

Andhra Pradesh State Skill Development Corporation (APSSDC)
Government of Andhra Pradesh



Expression of Interest (EOI)
for
Empanelment of Training Agencies for Implementation
of Recognition of Prior Learning (RPL) under Pradhan
Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored
& State Managed Component (PMKVY 3.0-CSSM) in
the State of Andhra Pradesh

Ref No: EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22

Date of Issue: 01/09/2021



Disclaimer

The information contained in this Expression of Interest (hereinafter called as EOI) document or any information provided subsequently to bidder(s) whether verbally or in documentary form by or on behalf of Andhra Pradesh State Skill Development Corporation (hereinafter called APSSDC) is provided to the bidder(s) on the terms and conditions set out in this EOI document and all other terms and conditions subject to which such information is provided.

This EOI is neither an agreement nor an offer and is only an invitation by APSSDC to the interested parties for submission of bids. APSSDC has complete discretion to withdraw this EOI at any given point of time without any prior intimation to the bidders. The purpose of this EOI is to provide the bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the APSSDC with respect to the services and solutions being sought, this EOI does not claim to include all the information a bidder may require. Each bidder should conduct its own investigation and analysis and should check the accuracy, reliability, and completeness of the information in this EOI and wherever necessary obtain independent advice.

APSSDC makes no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of this EOI. APSSDC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI.

Table of Contents

1. The Key Event Details:	5
2. Introduction	6
2.1 About Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0)	6
2.2 About Andhra Pradesh State Skill Development Corporation (APSSDC)	6
3. About the EOI and RPL training/orientation	7
4. Scope of Work:	8
5. Eligibility Criteria	8
6. Evaluation of Bids	10
7. Instructions to the Bidders	11
7.1 General Instructions	11
7.2 Payment Terms	12
7.3 Procedure for bid submission	13
7.4 Registration with e-Procurement platform	13
7.5 Digital Certificate Authentication	13
7.6 Deactivation of Bidders	13
7.7 Submission of Hardcopies	14
7.8 Payment of Transaction Fee	14
7.9 Tender Document	14
7.10 Bid Submission Acknowledgement	14
7.11 Number of bids and respondents	15
7.12 Bid preparation cost	15
7.13 Right to accept and reject any or all the bids	15
7.14 Amendment of the EOI	15
7.15 Language of bids	15
7.16 Bid Processing Fee:	16
7.17 Earnest Money Deposit (EMD)	16
7.18 Validity of Empanelment	16
7.19 Proposal validity period and extension	16
7.20 Format and signing of bids	17
7.21 Late submission	17
7.22 Selection of the Bidder	17
7.23 Confidentiality	17
7.24 Tests of responsiveness	18
7.25 Clarifications sought by APSSDC	18
7.26 Bid evaluation	18

7.27 Notifications	18
7.28 How to Apply	18
Annexure 01: Covering Letter for Bid	20
Annexure 02: Brief Profile of the Bidder	22
Annexure 03: Self-declaration for No. of certified trainer certification from the respective SSC for proposing job roles	23
Annexure 04: Turnover Certificate	24
Annexure 05: Format for Previous Experience	25
Annexure 06: Self-declaration for not being blacklisted	27
Annexure 07: Proposed RPL Training/orientation & Job Roles	28
Annexure 08: List of Job Roles & Target for undertaking RPL, PMKVY-3.0 - CSSM	29
Annexure 09: Prebid meeting link	31

1. The Key Event Details:

Table 1 The key event details pertaining to this EOI is as follows:

Item	Reference
EOI Title	Expression of Interest (EOI) for Empanelment of Training Agencies for Implementation of Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) in the State of Andhra Pradesh
EOI Reference Number	EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22
EOI Issuing Authority	Andhra Pradesh State Skill Development Corporation (APSSDC)
EOI Issuing Date	Date: 01/09/2021
Mode of Tender release and submission of proposals	https://tender.apecurement.gov.in
EOI can be downloaded from	http://www.apssdc.in/ https://tender.apecurement.gov.in
Proposal Fee	Rs. 5,000/- (Rupees Five Thousand only) non-refundable, please refer section 7.16
Earnest Money Deposit (EMD)	Rs. 6,000/- (Rupees Six Thousand only) refundable Please refer section 7.17
Prebid Meeting Schedule	Date: 06/09/2021 & Time: 03:00 pm Email for submission of Prebid queries: pmkvy@apssdc.in Link for Prebid meeting: Please refer Annexure 09
Last date and time for bid submission on e-procurement system	Date: 15/09/2021 & Time: 4:00 pm
Submission of hard copy of Bid Proposal	Date: 15/09/2021 & Time: 4:00 pm (to be submitted at the 'APSSDC office address' mentioned below)
Date, Time, and Venue for Bid Opening	Date: 15/09/2021 & Time: 05:00 pm
Date, Time, and Venue for Technical Presentation	To be intimated later to the shortlisted bidders
Contact Person Details	Name: Sri. MBK Raju Designation: Sr. Manager Mobile No: 9849998640 Email ID: pmkvy@apssdc.in
APSSDC office address	# 78/2, 3rd Floor, G & J Infra, Info Sight Building, Near Prathuru Road, Tadepalli. Guntur District,

Item	Reference
	Andhra Pradesh - 522501
Proposal Validity Period	90 days from the date of bid submission on e-procurement portal
Proposal Language	English
Proposal Currency	Indian National Rupee (INR)

Important Note:

All the bidders are requested to remain updated for any notices/amendments/clarifications etc. to the ‘Expression of Interest’ through the website <http://www.apssdc.in/> and <https://tender.approcurement.gov.in>. No separate notifications will be issued for such notices/amendments/clarifications etc. in the print media or individually.

