



CENTRAL WAQF COUNCIL

(Ministry of Minority Affairs, Government of India)

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Central Waqf Bhawan
P-13 & 14, PushpVihar,
Sector-6, Saket,
Opposite Family Court,
New Delhi -110 017

F.No.20(5)2021-CWC (Edu.)

Dated:16.03.2022

Notice Inviting Proposals

CWC invites proposals for running the Common Service Centres from NGOs/CBOs working in the field of enrolment, admissions and coaching students for securing admissions through EWS quota or by way of organizing camps for identifying needy & poor children, facilitating them in documentation and submission of online application etc. The last date for submission of proposal with all the requisite documents is 30.04.2022.

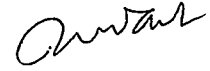
Eligibility Conditions for NGOs/CBO

1. Registration under the Societies Registration Act, 1860/ State amendment thereof or the India Trust Act 1982 or the Religious and Charitable Institution Registration Act, 1920.
2. “ NGO should have completed at least one year from the date of registration on date of filing application and preference shall be given to those with more experience”.
3. NGOs should have worked/working in the field of Education for at least three years preferably in the rural/slum areas of a particular district, preference would be given to the NGOs working for the education of girls.
4. The turnover of the NGO for the last 3 years should be at least Rs. 2 lakh per year.
5. NGO should be actively registered on NGO-DARPAN of NITI Aayog portal.
6. The members from one family should not be more than 50% in the Managing Committee.
7. Members of the NGO Selection Committee or their family member should not be the office bearers of the NGO applying for the programme.
8. The NGOs should be recommended by the State Waqf Board/District Education Officer/District Minority Welfare Officer/District Social Welfare Officer”.

Documents to be submitted along with the application form:

1. Application in the prescribed Proforma of the scheme.
2. List of Members with Aadhaar card & contact number.
3. Fee structure .
4. Details of activities undertaken for supporting education among Muslims & tribes through campaign, counselling & coaching in the past one/two years.
5. Details of teachers/counselors/Mobilisers.
6. Certified copy of Registration Certificate of the NGO/Trust.
7. Certified copy of Memorandum of Association & Rules-Regulations or Trust Deed.
8. Copy of NGO's Registration with NITI Ayog's Portal.
9. Certified copy of Audit Report with Balance Sheet, Receipt/Payment & Income/Expenditure statements of NGO for the last two years mentioning FRN No. Membership No. & UDIN No.

10. Affidavit/Undertaking on Rs.100/- stamp paper declaring that the NGO is not Blacklisted.
11. Affidavit/Undertaking on Rs.100/- stamp paper declaring that the Institute run and managed by the applicant Society/Trust (NGO).
12. Affidavit/Undertaking on Rs.100/- stamp paper declaring that the members of one family in the Managing Committee are less than 50%.
13. NGO's account details along with PAN and exemption order under 12-A if any.



(Mohd. Khurshid Warsi)
Development Officer

Format for Submission of proposal

S.No.	Particular	
1	Name of NGO with its registration number (Registration Certificate of the NGO/Trust)	
2	Complete Address of NGO with Phone No. and Email ID	
3	Name, Contact No. of Head/Incharge, Email ID & Aadhar Card No.	
4	Details of activities undertaken by NGO especially in the field of supporting education among Muslims & Tribes	
5	Details of Teachers/Counselors/Mobilisers	
6	Certified copy of Memorandum of Association & Rules-Regulations or Trust Deed	
7	Copy of NGO's Registration with NITI Ayog's Portal	
8	Certified copy of Audit Report with Balance Sheet, Receipt/Payment & Income/Expenditure statements of NGO for the last two years mentioning FRN No. Membership No. & UDIN No. and Annual Report (Last two years)	
9	Turnover of the NGO of the last three years (Please give year wise detail)	
10	Affidavit/Undertaking on Rs.100/- stamp paper declaring that the NGO is not Blacklisted	
11	Affidavit/Undertaking on Rs.100/- stamp paper declaring that the Institute run and managed by the applicant Society/Trust (NGO)	
12	Affidavit/Undertaking on Rs.100/- stamp paper declaring that the members of one family in the Managing Committee are less than 50%	
13	NGO's account details along with PAN and exemption order under 12-A if any	

Full Name & Signature
With stamped
Address