

## **M.P Council of Employment & Training (MAPCET )**

### Clarification on Pre-Bid queries raised by the agencies

A comprehensive clarification covering all the queries raised by the various agencies is being issued as under:-

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
1	01	Important Note	The RFP to be submitted online	Mode of Submission is only online or Hard copy of proposal will also submit.	No hard copy required
2	17	15.2.1	GST Registration Number	It is mandatory or there is exemption for NSDC Partner NGO	As per GST council Guideline
3	29	Form – 3	Separate form should be submitted for each position of key professional organization	Please explain this point.	Form-3 has been corrected
4	34	Form -7 (Note 2)	The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required, the same should be under common seal affixed. The relevant documentary evidence of executants exercising the authorization need to be attached with the Power of Attorney.	Please explain this point.	The Authorization letter must be signed only by the authorized person of the Institution/ Industry
5	39	Annexure – D	List of SC Populated Districts	Districts to be selected only from this list or we can select district other than this list also.	No change

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
6	39	Annexure – D	List of SC Populated Districts	Training Centres documents are required or not. If required, which documents.	Training centers document are not required at the stage of application.
7	Page No: 5	1. Proposal Fact Sheet S.No: 4 Proposal Document Fee and EMD	Tender/Processing Fee Rs. 5000/-(Non Refundable) and EMD of Rs. 5.00 Lakhs(refundable) to be paid online e-procurement portal www.mptenders.gov.in. Note:- Govt. Institutions will be exempt from EMD.	Requesting for consideration of EMD exemption for MSMS Registered organizations with UDYAM Certification. Please consider Bid Security Declaration for EMD as per Office Memorandum No. F.9/4/2020-PPD dated 12/11/2020 from Dept of Expenditure, Ministry of Finance, GoI.	No change
8	Page No: 5	1. Proposal Fact Sheet S.No: 5 Performance Bank Guarantee	10% of total sanctioned project cost in the form of Bank guarantee in favour of M.D. Mapcet at the time of signing of agreement with validity of 24 months.	Requesting for the consideration of Performance Bank Guarantee Reduction to 3% instead of 10%.  EMD as per Office Memorandum No. F.9/4/2020-PPD dated 12/11/2020 from Dept of Expenditure, Ministry of Finance, GOI, all the Performance Bank Guarantee is reduced from (5-10) % 3%.	No change

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9	7	3. Definitions and Glossary  Centre affiliation fees	1. Required Training Center Setup guideline.  2. And when we should setup the respective Training Center, after getting the work order?		- As per MoSDE Guideline  - Within 15 days of signing the MoU
10	14	8. Payment Terms	1. Is there any advance Payment?  2. How many payment installments are in the payment cycle?		1. No  2. As per NSQF Norms
11	12	5.2 Scope of work for Training Agency:-	1. Is there any Online facility to provide Training to the candidates? 2. And the Course hour should contain only domain trade hours or including non-domain and OJT hours? 3. Training mode is Residential / Non-Residential or both? 4. If residential then what will be the lodging & Fooding cost?		1. No online training facility  2. As per NSQF Norms  3. Both  4. As per NSQF Norms
12	8	3	Aadhaar Linked Biometric Attendance & Student Registration on Portal	Some of the rural & urban both the SC BPL students still don't have Aadhaar Card. So Aadhaar Linked should NOT be a compulsory clause.	No change

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<b>13</b>	8	3	Organizations those who have got training projects in the past from any govt. Organization working on skill development, will they be considered Eligible and as accredited or not?	If Not, than such organisations who have conducted training projects from State Should be considered eligible	As per Eligibility criteria of RFP
<b>14</b>	15	9, 10A	What is clear meaning of the dead lines given as within 15 days & centre opening in 6 months, resource deployment in 1 month	These time lines should be more clarified	It is clearly explained in RFP Document
<b>15</b>	15	10B	The penalty/ deduction matrix is Not very Clear	It Should be more clarified	Penalty matrix is as per NSQF Norms
<b>16</b>	16	14	Will the Software/ portal be a different one from MAPCET portal?		As per MAPCET Portal
<b>17</b>	18		ESIC & EPF Registration	This should Not be a mandatory clause particularly for Institutions because both these registrations require a particular number of employees on their regular payroll	ESIC& EPF certificate is required wherever if applicable

