



Expression of Interest

To become a “TRAINING PARTNER” with Khadi and Village Industries Commission in Khadi & Village Industries Sector under Khadi & Gramodyog Vikas Yojna (KGVY) scheme for **FY 2022-23**

Accreditation of Training Institutes for Skill Development Programmes

Khadi and Village Industries Commission (KVIC) is inviting a detailed Expression of Interest (EOI) from new training centres / NGOs to be accredited as “Training Provider” of KVIC in various KVIC verticals



ISSUED BY
DIRECTORATE OF CAPACITY BUILDING
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Contents

1.	Background	3
2.	Eligibility Criteria	3
3.	Accreditation fees and Tenure of the Accreditation: -	4
4.	Pattern of Assistance by KVIC	5
5.	Additional Support:	6
	5.1. Boarding and Lodging:	6
	5.2. Travelling:	6
6.	Maximum Financial Assistance:	6
7.	Selection criteria and Submission of Application	7
8.	Important dates	8
9.	Terms and Conditions	8
10.	Annexures	9

Expression of Interest

1. Background

Khadi and Village Industries Commission, a Statutory Body under the Ministry of Micro, Small and Medium Enterprises, Govt. of India, through its Directorate of Capacity Building is organizing training programme on Skill Development in various trades in its Departmental and Non-Departmental Training Centres situated all over the country. Due to limited trained manpower available in the departmental training centres of KVIC, there is a need to outsource expert / Training Partners, etc. to conduct training programmes effectively. Further, Commission in its No.662nd meeting held on 24.10.2018 has taken a decision that “The Non-Departmental Training Centres be permitted to retain entire amount of the IRG generated by conducting the training programme”. This is being done to incentivize the institutions and to make them self-sustaining over a period of three years, so as to reduce the reliance on Govt. funds. In the recent past, besides the non-departmental training centres, proposals are received from NGOs/ Academic Institutions/ Industries/ individuals/ experts intending to be a recognised training provider of KVIC in various disciplines.

With the implementation of revised pattern of assistance, those new institutions enrolled with KVIC as well as the existing non-departmental training centres of KVIC are eligible for getting accreditation from KVIC (and shall acronym as “Training Partner”) and will get the financial assistance under revised pattern of Assistance for organizing skill development training.

2. Eligibility Criteria

- i. The Institute should be a reputed and registered entity under Societies Registration Act/ Academic Institutions/NGO/Directly Aided Institutions of KVIC/ Specified Agencies/ Experts in the respective field / Reputed Training Institutes/ corporate houses, etc.

- ii. The Institute should have sufficient infrastructure, Machinery & Equipment, expertise etc. and trainers either owned or on hire basis or through associates to conduct the prescribed courses listed in Annexure III.
- iii. Institute should have minimum 3 years' experience in skill development training in the particular field; however, the same can be waived off with the approval of C.E.O. and Chairman, by duly recording the reasons thereof. In such cases, the MoU will initially be executed for one year and based on the performance, the period of MoU can be extended by another two years. **The prospective Training Partners may submit the resolution of their body authorizing the office bearers to apply for becoming a Partner** along with their 3 Years Audited Balance sheet. (Annexure -I).
- iv. The concerned State/Divisional Director will forward the proposal after due physical verification along with **criteria/merit-based recommendation** (Annexure – II) to the Directorate of Capacity Building with a copy to Zonal Dy. CEO.
- v. **Machineries & Equipment:-** Related trade Machineries and Equipment required for training purpose must be available with prospective Training Partner either owned or hired or through his Associates during the MoU period.

3. Accreditation fees and Tenure of the Accreditation: -

The tenure of the Accreditation will be of 3 Years (calendar year basis). However, the concerned State/Divisional Director will review the performance of the Accredited Training Partner from time to time and if the performance is not found satisfactory, the Accreditation of the institution as Training Partner is liable to be discontinued/ cancelled at any time before the expiry of 3 years by giving a notice of one month. The registration charges for new Accreditation shall be Rs.3,000/- per year and shall be renewed every year depending upon the performance and recommendation of concerned State/Divisional Director. The existing non-

Departmental training Centre shall be exempted from the registration charges for Accreditation.