2. Introduction

Recognition of Prior Learning is a skill certification component to enable a large number of Indian youths to take on industry-relevant skill certification which will help them to secure a better livelihood. Individuals with prior learning experience or skills can register themselves and get assessed and certified under the Recognition of Prior Learning (RPL) component of the scheme. RPL focuses mainly on individuals engaged in unregulated sectors.

2.1 About Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0)

With an aim to empower country’s youth and continue the journey of Skill India Mission in building India as the skill capital of the world, The Ministry of Skill Development and Entrepreneurship (MSDE), Government of India, launched the third phase of its flagship scheme— Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0) on January 15, 2021.

Like in the case of its predecessor scheme, PMKVY 3.0 also has three kind of training routes: Short term Training (STT) for fresh skilling of school / college dropouts and unemployed youth, Recognition of Prior Learning (RPL) to recognize the existing skills and Special Projects (SPL) to address skilling requirements of the vulnerable groups and permit certain flexibility in conduct of Short-Term Training (STT).

District Skill Committee (DSC) chaired by District Collector will be the focal point for implementation of this programme. DSCs would be playing a pivotal role under the guidance of SSDMs in PMKVY 3.0. In addition to mobilization, counselling and batch-formation, DSCs would also be involved in monitoring and supervision of the scheme at the district level, coordinating with nodal and other it is for implementation of STT program, provide post-training support including handholding for placements/self-employment, verification of placements. Recognition of Prior Learning (RPL) to recognize the existing skills and Special Projects (SPL) to address skilling requirements of the vulnerable groups and grievance redressal

2.2 About Andhra Pradesh State Skill Development Corporation (APSSDC)

Andhra Pradesh State Skill Development Corporations (APSSDC) is a nodal agency to promote Skill Development & Entrepreneurship activities in the state and to standardize & monitoring of the skill development activities being implemented by various

corporations/departments of Andhra Pradesh. The corporation serves as the 'Executive Agency' for the newly formed 'Department of Skill Development and Training'. APSSDC will also serve the important tasks of providing high quality skilled manpower to the industries through various skill development activities to the wide range of beneficiaries starting from school students, graduates, post-graduates, unemployed youth, and dropouts for creation of better employment and livelihood opportunities. APSSDC has set out on a mission to meet skilled manpower demands of all Missions and shape AP as the skilled-workforce and knowledge hub for the world.

APSSDC is implementing skill training programmes in collaboration with large number of Government/Industries/Private Training Agencies. APSSDC has been allocated target under Centrally Sponsored and State Managed Component of Pradhan Mantri Kaushal Vikas Yojana (PMKVY State Engagement). APSSDC is the executing agency for this scheme in Andhra Pradesh.

3. About the EOI and RPL training/orientation

APSSDC invites the Expression of Interest (EOI) from interested and eligible agencies for submission of proposal for Empanelment of Training Agencies (hereinafter referred to as TAs) for Implementation of Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) in the State of Andhra Pradesh

RPL training/orientation:

Project Types in RPL 3.0: RPL project types predominantly talk about the RPL execution strategy with respect to target beneficiaries. Five types of RPL projects will be available in PMKVY 3.0. Out of these, APSSDC invites the Expression of Interest (EOI) from interested and eligible agencies for submission of proposal for implementing the following two types of RPL:

RPL Type 1 (Camps): The salient features for this project type are:

This is proposed to be conducted for target beneficiaries in a location where workers of a sector are consolidated (such as industrial and / or traditional skill clusters).

RPL Type 2 (Employer Premises): The salient features of this project type are:

This type of RPL is conducted on site at the employer's premises.

The overall RPL process as specified below:

- Mobilization
- Pre-Screening and Counselling
- Training/Orientation
- Final Assessment
- Certification
- Reassessment

4. Scope of Work:

- APSSDC shall empanel the successful TAs to implement the Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) across the State.
- The empanelled TAs shall impart training/orientation of RPL Type-1 or Type-2 for these details please refer section 3
- The empanelled TAs shall impart training/orientation of RPL in the prescribed job roles as mentioned at Annexure 08.
- The empanelled TAs shall conduct training/orientation of RPL through certified trainers of respective Sector Skill Council (SSC) for proposing job roles
- The empanelled TAs shall be responsible to make sure that the equipment specified by the SSC is available for assessment. The same should be checked by the assessor and monitors.
- APSSDC reserves the right to allot the target district/job role wise to empanelled TAs, based on the targets sanctioned to APSSDC under PMKVY 3.0-CSSM-RPL
- The empanelled training agencies shall follow the guidelines of PMKVY 3.0 with respect to Enrolment, Training/orientation, Finance, Assessment, Certification etc. The TAs shall refer the guidelines link mentioned below [https://pmkvyofficial.org/App_Documents/News/PMKY-Guideline_report_\(08-01-2021\)V3.pdf](https://pmkvyofficial.org/App_Documents/News/PMKY-Guideline_report_(08-01-2021)V3.pdf)
- The empanelled training agencies shall follow the guidelines issued by Ministry of Health and Family Welfare (“MoHFW”), the Ministry of Skill Development and Entrepreneurship (“MSDE”), and applicable central, state and local authorities, during the tenure of the PMKVY Scheme on preventive measures to contain spread of COVID-19 in Training Centres.
- Franchise mode / Subletting of training in any form are strictly prohibited.

Note: This empanelment doesn't guarantee any allocation of training targets.

