

**OFFICE OF THE COMMISSIONER OF INDUSTRIES AND COMMERCE
GOVERNMENT OF ASSAM**

*Udyog Bhawan, Maniram Dewan Road, Bamunimaidam, Guwahati- 781021; Tel: 0361- 2550242/2550717
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REoI No. CI&C (V) 107/2019/

Dated Guwahati the 14th February, 2022

**Request for Expressions of Interest (REoI) for
Empanelment of Training Partners for Entrepreneurship & Skill Development**

- 1) The Government of Assam (GoA) through the Government of India (GoI) has received a loan of US\$ 200 million from the World Bank (Loan No. 8780-IN) for implementation of the Assam Agribusiness & Rural Transformation Project (APART). The details about the project may be seen at the following url-<http://www.arias.in>.
- 2) The Operational Project Management Unit (OPIU), set up under the Commissionerate of Industries & Commerce, Assam is one of the stakeholders in the implementation of the project APART. The OPIU-CI&C now intends to apply a portion of the aforementioned loan for empanelment of *Training Partners for Entrepreneurship & Skill Development* for training of entrepreneurs who are part of the various Industry Associations formed across the districts identified under APART scheme in the state of Assam.
- 3) The Commissioner of Industries & Commerce, Assam now invites eligible NSDC recognized organizations to submit their Expression of Interest (EoI) for providing the Services. Interested agencies should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services as indicated in the Draft Terms of Reference (TOR) for the assignment, which may be seen at the website of the Commissionerate of Industries & Commerce- <https://industriescom.assam.gov.in>.
- 4) **The short listing criteria are:**
 - a) The training agency shall be a long standing one and shall be in existence at least for last 10 years;
 - b) The training agency is empanelled with National Skill Development Authority;
 - c) Experience of at least three (3) similar assignments in last seven (7) years i.e. (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17, 2015-16, 2014- 15) particularly in World Bank/externally aided projects;
 - d) Minimum annual average turnover of Rs. 1 crore in at least any two (2) years of the last five (5) Financial Years i.e. (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17)
- 5) The lists of documents to be submitted along with EOI are as follows: (EOI shall not be more than total 60 pages):
 - a) Name, postal address, e-mail, Phone Number, along with a note on the ownership & organizational structure of the firm supported by documentary evidence (registration/incorporation of firm) to substantiate that the firm is 10 years old;
 - b) Documentary evidence to substantiate that the Firm is empanelled with the NSDC of India supported by self attested copy of the latest empanelment intimation letter issued by the NSDC, etc.
 - c) Document (s) relating to details of at least three similar assignments executed during the last 7 years (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17, 2015-16, 2014- 15), along with the contact details of client for cross verification; Audited Financial Statement showing the year wise annual turnover during each of the last five (5) financial years (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17);
 - d) A short write-up on technical and managerial capability of the firm, including total manpower strength-availability of appropriate professional staff (key personnel would not be evaluated at this stage and hence CVs shall not be submitted).
- 6) The training agency would be empanelled in accordance with the short listing criteria above. Thereafter, as per need of training, financial quotes will be solicited from the empanelled agencies.
- 7) The training agency may associate in the form of a joint-venture for establishing more experience and credibility into the assignment.
- 8) Interested training agencies must deliver their EoIs in English language to the address given below on or before 7th March, 2022 in hard copy as well as a soft copy. Further information can be obtained at the address given below from 10:30 am to 04.30 pm on all working days.
- 9) The CI&C deserves the right to accept or cancel any EoI without assigning any reason thereof.