4. Pattern of Assistance by KVIC

The KVIC will provide the following financial Assistance to the Training Centres including Non-Departmental Centres and New Centres accredited as “Training Provider” of KVIC in various disciplines as given below :-

Cost Sheet for Skilled Development Programme

1. Number of candidates per batch: 20 - 30 Candidates.
2. Estimated Expenditure:

Sr. No.	Particular	Funds (in Rs.)	Per hour (in Rs.)
1.	Honorarium for Faculty (per month)		
	a) Trainer hired on monthly basis @ Rs.42,000/-	42,000	200
	OR		
	Specialized Trainer (for 1 week max @ Rs.24,000)	24,000	500
	b) Coordinator @ Rs.12,000/-	12,000	80
	c) Semi-Skilled @ Rs. 8,000/-	8,000	40
2.	Administrative Expenses @ Rs. 175/- per candidate (Fixed)	3,500	3,500 (Fixed)
3.	Pre-operative expenses @ Rs. 125/- per candidate (Fixed)	2,500	2,500 (Fixed)
4.	Raw material @ Rs. 175/- per candidate (Fixed)	3,500	3,500 (Fixed)
5.	Study material @ Rs.125/- per candidate (Fixed)	2,500	2,500 (Fixed)

*** For Outstation Trainer or if the Trainer has to train candidates at other places, the TA limited to III AC train fare will be reimbursed additionally. If the trainer happens to be a Government servant, the same will be regulated as per TA/ DA rules applicable to them subject to production of original journey tickets.*

5. Additional Support:

5.1. Boarding and Lodging:

Certain additional cost heads equal to 10% of Programme Cost will be permitted where training candidates are from Special Areas (North Eastern States, Jammu and Kashmir, Himachal Pradesh, Uttarakhand, Andaman & Nicobar Islands, Lakshadweep and districts affected by Left Wing Extremism, subject to certification and submission of claims/bills as reimbursement. With the prior approval of C.E.O. and Chairman, this can be extended to other candidates for staying in remote places /areas which will be decided on merit and on case-to-case basis for the additional amount.

5.2. Travelling:

- i. Upon successful completion of training and certification, persons Below Poverty Line (BPL) and Persons with Disability (PwD) will be reimbursed the to and fro cost incurred in travelling (subject to submission of original tickets), subject to a maximum amount of Rs.1,000/- .
- ii. Besides BPL and PwD, the women candidate (if have to travel more than 80 kms from their homes to reach the training centre) and candidates from Special Areas as mentioned above or any other remote places shall also be eligible for reimbursement of travel cost, subject to a maximum of Rs.1,000/ for the programme.
- iii. With the prior approval of C.E.O. and Chairman, this can be extended to other candidates for staying in remote places /areas which will be decided on merit and on case-to-case basis for an additional amount.

6. Maximum Financial Assistance:

- i. As the budgetary support of KVIC is from the KVI verticals, under this Pattern of Assistance, a maximum assistance of **Rs. 20 Lakhs** will be paid to the accredited Training Partner institute i.e. Non-departmental Training Centre in a financial year.

- ii. No infrastructure cost or machinery cost will be paid under this pattern of Assistance to the Training Partner.
- iii. Over and above, if in terms of qualitative terms (feedback from candidates) and outcomes, additional support can be provided subject to the approval of the Competent Authority and within the budget available with the Directorate of Capacity Building on case-to-case basis.

7. Selection criteria and Submission of Application

The eligible organisations will be evaluated on the basis of the criteria stated in the EOI Application Form.

The EOI proposals titled as "**EOI Application for KVIC training Partner**" should be filled in the prescribed format and submit to concern State/Divisional Director. Institutes meeting the above requirements may submit their EOI Application Form. The list of State Offices and Divisional Offices of KVIC is attached in **Annexure V**.

The concerned State/Divisional Director will forward the proposal after due physical verification along with **criteria/merit-based recommendation** (Annexure – II) to the Directorate of Capacity Building with a copy to Zonal Dy.CEO. In case the Dy. CEO has any observation or comments on the same, then the same shall be brought to the notice within 7 working days to Directorate of Capacity Building or else will be treated as deemed to have been recommended.

Please note, only shortlisted agencies will be invited for submitting the detailed technical proposals, including strategy, work plan with timelines and budget. KVIC is not bound to select any of the agencies submitting the proposals and reserves the right of rejection of any or all proposals without assigning any reason thereof.