5. Eligibility Criteria

For the purpose of selection of TAs may apply in any one of the following categories:

Table 2 Eligibility Criteria, TAs may apply in any one of the following categories

SN	Eligibility Criteria	Supporting Documents
1	Category A: Private Training Agency/NGO's/Cluster Associations/Product Specific Associations/ Other Training Institutions (This category eligible for apply 'RPL Type 1' and please refer section 3)	
1.1	Shall be registered legal entity in India	<i>Certificate of incorporation /Registration certificate</i>
1.2	Shall be registered with the Service Tax department and carry a valid PAN & GST	<i>Copy of PAN & GST Registration</i>

1.3	Shall have a minimum '3' years (FY: 2017-18, 2018-19 and 2019-20) of experience in implementation of Skill development trainings in Central/any State Government projects	<i>Relevant supporting documents/agreements/ Work orders/Project completion certificate along with Annexure 05</i>
1.4	Shall have minimum '1' year of experience implementation of RPL under PMKVY - CSSM/CSCM in last 3 financial years (FY: 2017-18, 2018-19 and 2019-20)	<i>Relevant supporting documents/agreements/ Work orders/Project completion certificate along with Annexure 05</i>
1.5	Shall have trained/orientation of RPL minimum 100 candidates under Central/any State Government projects in the last 3 financial years (FY: 2017-18, 2018-19, 2019-20)	<i>Relevant supporting documents/placement details (candidate wise) along with Annexure 05</i>
1.6	Shall have certified trainer certification from the respective SSC for proposing job roles	<i>Relevant supporting trainer profile & certificate along with Annexure 03</i>
1.7	Shall have average annual turnover of Rs. 5 lakhs during last three financial years, i.e., <ul style="list-style-type: none"> • FY 2017-18 - Audited • FY 2018-19 - Audited • FY 2019-20 - Audited 	<i>Audited Financial Statements for the FY: 2017-18, 2018-19 and 2019-20 along with "Annexure 04: Turnover & Net Profit Certificate" duly certified by a chartered accountant</i>
1.8	Not have been blacklisted by any Government agency/PSU or under a declaration of ineligibility for fraudulent or corrupt practices.	<i>Self-declaration as per Annexure 06</i>
2	<u>Category B: Private Industries</u> (This category eligible for apply 'RPL Type 2' and please refer section 3)	
2.1	Shall be registered legal entity in India	<i>Certificate of incorporation /Registration certificate</i>
2.2	Shall be registered with the Service Tax department and carry a valid PAN & GST	<i>Copy of PAN & GST Registration</i>
2.3	Shall have certified trainer certification from the respective SSC for proposing job roles	<i>Relevant supporting trainer profile & certificate along with Annexure 03</i>
2.4	Shall have average annual turnover of Rs. 25 lakhs during last three financial years, i.e., <ul style="list-style-type: none"> • FY 2017-18 - Audited • FY 2018-19 - Audited • FY 2019-20 - Audited 	<i>Audited Financial Statements for the FY: 2018-19, 2018-19 and 2019-20 along with "Annexure 04: Turnover & Net Profit Certificate" duly certified by a chartered accountant</i>
3	<u>Category C: Central/State Govt./Public Sector Unit Training Institutions in AP</u> (This category eligible for apply 'RPL Type 1' and please refer section 3)	
3.1	Shall be registered legal entity in India	<i>Certificate of incorporation /Registration certificate</i>
3.2	Shall be registered with the Service Tax department and carry a valid PAN & GST	<i>Copy of PAN & GST Registration</i>

3.3	Shall have at least one certified trainer certification from the respective SSC for proposing job roles	<i>Relevant supporting trainer profile & certificate along with Annexure 03</i>
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Note: Bids satisfying the above-mentioned criteria will only be considered for further processing. In absence of the proof of supporting document the bid will not be considered, (which are mandatory requirements).

6. Evaluation of Bids

- A Committee constituted by APSSDC will carry out evaluation of the proposals received by it to determine whether they are substantially responsive to the requirements set forth in the proposal. In order to reach such a determination, committee will examine the information supplied by the bidders, and shall evaluate the same as per the evaluation criteria specified in this proposal.
- The bidders who satisfy the eligibility criteria as defined at section 5, shall be eligible for Bid Evaluation.
- **Document based evaluation:** The committee will assess the documents submitted by the bidders based on the eligibility criteria given at Table 2. The bidders who satisfy the eligibility criteria given at table 2, will be qualified for document-based scoring and allotted marks as per Evaluation of Bid Scoring Criteria given at Table 3.
- Total maximum score for the Bid Evaluation round is 100 marks. The bidders who secure minimum 50 marks will be shortlisted for empanelment for implementation of RPL under PMKVY 3.0 - CSSM component across the state.
- However, out of the shortlisted bidders/agencies, APSSDC reserves the right to decide on the number of agencies/bidders to be empanelled based on the evaluation of bid scoring criteria mentioned at Table 3. Empanelment of bidders/agencies will be done solely at the discretion of the APSSDC.
- APSSDC reserves the right to accept or reject any or all proposals on the basis of any deviations, and to annul the evaluation process and reject all proposals at any time prior or post award of contract, without thereby incurring any liability to the affected proposal or bidders or any.
- When deemed necessary, during the Bid Evaluation process, Committee/APSSDC may seek any clarifications from the bidders.
- Conditional Bids will be rejected.