Address: Commissionerate of Industries & Commerce, Bamunimaidam, Maniram Dewan Road, Guwahati- 781021, Assam;

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***Draft TERMS OF REFERENCE (ToR)*
FOR EMPANELMENT OF PARTNER FOR
ENTREPRENEURSHIP AND SKILL TRAINING**

BACKGROUND

- 1) The Government of Assam (GoA) through Government of India (GoI) has received a Loan from the World Bank for implementation of Assam Agribusiness and Rural Transformation Project (APART). Assam Rural Infrastructure and Agricultural Services (ARIAS) Society is the apex coordinating and monitoring agency for the project. The project is implemented by eight line departments of GoA including their Directorates/Agencies/Commissionerates. The project interventions is taken up in 23 prioritized Districts of Assam (earlier 16 undivided Districts) i.e. Kokrajhar, Barpeta, Nalbari, Darrang, Sonitpur, Goalpara, Nagaon, Cachar, Karbi Anglong, Golaghat, Dhubri, Morigaon, Jorhat, Sivasagar, Hojai, Biswanath Chariali, West Karbi Anglong, Kamrup (M), Kamrup(R), Mankachar, Charaideo, Majuli and Lakhimpur .
- 2) Project Development Objective (PDO): The Assam Agribusiness and Rural Transformation Project (APART) aims to “add value and improve resilience of selected agriculture value chains focusing on smallholder farmers and agro-entrepreneurs in targeted districts of Assam.”
- 3) There are four components of APART: The first component is Enabling Agri Enterprise Development, with sub components being (i) Enhancing state capacity to attract private investments, (ii) Setting up of an Enterprise Development and Promotion Facility (EDPF) (iii) Agribusiness Investment Fund support (iv) Establishing stewardship councils. The second component is Facilitating Agro Cluster Development with sub-components being- (i) Support establishment of cluster level Industry Associations (IAs), (ii) Supply Chain Support. The third component is Fostering Market Led Production and Resilience Enhancement with sub components being (i) Promoting climate resilient technologies and their adoption (ii) Facilitating market linkages through market intelligence and product aggregation (iii) Facilitating access to and responsible use of financial services. The fourth component is Project Management, Monitoring & Learning.

OBJECTIVES OF THE ASSIGNMENT

The main objective of the assignment is to empanel partners for entrepreneurship and skill development training of entrepreneurs who are part of the various Industry Associations (IA) formed across the districts identified under APART scheme in the state of Assam.

SCOPE OF SERVICE

The empanelled training partners are expected to impart training in the below mentioned Trades/Topics:

- i. Entrepreneurship Development Program
- ii. Eri/Muga processing
- iii. Paddy Processing

- iv. Fruits and Vegetables Processing
- v. Mustard Oil processing
- vi. Fish processing
- vii. Piggery (processing)
- viii. Dairy processing
- ix. Maize processing
- x. Spice processing

Training material: The approved training modules in English will be handed over to the empanelled training partners and the same needs to be converted into bilingual training material including the vernacular language of the trainees.

Training Infrastructure: The empanelled training partner needs to ensure that proper training infrastructure required for imparting theoretical and practical training is in place to deliver quality training.

Assessment and certification: The trainees should be assessed and certified by the respective Sector Skill Council (SSC) involved with the topic of training mentioned above. NSDC recognized assessment agencies may also be considered for the same.

DURATION OF THE ASSIGNMENT

The services shall be for a period of three (3) years with a provision for performance reviews.

CHART OF DELIVERABLES & PAYMENT SCHEDULE

To be provided at the RFQ stage.

SERVICES TO BE PROVIDED BY THE CLIENT

The Client would provide the SP the following:

- a) Approved training modules on training selected trades.
- b) Project Appraisal Document (PAD); Environment Management Framework (EMF), Social Management Framework (SMF), Indigenous Peoples Development Framework (IPF) and other relevant available documents of APART.
- c) Facilitate access to relevant available data that is required to fulfill the tasks outlined in the ToR
- d) Ensuring where appropriate cooperation of concerned line departments for smooth conduct of the assignment.

SHORTLISTING CRITERIA

- a) The training agency shall be a long standing one and shall be in existence at least for last 10 years;
- b) The training agency is empanelled with National Skill Development Authority;
- c) Experience of at least three (3) similar assignments in last seven (7) years i.e. (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17, 2015-16, 2014- 15) particularly in World Bank/externally aided projects;
- d) Minimum annual average turnover of Rs. 1 crore in at least any two (2) years of the last five (5) Financial Years i.e. (i.e. 2020-21; 2019-20; 2018-19; 2017-18, 2016-17)

Note: This is a draft indicative ToR and the same will be updated and will be finalized at the RFP stage.