8. Important dates

EOI Release through Paper/ Website	15 th April 2022
Clarification on pre bid queries by email/phone	25 th April 2022
Last Date for Submission of Accreditation form and Proposal to respective State or Divisional offices	06th May 2022
The State and Divisional Offices will forward the applications to Directorate of Capacity Building, CO, KVIC	20 th May 2022

9. Terms and Conditions

- i. The KVIC Central Office will provide the Standard **Course Certificate** to each qualified Student after successful completion of the course by adopting the Certification guidelines.
- ii. The Training Partner should upload each student profile in **HRD-MIS Portal** on regular basis including placement / startup business details.
- iii. The training partner should conduct periodical and final **assessment** for each course including Theoretical and Practical.
- iv. The training center should provide the **reading material, course curriculum** and other educational material related to course.
- v. The training center may obtain recognition from any Sector Skill Councils (SSCs) under NSDC / NCVET or any university. But the KVIC will not provide any financial assistance regarding this. (The preference will be given for the NSDC accredited Training Centres based on NSDC STAR Rating)
- vi. The Skill Development course may be aligned as per NSQF's QP/NOS. **or as per the curriculum prescribed by KVIC**
- vii. During Admission of Student, the Training partner should collect the student's KYC i.e. copies of Aadhar, educational qualifications and Passport size photograph.

10. Annexures

Annexure-I:	Application for Accreditation (The Applications must be submitted through respective State and Divisional Offices)
Annexure-II:	Format for Physical verification/feasibility of Prospective training centre by State /Divisional Director
Annexure-III:	List of Courses
Annexure-IV:	Authorization letter to Training Partners
Annexure-V:	Address of KVIC State Offices & Divisional Offices

Annexure -I

{To apply for Accreditation in prescribed format on the letterhead of the Institution}

Sr. no.	Particulars	Supporting Document Should be submitted	Check list for Documents Yes/No
1.	Name of Institution/ NGO	Address proof	
2.	Postal Address with Pin Code		
3.	Telephone & Fax No.		
4.	Email		
5.	Contact Person, Mobile No.		
6.	Legal Status of the Institution and others (About Registration)		
7.	Registration No.		
8.	Date of Registration		
9.	Validity Period.		
10.	Date of Establishment		
11.	Objective of the Institution.		
12.	Name of the Instructors available with the Institution	(If required separate sheet to be attached)	
13.	Infrastructure facility available with the Institution (Work-sheds, Lecture Hall, Hostel, Machinery & Equipment's etc., if any)		
14.	Past Performance	Supporting documents to be enclosed	
	No. of Persons Trained		
	No. of Person availed loan under various schemes of state/ central government.		
	No. of persons started unit on their own		
	No. of persons employed.		
15	Resolution of Legal Entity /(if applicable)	Copy enclosed	
16	Annual turn over	Last three year Balance sheet certified by CA	
17	Recommendations of concerned State/ Divisional Director		

Note: The application is to be submitted to the concerned State/Divisional Director and after due diligence, the State/ Divisional Director shall recommend the same to the Directorate of Capacity Building along with physical output and financial implications for obtaining approval.

Seal & signature on behalf of Training Partner

Annexure-II

Format for Physical verification/feasibility of Prospective training centre by State /Divisional Director

Sr. No.	Parameter/Criteria	Particulars
1	Name of the Training Institute/ Expert and others	
2	Website	
3	Postal Address	District State
4	Institution/ Individual	State Khadi & V.I. Board Training Centres Institutional Training Centres NGO Academic Institution Specified Agencies (Govt. of India) Expert Reputed Training Institute KVIC Departmental Aided Institutions Corporate houses and others
5	Year of Establishment	
6	Is the Institute Affiliated with any Regulatory Body	Yes/NO If Yes, Please mention the following:
7	Ownership of land where the institute is located	Rented/ Own building
8	Physical Condition of the Institution	Good/Okay/Need Some Repair/Bad
9	Physical Size	a) Area of Institute Campus (sq. mtrs.) b) Workshop area (sq. mtrs.)
10	Infrastructure Available	
11	Health and Safety Facilities (First-Aid Kit and Fire Fighting Equipment) Available	
12	Availability of Biometric Attendance System (AEBAS),if any	Yes/No
13	Other Facilities	
14	List of Equipment	
15	Proximity to Public Transport System i.e. Bus Stand, Metro Station, Railway Station etc.	< 3 km > 3 km and < 5 km > 5 km and < 10 km