Table 3 Evaluation of Bid scoring criteria

SN	Eligibility Criteria	Description	Max. Marks
1	Scoring Criteria for Document Based Evaluation for Category A: Private Training Agency/NGO's/Cluster Associations/Product Specific Associations/ Other Training Institutions (This category for 'RPL Type 1')		100
1.1	Shall have a minimum '3' years (FY: 2017-18, 2018-19 and 2019-20) of experience in	More than 4 years (20 marks) 3 to 4 years (10 marks)	20

	implementation of Skill development trainings in Central/any State Government projects		
1.2	Shall have minimum '1' year of experience implementation of RPL under PMKVY - CSSM/CSCM in last 3 financial years (FY: 2017-18, 2018-19 and 2019-20)	More than 2 years (20 marks) 1 to 2 years (10 marks)	20
1.3	Shall have trained/orientation of RPL minimum 100 candidates under Central/any State Government projects in the last 3 financial years (FY: 2017-18, 2018-19, 2019-20)	More than 200 candidates (20 marks) 100 to 200 candidates (10 marks)	20
1.4	No. of certified trainer certification from the respective SSC for proposing job roles	More than 6 trainers (20 marks) 3 to 6 trainers (10 marks)	20
1.5	Shall have average annual turnover of Rs. 5 lakhs during last three financial years, i.e., <ul style="list-style-type: none"> • FY 2017-18 - Audited • FY 2018-19 - Audited • FY 2019-20 - Audited 	More than 10 lakhs (20 marks) 5 lakhs to 10 lakhs (10 marks)	20
2	Scoring Criteria for Document Based Evaluation for Category B: Private Industries (This category for 'RPL Type 2')		100
2.1	No. of certified trainer certification from the respective SSC for proposing job roles	More than 6 trainers (50 marks) 3 to 6 trainers (20 marks)	50
2.3	Shall have average annual turnover of Rs. 25 lakhs during last three financial years, i.e., <ul style="list-style-type: none"> • FY 2017-18 - Audited • FY 2018-19 - Audited • FY 2019-20 - Audited 	More than 35 lakhs (50 marks) 25 lakhs to 35 lakhs (20 marks)	50
3	Scoring Criteria for Document Based Evaluation for Category C: Central/State Govt./Public Sector Unit Training Institutions in AP (This category for 'RPL Type 1')		
3.1	Shall be exempted of scoring criteria		

7. Instructions to the Bidders

7.1 General Instructions

- The EOI document can be downloaded from <https://tender.apecurement.gov.in>. Scanned copy of the demand draft (DD) for Rs. 5,000 (Rupees Five Thousand only) towards bid processing fee (non-refundable) shall be uploaded towards cost of bid processing fee along with the proposal, failing which the bid will be disqualified. Also, an amount of Rs. 6,000 (Rupees Six Thousand only) towards Earnest Money Deposit (EMD - refundable) shall be paid online in eProcurement portal prior to uploading the proposal bid.

- The bid shall be submitted within the date prescribed at ‘Section 1 - The Key Event Details’ through e-Procurement platform only (online). Any extension in bid submission date may be communicated through an official Corrigendum on the e-procurement system.
- APSSDC will not be responsible for any costs or expenses incurred by firm in connection with the preparation or delivery of bids.
- In the event of date being declared as a closed holiday, the date for submission of bids and opening of bids will be the following working day at the appointed time.
- The bid document shall be signed by the Authorized signatory of the Bidder on all pages with official seal.
- The bidders are expected to examine all instructions, forms, terms specifications etc. in the EOI documents. Failure to furnish all information as stipulated in the EOI or submission of a bid not in compliance to the bidding documents will be at the bidder’s risk and may result in rejection of its bid.
- The bidders, or their authorized representatives alone, will be allowed to participate in the opening of the bid.
- The bidder shall not assign or sublet any part of their work without prior written permission of APSSDC.
- The bidder shall carry out the work as detailed in the schedule accompanying EOI notification & documents.
- The bidder of only those bids who fulfil the terms & conditions of this EOI will be considered for evaluation. The bidder will undergo evaluation at every stage of processing and any bidder found at any stage, not in conformity with the stipulated tender conditions including specification/found to be having defective and incomplete documents will be rejected.
- Empanelment of TAs does not guarantee any allocation of training target

7.2 Payment Terms

- Implementation, monitoring, reporting, Payment Terms and Pay-out mechanism in the programme shall be governed as per the RPL guidelines of PMKVY 3.0 - CSSM issued by MSDE.
- The empanelled TAs have to follow PMKVY’s guidelines / any circular issued by APSSDC pertaining to CSSM component (as amended from time to time) for Training/orientation delivery Assessment & Certification, Tracking, Payment disbursement etc.
- No amount will be paid over and above as mentioned under RPL PMKVY 3.0- CSSM guidelines.

7.3 Procedure for bid submission

- The bidders shall submit their response through e-Procurement platform at <https://tender.apecurement.gov.in> or <http://www.apecurement.gov.in/> by following the procedure given below.
- The bidders would be required to register on the e-procurement marketplace <http://www.apecurement.gov.in> or <https://tender.apecurement.gov.in> and submit their bids online.
- Offline bids will not be entertained by APSSDC for the tenders published in e-Procurement platform.
- The bidders shall submit their eligibility and qualification details, bid in the online as per standard formats displayed in e-Procurement website.
- The bidders shall upload the scanned copies of all the relevant certificates, documents, etc. in support of their eligibility criteria and other certificates/documents in the e-Procurement website.
- The bidders shall sign on the statements, documents, certificates, uploaded by them, owning responsibility for their correctness/authenticity.
- The bidders shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the Tender Notice and Bid Document.

7.4 Registration with e-Procurement platform

For registration and online bid submission, Bidders may contact HELP DESK of M/s. Vupadhi Techno Services Private Limited or <https://tender.apecurement.gov.in>. (Phone No: 08645-246370/ 71/ 72/ 73/ 74).

7.5 Digital Certificate Authentication

The Bidders shall authenticate the bid with their Digital Certificates for submitting the bid electronically on e-Procurement platform and the bids not authenticated by digital certificate of the bidders will not be accepted on the e-Procurement platform.

7.6 Deactivation of Bidders

If any empanelled bidder fails to submit the original Hard Copies of uploaded certificates/ Documents, Online Payment Receipt towards Processing fee, EMD within the stipulated time or if any variation is noticed between the uploaded documents and the hard copies submitted by the bidder, the empanelled bidder will be suspended from participating in the tenders on Andhra Pradesh e-Procurement platform for a period of 3 years. The e-Procurement system would deactivate the user ID of such defaulting empanelled bidder based on the trigger/recommendation by APSSDC in the system. Besides this, APSSDC shall invoke all processes of law including criminal prosecution of such defaulting bidder as an act of extreme deterrence to avoid delays in the tender process.

