that the Agreement claimed is due and payable by the Service Provider. Any such demand made on the Bank shall be conclusive as regards the Agreement due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority (MSSDS) any money so demanded notwithstanding any dispute raised by the Service Provider in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- v. We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement.
- vi. This Guarantee is valid for a period of 365 days from the date of signing. (The initial period for which this Guarantee will be valid must be for at least days/months longer than the anticipated expiry date of the Warranty period or Annual Maintenance Contract (as the case may be) as stated in the 'General Conditions of Contract'. We undertake not to revoke this guarantee during its currency without the written consent of the Authority.
- vii. At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Service Provider or if the Service Provider fails to complete the works within the time of completion as stated in the Contract, or fails to discharge itself of the liability or damages or debts as stated under Para 5, above, it is

understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Authority and at the cost of the Service Provider.

- viii. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Service Provider.
- ix. The neglect or forbearance of the Authority in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed.
- x. We, the Bank, undertake not to revoke this Guarantee except with the previous consent of the Authority in writing. This Guarantee shall be valid up to and we undertake to renew/extend this Guarantee from time to time till the completion of performance by the Service Provider of its obligations under the Contract and/or as demanded by the Authority.
- xi. The expressions “the Authority”, “the Bank” and “the Service Provider” hereinbefore used shall include their respective successors and assignees.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the day of 2021 being herewith duly authorized.

For and on behalf of the Bank

Signature of authorized Bank official

Name:

Designation:

Stamp/Seal of the Bank:

Signed, sealed and delivered

For and on behalf of the Bank

by the above named

In the presence of:

Witness 1.

Signature

Name

Address

Witness 2.

Signature

Name

Address

Annexure 5: Format for Self-Declaration

Format for Self - Declaration certifying that the Entity/Promoter/s / Director/s of Entity are not blacklisted (On a Stamp Paper of INR 500)

Anti-Blacklisting Declaration

I M/s. (Name of the Proposer), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Maharashtra (GoM) / any other entity of GoM or blacklisted by any state government or central government / department / Local Government / Municipal Body/ Public Agency in India or from abroad either individually or as member of a Consortium as on the - (Proposal submission Date).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOI at any stage of the tendering Process or thereafter during the agreement period. Dated this Day of, 2021

Name of the Proposer

Signature of the Authorized person

Name of the Authorized Person

Annexure 6: Profile of proposed team other than trainers

Photo	Name				
	Designation				
	Proposed Role				
	Date of Birth				
	Education:				
Employment Record	From	To	Company	Position Held	
Brief Profile					
Detail of Work experience	Nature of work handled: From date to date:				
Languages	Language	Read	Write	Speak	
Date: I, certify that to the best of my knowledge and belief, above details are true. I understand that any willful misstatement described herein may lead to disqualification or rejection of my application Name and sign along with seal					

Annexure 7: Details of selected Job Roles for RPL under PMKUVA

Sr. No.	Districts	Sector	Jobrole	QP code	Project Type	Proposed Target
1	Mumbai City, Mumbai, Suburban, Thane, Raigad, Palghar, Pune	Domestic Worker	General Housekeeper	DWC/Q0102	Type 1/2/3	70,000
			Housekeeper cum Cook	DWC/Q0101		
			Elderly Caretaker (Non Clinical)	DWC/Q0801		
			Child Caretaker (Non Clinical)	DWC/Q0201		
2	Mumbai City, Mumbai, Suburban, Thane, Raigad, Palghar, Pune	Automotive	Light Motor Vehicle Driver Level 3	ASC/Q9702	Type 1/2/3	30,000
			Taxi Driver	ASC/Q9705		
3	All 36 districts in Maharashtra	Tourism & Hospitality	Trainee Chef	THC/Q2702	Type 1/2/3	1,75,333

*For selection of agencies for implementation of RPL under SANKALP project wherein jobroles required at Gram Panchayat level may be proposed by MSSDS. Sector & Jobroles will be communicated later. Eligible participant organization may apply for the same clearly mentioning their interest in RPL to be implemented at Gram Panchayat level under SANKALP program.

Note:

1. Sector / jobrole wise target may change.
2. District wise target may be distributed separately (as per requirement)
3. Beneficiaries for above Sr. No.3 (Trainee Chef Jobrole) must be Mid-Day Meal Workers working in Aided & Government Schools in the state of Maharashtra.