Recommendation: Recommended / Not-Recommended

Signature of Director

LIST OF COURSES

Sr. No.	Name of the Course	Duration
Khadi Sector		
1	Charkha Mechanic Course	1 month
2	Ref. course in Spinning & Weaving	2 months
3	Khadi Design Development	2 months
4	Endi Spinning	1 month
5	Silk Reeling & Spinning	3 months
6	Khadi Technology (Cotton/wool/Poly/Silk)	9 months
7	Frame/Semi-automatic loom weaving(Cotton, Poly,Muslin/Wool/Silk)	6 months
8	Textile Wet Processing	15 months
9	Dyeing & Printing course	2 months
Rural Engineering & Bio Technology Industries		
10	Composite Rural Engineering Course	6 months
11	Carpentry & Wood Craft training Course	6 months
12	Welding & Fabrication	3 months
13	Motor winding	3 months
14	Steel Fabrication/ Furniture Manufacturing Course	4 months
Beekeeping and Honey Processing		
15	Diploma in Beekeeping	6 months
16	Beekeeping short term course	15 days
17	Bee- Keeping Certificate Course	1 month
18	Queen Rearing	15 days
19	Seasonal Bee Management practices Apis Cerena Apis Mellifera	15 days
20	Honey Processing & Quality Control	5 days
21	Rock Bee Honey & Wax collection	20 days
22	Bee Keeping Hobby course	1 week
Computer Software / Hardware		
23	Computer Hardware , Repairing & Maintenance	2 months
24	Assembling of Computers	1 month
Mineral Based		
25	Terracotta Art Ware Course	2 months
26	Advanced Pottery Course (jigger Jolly & Slip Casting process	1 month
27	Wheel pottery Course	4 months

Polymer & Chemical Based		
28	Liquid Soap/ Detergent powder / Detergent cake	1 month
29	Toilet & Laundry soap course	2 months
30	Shampoo / phynoilmaking	2 weeks
31	Agarbatti, Candle & Dhoop Sticks/ perfume course	15 days
32	Leather & Rexine crafts	3 months
Agro & Food Processing		
33	Palm Gur Technology	4 months
34	Bakery/confectionery sweet making Short Term Course	2 months
35	Agro food processing (Masala/ Papad/ Soyabeen/Spices/ Instant Mix)	2 months
36	Fruits & vegetable Processing Technology	2 months
37	Village oil technician course	2 months
Hand Made Paper Sector		
38	Paper Conversion course	1 month
39	Entrepreneur's course on Hand Made Paper manufacturing	2 months
40	Diploma in Handmade Paper Technology	12 months
41	Short term course in Paper Conversion	2 weeks
42	Fibre Fancy Articles making	1 month
43	Paper Carry Bags/ Envelopes making	1 week
44	Leaf cup (Fibre)	1 month
45	Screen Printing	1 Week
Forest Based Industry		
46	Bamboo Article Making	1 month
47	Cane & Bamboo	3 months
VIC- Beauty & Wellness		
48	Advanced Course in Beautician	1 month
49	Cloth Bag making	15 days
50	Advance Immitation Jewellery	15 days
Cutting Tailoring/Garment		
51	Tailoring & Cutting & Embroidery	3 months
52	Readymade Garments /Special Blouse Making/ Gown Making	3 months
Electronic		
53	Electro Mechanic Gadget Repairing course	3 months
54	Mobile Cell phone repairing	1 month
Miscellaneous		
55	Ophthalmic Lens Making/Fitting Training	1 months
56	Sanitary Napkin Training	15 days

** The above courses and its duration is indicative on above KVIC verticals. The Directorate of CB, KVIC will stanrdize the courses as per KVIC industry needs in allign with NSDC/NCVET/SSC and it will be informed the same to training partners periodically.



Directorate of Capacity Building
KHADI AND VILLAGE INDUSTRIES COMMISSION
 (Ministry of Micro Small & Medium Enterprises, Government of India)



No:

Date: _____

To

Sub:- Authorization for conducting Skill Development Training programme as "Training Partner" of KVIC.....reg.

Sir/Madam,

Kindly refer to your Expression of Interest dated Submitted for Accreditation as 'Training Partner' for imparting Skill Development Training Programme of KVIC.

2. It is pleased to inform you that you have been identified as "accredited Training Partner" to conduct the training activities through KVIC at your Training Centres mentioned in the EoI.
3. The Directorate of Capacity Building will scrutinize and release the financial assistance. However, the State or Divisional Directors will monitor the training programs. The Training Partner Institute needs to ensure the delivery of training programme with quality and within the timeline as per Industry standards.
4. You are permitted to conduct the training activities for a period one year and after successful completion of the training programme, you have to ensure the updation of MIS data in HRD/CB Portal of KVIC and ensure placement for students undergone Skill Development Training and facilitate establishment of enterprises for prospective entrepreneurs.

Your Institute is bound to abide by the terms and conditions mentioned in the EOI documents published by the KVIC and has to enter into an Agreement with KVIC before the commencement of the training programme.