7.7 Submission of Hardcopies

- The scanned copy of demand draft (DD) towards bid processing fee shall be uploaded along with the bid through eProcurement platform online.
- The bidders are requested to submit one (1) copy of original bid proposal along with original demand draft (DD) towards bid processing fee and receipt of online payment towards EMD to APSSDC as per the date and time prescribed at ‘Section 1 - Key Event Details’.
- Evaluation of bid shall be prepared as per the formats mentioned from Annexure 01 to 07 with all necessary and relevant supporting documents as mentioned in the EOI. These documents along with original demand draft (DD) towards bid processing fee and receipt of online payment towards EMD shall be kept in sealed cover with superscriptions as “Evaluation of Bid – Expression of Interest (EOI) for Empanelment of Training Agencies for Implementation of Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) in the State of Andhra Pradesh under Andhra Pradesh State Skill Development Corporation (APSSDC)
- APSSDC will consider only the bids submitted online along with respective hardcopy of the technical bid duly submitted. In case of any difference between the online submitted bid document and the hard copy proposal submitted, APSSDC will consider the bids submitted online over the hard copies of the bids.
- APSSDC shall not take any responsibility for any delay or non-receipt of the bids. If any of the documents furnished by the bidders are found to be false/fabricated/ bogus, such bidders are liable for blacklisting, forfeiture of EMD.
- The bidders are requested to get a confirmed acknowledgement from APSSDC as a proof of submission of hard copies to avoid any discrepancy.

7.8 Payment of Transaction Fee

It is mandatory for all the participating bidders to electronically pay a prescribed non-refundable transaction fee to the M/s. APTS, the service provider through "Payment Gateway Service on e-Procurement platform", as per the Government Orders placed on the e-procurement website.

7.9 Tender Document

The Bidders are requested to download the EOI document and read all the terms and conditions mentioned in the EOI document and seek clarification, if any, from EOI. The bidders have to keep track of any changes by viewing the addendum/ corrigendum issued by EOI from time-to-time, on e-Procurement platform. The Department calling for Tenders shall not be responsible for any claims/problems arising out of this.

7.10 Bid Submission Acknowledgement

The bidders shall complete all the processes and steps required for bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidders. Bidders may also note

that the bids for which an acknowledgement is not generated by the e-Procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to APSSDC for processing the bids. APSSDC and APTS will not be responsible for incomplete bid submission by users.

7.11 Number of bids and respondents

- No Bidder shall submit more than one (1) bid, in response to this EOI
- Sub-contracting is not allowed under this EOI

7.12 Bid preparation cost

- The bidders shall bear all the costs associated with the preparation and submission of the bid. APSSDC will not be responsible and liable for any costs, regardless of the conduct or outcome of the bid process.
- All papers submitted with the bid are neither returnable nor claimable.

7.13 Right to accept and reject any or all the bids

- Notwithstanding anything contained in this EOI, APSSDC reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason.
- APSSDC reserves the right to reject any bid if:
 - At any time, a material misrepresentation is made or discovered, or
 - The bidder/s do/does not respond promptly and diligently to requests for information required for the evaluation of bids, or
 - The bidder does not adhere to the formats provided in the Annexures to the EOI while furnishing the required information/details.

7.14 Amendment of the EOI

At any time prior to the bid submission date, APSSDC, for any reason, whether at its own initiative or in response to a clarification requested by eligible Bidder/s, may modify the EOI by issuance of an addendum. Such amendments shall be uploaded on the e- procurement website <http://www.apecurement.gov.in> and APSSDC web site <http://www.apssdc.in/> through a corrigendum and form an integral part of the e-bid/EOI document. The relevant clauses of the e-bid/EOI document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective bidder to check the above-mentioned websites from time to time for any amendment in the EOI document/s. In case of failure by the bidder to get the amendments, if any, the APSSDC shall not be responsible for it.

In order to provide the bidders a reasonable time to examine the addendum, or for any other reason, APSSDC may, at its own discretion, extend the bid submission date.

7.15 Language of bids

The bid and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by the bidders with

the bid may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered for evaluation. For the purpose of interpretation and evaluation of the bid, the English language translation shall prevail.

7.16 Bid Processing Fee:

- The bidder shall pay a non-refundable bid processing fee of Rs. 5,000/- (Rupees Five Thousand only) in the form of demand draft Payable to ‘Andhra Pradesh State Skill Development Corporation’ payable at Vijayawada, drawn on any scheduled commercial bank along with the bid (hardcopy).
- Bids received without bid processing fee shall be summarily rejected.
- Category-C applicants shall be exempted from payment of Processing Fee

7.17 Earnest Money Deposit (EMD)

- The bidder shall pay a refundable Earnest Money Deposit (EMD) of Rs. 6,000 (Rupees Six Thousand only) online in eProcurement portal prior to uploading the proposal bid.
- Bids received without EMD shall be summarily rejected.
- EMD of all unsuccessful bidders would be refunded by APSSDC within one month from the announcement of successful bidder without any accrued interest on it.
- EMD of the successful Bidder shall be returned post submission of Performance Security within 15 days from the date of issuance of LOI/work order.
- The EMD may be forfeited, if a bidder withdraws or amends or impairs or derogates its bid during the period of bid validity.
- Termination of contract due to breach of any of the terms and condition of the agreement will entail forfeiture of EMD.
- Category-C applicants shall be exempted from submission of EMD

7.18 Validity of Empanelment

- The empanelment is valid for RPL training/orientation, PMKVY 3.0-CSSM is till 31st March 2022 from the date of publishing of this EOI document

7.19 Proposal validity period and extension

- Bids shall remain valid for a period of Ninety (90) days from the bid submission date ("Proposal Validity Period") and APSSDC may solicit the bidder's consent for extension of the period of validity, if required. APSSDC reserves the right to reject any bid, which does not meet this requirement.
- In exceptional circumstances, prior to expiry of the original Proposal Validity Period, APSSDC may request bidders to extend the validity period for specified additional period. Bidders, who may not extend the validity period, will deem to have withdrawn their bid at the expiry of validity period.