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<b>18</b>	Page No – 16	15.2 Eligibility Criteria: Eligibility Related Documents for Institutions (Details of achievement)	Details of achievement in FY 2017-18, 2018-19 & 2019-20.	Details of achievement for F.Y 2021 should also be considered.	No change
<b>19</b>	Page No – 16	15.2 Eligibility Criteria: Eligibility Related Documents for Institutions (Training Experience)	Training Experience in FY 2017-18, 2018-19, 2019-20	Training experience for F/Y 2021 should also be considered.	No change
<b>20</b>	Page No – 16	15.2 Eligibility Criteria: Eligibility Related Documents for Institutions (Financial Capability)	Financial Capability :- Consolidated Turnover for the financial year 2017-18, 2018-19, 2019-20. not below Rs. 10.00 crores	Financial Capability Consolidated Turnover for the financial year 2017-18, 2018-19, 2019-20. not below Rs. 2.00 crores	No change

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
21	Page No – 16	15.2 Eligibility Criteria: Eligibility Related Documents for Institutions (Training Capability)	Training Capability: - Should have trained minimum 3000 candidates on consolidated basis in the year 2017-18, 2018-19,2019-20	Training Capability: - for F/Y 2020-21 should also be considered	No change
22	Page No – 16	15.2 Eligibility Criteria: Eligibility Related Documents for Institutions (Placement Capability)	Placement Capability :- Should have placed 2100 candidates in employment on a consolidated basis in 2017-18, 2018-19, 2019-20	Placement Capability: - for F/Y 2020-21 should also be considered	No change
23	19	16.2 Sl. No. 1 Financial Capability	Is it really the consolidated turnover of last 3 years 30 Crores for an institution? if we don't have these turnovers, are we eligible or not?		In concerning clause, there is a typographic error, consolidated turnover for FY 2017-18, 2018-19 & 2019-20 for institution is 10 cr.  Corrigendum is being published

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
24	Page no 16	15.1 Eligibility Criteria, Point no 8	Declaration of not being blacklisted on the non-judicial stamp paper of Rs 1000/- duly notarized	Declaration should on Rs 100 stamp.	No change
25	Page No 17	15.2.5	Financial Capability: Consolidated Turnover for the financial year 2017-18, 2018-19, 2019-20. Not below Rs. 10.00 crores	To encourage small organization to participate in this RFP, It should be 60 lakhs	No change
26	17	15.2	Is GST Registration Number mandatory for Non-Profit making Society? GST is not applicable on any Skill Training approved by Sector skill council/ NSDC as per Notification no. 12/2017 dated 28.06.2017 of GST Act., so GST registration is not mandatory for this training.	Requirement of GST Registration Number should not be mandatory.	As per GST council Guideline
27	17	15.2	Sl. No. 2 : Details of achievement in FY 2017-18, 2018-19 & 2019-20 is asked	Achievement in respect of Training/ Placement/ Financial Capacity is already been asked in same clause, Achievement mentioned in Sl. No. 2 should be clearly defined	As per RFP
28	19	16.2	Sl. No. 2 & 3- Training and Placement Capacity Should have trained a minimum of 3000 candidates and Should have placed minimum 2100 candidates	Trained and Placed capacity are on number basis as mentioned or percentage basis to each other should be cleared	No change

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
29	20	18	Completion of Work The work will be considered as completed once the trained candidate gets the relevant skill certification and employment with time to time tracking for at least 6 months of Wage Employment.	Self-Employment should also be considered with Wage Employment	As per definition
30	Page No. 17	15.2 Eligibility Criteria: Eligibility Related Documents for Industries Point 1.	Is proprietorship Firm being eligible	Need Confirmation on Proprietorship Firm, are they eligible to participate?	The Firm should be registered under Society act or company act or any other lawful authority
31	Page No. 17	15.2 Eligibility Criteria: Eligibility Related Documents for Industries Point 4.	Copy of previous work order/MOU/ Sanction order with completion/closer certificate for skill development from Govt. Organization/ from Industries (including CSR).	Do we have to submit any of the said document or all, Is Completion certificate is mandatory?	As per RFP criteria
32	17	06	Training Capability :- Should have trained minimum 3000 candidates on consolidated basis in the year 2017-18, 2018-19,2019-20 .	Training Capability :- Should have trained minimum 1500 candidates on consolidated basis in the last 5 year 2016-17,2017-18, 2018-19,2019-20 .	No change