7.20 Format and signing of bids

- The bidders shall prepare electronic copies of the e-bid/proposal.
- Bidders should provide all the information as per the EOI and in the specified formats. APSSDC reserves the right to reject any bid that is not in the specified formats.
- The e-Bid document shall be digitally signed, at the time of uploading, by the bidder or a person or persons duly authorized to bind the bidder to the contract. The authorization letter shall be indicated by a scanned copy of written Power of Attorney accompanying the e-bid. All the pages/documents of the e-bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-bid.
- In case the bidders intend to provide additional information for which specified space in the given format is not sufficient, it can be furnished in duly stamped and signed PDFs.

7.21 Late submission

- The server time indicated in the bid management window on the e- procurement website <http://www.apecurement.gov.in> will be the time by which the e-bid/proposal submission activity will be allowed till the permissible date and time scheduled in the e-tender.
- Once the e-bid/proposal submission date and time is over, the bidder cannot submit their e-bid/proposal.
- The bidders are advised to start the bid submission well in advance so that the submission process passes off smoothly.
- The bidders will only be held responsible if his/her e-bid/proposal is not submitted in time due to any of his/her problems/faults, for whatsoever reason, during the e-bid/proposal submission process.

7.22 Selection of the Bidder

- From bid opening to the time the contract is awarded, if any Bidder wishes to contact the APSSDC, on any matter related to their bid, they should do so in writing.
- Any effort by the bidders to influence any officer or bearer of the APSSDC in the bid evaluation or contract award decisions may result in the rejection of the bidder's bid.

7.23 Confidentiality

- Information relating to the examination, clarification, evaluation, and recommendation for the short-listed bidder shall not be disclosed to any person not officially concerned with the process.
- After opening of the e-bids/proposals, no information relating to the examination, clarification, evaluation and comparison of e- bids/proposals and recommendations concerning the award of contract shall be disclosed to bidders or their representatives, if any. Any effort by the bidder to exert undue or unfair influence

in the process of examination, clarification, evaluation, and comparison of bid/s shall result in outright rejection of the offer, made by the said bidder.

7.24 Tests of responsiveness

- Prior to the evaluation of the bids, APSSDC will determine whether each bid is responsive to the requirements of the EOI. A bid shall be considered responsive if:
 - It is received or deemed to be received by the due date and time including any extension thereof.
 - It is signed, sealed and marked as stipulated.
 - It contains all information as desired in this EOI.
 - Information is provided as per the formats specified in the EOI.
 - It mentions the validity period as set out.
 - Bids are accompanied with bid processing fee (non-refundable) in the form of demand draft (DD) and EMD amount in the form of online payment on eProcurement portal.
- APSSDC reserves the right to reject any bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by APSSDC in respect of such bid.

7.25 Clarifications sought by APSSDC

To assist in the process of evaluation of bids, APSSDC may, at its sole discretion, ask any bidder for clarification on its bid. The request for clarification and the response shall be in writing. No change in the substance of the bid would be permitted by way of such clarifications.

7.26 Bid evaluation

Submissions from bidders would first be checked for responsiveness as set out. All bids found to be substantially responsive shall be evaluated as per the bid evaluation set out in this EOI.

7.27 Notifications

APSSDC will notify the successful Bidder by LOI/Email/.

7.28 How to Apply

- Visit <http://www.apecurement.gov.in> or <https://tender.apecurement.gov.in> to download e- Procurement notification.
- Read the complete document carefully
- The system will generate an acknowledgement with a unique offer submission number on successful completion of the above process.
- For any help or technical support on e-Procurement, bidders may contact M/s Vupadhi Techno Services Private Limited over phone or in person or their helpdesk at:

e-Procurement Help Desk

M/s. Vupadhi Techno Services Pvt. Ltd.
Flat No: 407, Sreeram'sSneha Avenue,
Near Aravinda School, Kunchanapalli,
Tadepalli (M), Guntur (Dist) 522501, Andhra Pradesh,
Phone No:08645-246370/71/72/73/74

Annexure 01: Covering Letter for Bid

[to be submitted on the letterhead of the bidder]

To,
The Managing Director,
Andhra Pradesh State Skill Development Corporation (APSSDC),
78/2, 3rd Floor, G & J Infra, InfoSight Building,
Near Prathuru Road, Tadepalli.
Guntur District, Andhra Pradesh - 522501

Dear Sir,

Subject: Submission of bid in response to the Expression of Interest (EOI) for Empanelment of Training Agencies for Implementation of Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) in the State of Andhra Pradesh

Ref: EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22; Dt. _____

1. Having examined the EOI document, I/We, the undersigned, herewith submit our proposal in response to your EOI Notification no EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22; Dt. _____ for the Website of Andhra Pradesh State Skill Development Corporation (APSSDC) in full conformity with the said EOI document.
2. We have read the provisions of the EOI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to. We further confirm that the offer is in conformity with the terms and conditions as mentioned in the EOI and all required information.
3. We understand that we shall comply with scope of work and requirements as specified in tender terms and conditions completely and there are no deviations/recommendations of any manner and/or sort and/or kind in this regard from my/our side. We agree to abide by this proposal, consisting of this letter, the detailed response to the EOI and all attachments, for a period of 90 (Ninety) days from the date of opening of the bid.
4. We would like to declare that we are not involved in any major litigation that may have an impact affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
5. We would like to declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this EOI.
6. We hereby declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.
7. We understand that you are not bound to shortlist/accept any or all proposal you receive.

8. We hereby declare that we qualify and fulfil all the eligibility criteria as mentioned at section 5.

Our correspondence details with regards to this proposal are

SN	Information	Details
1	Name of the bidder	
2	Complete address of the bidder	
3	Name, Designation and Address of the contact person to whom all references shall be made regarding this EOI	
4	Mobile no. of the contact person	
5	Email of the contact person	

Details of Bid Processing Fee	Details of Earnest Money Deposit (EMD)
Name of the Bank: ----- -	Name of the Bank: -----
DD Date: -----	DD Date: -----
Amount: -----	Amount: -----

We are enclosing details of our company in the format as given in ANNEXURE 02.

We hereby declare that our proposal submitted in response to this EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Name and address of firm with seal:

Annexure 02: Brief Profile of the Bidder

[to be submitted on the letterhead of the bidder]

Details of the Bidder	
Item	Details
Name of the Bidder	
Registered Office Address	
Telephone:	
Email:	
Website:	
Status of the firm (Whether Public Limited Company/Private Limited Company/ Partnership/subsidiary/Section-8 Company/Section-25 Company (CompaniesAct,1956/2013)/Society/Trust)	
Details of Incorporation/Registration of the firm	Date:
	Ref. #
Details of Commencement of Business	Date:
	Ref. #
GST Registration no.	
Permanent Account Number (PAN)	
About Organization:	
<i>Provide a brief description of the firm's background. The brief description should include ownership details, place of incorporation of the firm, objectives of the firm etc.</i>	

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Name and address of firm with seal:

Annexure 03: Self-declaration for No. of certified trainer certification from the respective SSC for proposing job roles

[to be submitted on the letterhead of the bidder]

To,
 The Managing Director,
 Andhra Pradesh State Skill Development Corporation (APSSDC),
 # 78/2, 3rd Floor, G & J Infra, InfoSight Building,
 Near Prathuru Road, Tadepalli.
 Guntur District, Andhra Pradesh - 522501

Dear Sir,

Subject: Details for No. of certified trainer certification from the respective SSC for proposing job roles

Ref: EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22; Dt. _____

In response to the EOI for implementing RPL under PMKVY 3.0-CSSM, I/ We hereby confirm the following profile of the trainers certified from the respective SSC for teaching domain/orientation/bridge course content in the sectors proposed:

S. No.	Name of the Trainer	Educational Qualification	Trainer Contact Number & Email id	Expert in the Sector/job role (proposed)	Years of Experience in Skilling	Certification Valid date up to and Trainer ID.

If this declaration is found to be incorrect and / or misleading then without prejudice to any other action that may be taken, my/ our security may be forfeited in full, and the tender, if any, to the extent accepted, may be cancelled.

Note: Enclosed Trainer wise certificate which was certified by respective SSC

Sincerely,
 Name of the Authorized Signatory:
 Designation:
 Signature:
 Date:
 Name and address of firm with seal:

Annexure 04: Turnover Certificate

[declaration by Chartered Accountant on Letterhead with his/her Signature and Seal]

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at(Office address) has an average annual turnover of during last three (3) financial years i.e. FY 2017-18, 2018-19 and 2019-20. The details of annual revenue are mentioned below:

SN	Financial Year	Annual Revenue of the firm (in INR)	Net worth of the firm (in INR)
1	FY 2017-18		
2	FY 2018-19		
3	FY 2019-20		

Copies of Balance Sheets and P&L Statement are attached

(Chartered Accountant):

Signature

Name

Registration No

Contact No.

Date

Seal

Annexure 05: Format for Previous Experience

[to be submitted on the letterhead of the bidder]

To,
The Managing Director,
Andhra Pradesh State Skill Development Corporation (APSSDC),
78/2, 3rd Floor, G & J Infra, InfoSight Building,
Near Prathuru Road, Tadepalli.
Guntur District, Andhra Pradesh - 522501

Dear Sir,

Subject: Details of Projects undertaken in implementation of Skill development trainings in Central/any State Government projects-Reg

Ref: EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22; Dt. _____

Instructions:

- Provide details of past experience of conducting skill development trainings in last 3 years (FY 2017-18, 2018-19, 2019-20) under Central/State Govt. projects.**
- Only trained, certified & placed candidate details to be provided.
- Candidate details may be verified on random basis and verification outcome may be used for the proposal evaluation purpose.
- Project Award / Completion certificate

1. Details of the projects undertaken Short Term Training (STT)

Sl. No	Project name	Name Central/State Govt. projects	Project Duration (Start & End Date)	Project completion certificate / Mail Yes / No	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed (if applicable)	Placement % (Placed)	Remarks
1.									
2.									
3.									
4.									

(Add separate sheets with project wise)

2. Details of the projects undertaken Recognition of Prior Learning (RPL)

Sl. No	Project name	Name Central/State Govt. projects	Project Duration (Start & End Date)	Project completion certificate / Mail Yes / No	Total Candidates Trained	Total Candidates Certified	Remarks
1.							
2.							

3.							
4.							

(Add separate sheets with project wise)

3. Candidate wise details for Short Term Training (STT) provided as mentioned below format

S. No.	Project name	Name of Central/State Govt. projects	Project Duration (Start & End Date)	Name of the Candidate	Candidate Aadhaar No.	Training provided Sector/Job role	Batch Start & End Date	Candidate Contact No.	Candidate Placed Industry, employer contact details including contact no & email id
1.									
2.									
3.									