S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
33	17	07	Placement Capability :- Should have placed 1500 candidates in employment on a consolidated basis in 2017-18, 2018-19, 2019-20s.	Placement Capability :- Should have placed 1050 candidates in employment on a consolidated basis in the last 5 year 2016-17, 2017-18, 2018-19, 2019-20s.	No change
34	5	EMD of Rs. 5.00 Lakhs (refundable) to be paid online e-procurement portal <a href="http://www.mptenders.gov.in">www.mptenders.gov.in</a> .	EMD is too high. If applicant is willing to undertake Training in one Job role in one center in any one district of State. EMD 5 Lac is too high	If in application format Form – 4 “District“ column could be added and EMD should be fixed Rs 25000/- per district. This would help TP to express willingness to undertake mandate in particular district as per its capacity	No change
35			Form – 4- Proposal Format of skill development and training  1) Candidates comes from remote location and preferring to complete Training at the earliest. Hence training hours per day need to increase  2) TP is willing to undertake mandate in the district where has center and presence. Hence, preferable District should be there	- Option for per day training 4 Hrs and 8 Hrs both should be allowed  - Preferable District should be added in Form 4	- The training will be either Residential or Non Residential. The training hours will be applicable as per NSQF Norms.  - No change

S. No.	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency	Remarks/ Decision
36	29	form 3 point no 14	Is EPF Registration Number is Complusory for Training Partner		EPF Registration Certificate is required if it is applicable
37	17, 35	15.2.7, Form 8	Clause 15.2.7 asks for Self-certified details by the industry whereas Form 8 asks for Declaration by the Training Agency. The reason for the same we think is Declaration by the Training Agency as per Form 8 is correct and Clause 15.2.7 is typographical error as it is same for both industries and institutions.	Change Clause 15.2.7 as per the requirements for the institution	In Clause 15.2.7, written as- industry it is a typographical error and it is read as Institution,  Whereas in Form 8 Training Agency means Institutions/ Industries
38	39	Annexure D	List of District	Please add other remaining Districts also as huge number of SC unskilled candidates are found during mobilization of ST candidates.	No change
39	17	15.2.1	Certificate of incorporation	Our organisation registered under Indian partnership ACT 58(1) and certificate is issued by Registrar of Societies Ujjain, so we are eligible for applying in these RFP as institution category.	As per eligibility Criteria

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40	32	6.1 (4)	Completion / Closure certificate	We work only in NSDC and NSDC does not provide any type of work closure/ project completion certificate, all training & placement activity done on SIP portal.	No change
				Training- we provide SIP, SDMS Portal printouts as you required in RFP	As per RFP clause
				Placement – we provide ESIC report of Our Organization for placement records as you required in RFP	As per RFP clause
41	16	15.1 (1)	Legal Status	Please Allow partnership Act Firm for this RFP, NSDC & NULM MP RFP is Also Allow Partnership Firm in there RFP	As per RFP Clause
42	16	15.1 (1)		Our ESIC registered Employees is 2500 and we provide captive placement of 70 % trainee in our organization, so we request to you please consider our all Queries in RFP	As per Norms and RFP
43	7	3	Center Affiliation Fee	If Submitted BG amount then relaxation from affiliation Fee	No change

S. No.	Concern /Queries	Reference / Source	Relief Sought	Remarks/ Decision
44	It is directed to give that should have consolidated turnover for the FY 2017-18, 2018-19, 2019-20 is 30 Cr.	Taken from Pg. No. 18 Eligibility Criteria Sl no. 1 of RFP.	As per RFP work experience & cost is less so reduced desired the turnover minimum upto 05 Cr. On Avg.	No change
45	It is given that GST & ESIC Registration Number is mandatory.	Taken from Pg. No. 16 Eligibility Criteria Sl no 1 of RFP..	As per GO. Skill Training and also we have exempted GST & ESIC. So can we apply this project?	As per Govt. latest guideline