(Add separate sheets with project wise)

4. Candidate wise details for Recognition of Prior Learning (RPL) provided as mentioned below format

S. No.	Project name	Name of Central/State Govt. projects	Project Duration (Start & End Date)	Name of the Candidate	Candidate Aadhaar No.	Training provided Sector/Job role	Batch Start & End Date	Candidate Contact No.
1.								
2.								
3.								

(Add separate sheets with project wise)

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Name and address of firm with seal:

Annexure 06: Self-declaration for not being blacklisted

[to be submitted on the letterhead of the bidder]

To,
The Managing Director,
Andhra Pradesh State Skill Development Corporation (APSSDC),
78/2, 3rd Floor, G & J Infra, InfoSight Building,
Near Prathuru Road, Tadepalli.
Guntur District, Andhra Pradesh - 522501

Dear Sir,

Subject: Submission of bid in response to the Expression of Interest (EOI) for Empanelment of Training Agencies for Implementation of Recognition of Prior Learning (RPL) under Pradhan Mantri Kaushal Vikas Yojana 3.0-Centrally Sponsored & State Managed Component (PMKVY 3.0-CSSM) in the State of Andhra Pradesh -Reg.

Ref: EOI/APSSDC/PMKVY 3.0/RPL/01/2021-22; Dt. _____

&&&

I/We hereby declare that our organization is having unblemished past record and was not declared blacklisted or ineligible to participate for bidding till the time of submission of response to this EOI by any State/Central Govt. or PSU due to unsatisfactory performance, beach of general or specific instructions, corrupt/fraudulent or any other unethical business practices.

It is hereby confirmed that I/We are entitled to act on behalf of our company/ corporation/ firm/ organization and empowered to sign this document as well as such other documents, which may be required in this connection.

APSSDC shall have the right to take appropriate action against us, in case any of the above information is found to be false or incorrect.

Sincerely,

Name of the Authorized Signatory:

Designation:

Signature:

Date:

Name and address of firm with seal:

Annexure 07: Proposed RPL Training/orientation & Job Roles

Proposed RPL Training/orientation and job roles for implementing RPL under CSSM component of PMKVY 3.0 in the state of Andhra Pradesh

S. No	Bidder Name	Proposed RPL Type 1 Or Type 2	Proposed Location for RPL Training / Orientation	Name & Address of Training /Orientation & SPOC details	Proposed job roles (Refer to Annexure 08)	Name of the Certified trainer, Certification Valid date up to and Certificate Id.	Proposed Target
1.							
2.							
3.							
4.							

(Add separate sheets if required)

Annexure 08: List of Job Roles & Target for undertaking RPL, PMKVY-3.0 - CSSM

S. No	District	Sector	Name of Job role	QP Code	Target
1	Guntur	Construction	Mason General	CON/Q0103	100
2	Guntur	Construction	Assistant Electrician	CON/Q0602	100
3	Srikakulam	Automotive	Automotive Service Technician(Two and Three wheelers)	ASC/Q1411	100
4	Srikakulam	Apparel, Made-Ups & Home Furnishing	Self Employed Tailor	AMH/Q1947	100
5	Kurnool	Green Jobs	Solar PV Installer - Electrical	SGJ/Q0102	100
6	Kurnool	Handicraft and Carpets	Carving Artisan (Stone Craft)	HCS/Q1502	100
7	Nellore	Apparel, Made-Ups & Home Furnishing	Sewing Machine Operator - Knits	AMH/Q0305	100
8	Nellore	Apparel, Made-Ups & Home Furnishing	Self Employed Tailor	AMH/Q1947	100
9	Visakhapatnam	Automotive	Automotive Service Technician(Two and Three wheelers)	ASC/Q1411	100
10	Visakhapatnam	Beauty & Wellness - SSC	Beautician Therapist	BWS/Q0102	100
11	East Godavari	Agriculture	Aqua Culture Worker	AGR/Q4904	100
12	East Godavari	Construction	Mason General	CON/Q0103	100
13	YSR Kadapa	Green Jobs	Solar PV installer - Electrical	SGJ/Q0102	100
14	YSR Kadapa	Construction	Assistant Electrician	CON/Q0602	100

S. No	District	Sector	Name of Job role	QP Code	Target
15	West Godavari	Automotive	Automotive Service Technician(Two and Three wheelers)	ASC/Q1411	100
16	West Godavari	Electronics & Hardware	Field Technician - Other Home Appliances	ELE/Q3104	100
17	Prakasam	Apparel, Made-Ups & Home Furnishing	Hand Embroider	AMH/Q1001	200
18	Vizianagaram	Agriculture	Broiler Farm Worker	AGR/Q4302	100
19	Vizianagaram	Agriculture	Layer Farm Worker	AGR/Q4307	100
20	Chittoor	Agriculture	Broiler Farm Worker	AGR/Q4302	100
21	Chittoor	Agriculture	Layer Farm Worker	AGR/Q4307	100
22	Krishna	Gems & Jewellery	Goldsmith: Frame Maker	G&J/Q0604	100
23	Krishna	IT-ITeS	CRM Domestic Non-Voice	SSC/Q2211	100
24	Ananthapuram	Electronics & Hardware	Field Engineer- RACW	ELE/Q3105	100
25	Ananthapuram	Apparel, Made-Ups & Home Furnishing	Packer	AMH/Q1407	100
Total					2600

Annexure 09: Prebid meeting link

The Prebid meeting link as mentioned below

https://teams.microsoft.com/l/meetup-join/19%3aZgBNLS8wb_NEMLK8mIJOPkD-fn_oA1SnkSJLMIDR8H41%40thread.tacv2/1630395249190?context=%7b%22Tid%22%3a%229c0a11ce-49c1-426c-926a-6c0d28173e72%22%2c%22Oid%22%3a%2221607749-2880-42b0-8e24-956d203b557c%22%7d