Yours faithfully,

Director

Copy to:

1. The Zonal Dy. CEO (___ Zone) KVIC, _____.
2. State Director / Divisional Director

AGREEMENT

This Agreement is made at, this day of, 2022 between Khadi & Village Industries Commission, a Statutory Body functioning under the control of Ministry of Micro, Small and Medium Enterprises (MSME), Government of India having its office at Gramodaya, 3, Irla Road, Vile Parle (West), Mumbai- 400056, hereinafter called “**KVIC**” (Which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns) of One Part AND _____, hereinafter called “**Training Partner**” (Which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successor and assigns) of the other Part.

WHEREAS KVIC has been constituted to devote itself to the development and propagation of Khadi and Village Industries (KVI) in the country. The main objective of KVIC is to create employment opportunities through presently ongoing scheme of MSME i.e. PMEGP (Prime Minister’s Employment Generation Programme) to set up micro, small and medium units. KVIC as part of its function of imparting skill development training to the artisans and entrepreneurs, conducting Entrepreneurship Development Programme (EDP) and for that purpose, now proposes to establish linkages with **Training Partners** wherever feasible to impart Skill Development Training Programme.

WHEREAS (**Name of Training Partner**) (e.g. is having the experience and expertise in providing training in _____). As such, (**Name of Training Partner**) is desirous of providing training for Skill Development Training Programme through **its** training centres of KVIC. Accordingly, submitted its Expression of Interest for being empanelled as accredited Training Partner.

AND WHEREAS KVIC AND (**Name of Training Partner**) have agreed to initiate steps to work in collaboration with each other by jointly designing and organizing Skill Development Training aiming to assist the new entrepreneurs, specifically in domains of the creating employment in their proposed micro, small and medium units.

AND WHEREAS (**Name of Training Partner**) is utilizing their training infrastructure & facilities to organize the Skill Development Training Programme.

NOW this indenture witnessed and it is hereby mutually agreed by and between parties hereto as follows:

1. **Joint Responsibilities -**

- (a) Conceptualizing, Executing, Publicizing/Marketing of the training program(s).
- (b) Certification of the successful participants of the training activities.
- (c) Promote training programmes by approaching the right institutions in Government/Private sector to attract maximum audience.

2. **Responsibilities of KVIC –**

KVIC will be responsible for the following :-

- (a) Assessment of the **Training Partners** related to their experience and expertise in the relevant trade/training programme through training centres in the field.
- (b) To plan the training programme and co-ordinate with the **Training Partners** from the commencement of training programme till the end of the training programme.
- (c) To provide guidance to training partners on skill training programme i.e. Prime Minister's Employment Generation Programme (PMEGP).
- (d) To maintain the data of trained personnel in detail and record it as achievement of target as trained persons in the training centers.
- (e) To provide financial assistance as per existing circulars and standing orders for accredited training partners based on performance .
- (f) Suggest the new training programme/trades considering available infrastructure and manpower at the training centers.
- (g) To Monitor the training programme conducted by **Training Partners**.

3. **Responsibilities of Training Partners:**

- (a) To organize and supervise the training programme to be conducted on behalf of KVIC.
- (b) To prepare the Curriculum/Syllabi of the training programme, study materials and providing the same to the candidates.
- (c) Adhere to the guidelines/directions issued by KVIC from time to time through Circulars/Standing Orders while conducting the training programme.

- (d) To ensure the qualitative training programme and not merely the quantitative training programme.
- (e) Develop its own infrastructure and resource persons for imparting training programmes on various disciplines.
- (f) To ensure the placement for trainees OR facilitate to setup an enterprise.

4. Financial Assistance:

The KVIC will provide the following financial Assistance to the Training Centres including Non-Departmental Centre and New Centres accredited as “Training Provider” of KVIC in various disciplines as given below.

Cost Sheet for Skilled Development Programme

1. Number of candidates per batch: 20 - 30 Candidates.

2. Estimated Expenditure:

Sr. No.	Particular	Funds (in Rs.)	Per hour (in Rs.)
1.	Honorarium for Faculty (per month)		
	a) Trainer hired on monthly basis @ Rs.42,000/-	42,000	200
	OR	24,000	500
	Specialized Trainer (for 1 week max @ Rs.24,000)		
	b) Coordinator @ Rs.12,000/-	12,000	80
	c) Semi-Skilled @ Rs. 8,000/-	8,000	40
2.	Administrative Expenses @ Rs. 175/- per candidate (Fixed)	3,500	3,500 (Fixed)
3.	Pre-operative expenses @ Rs. 125/- per candidate (Fixed)	2,500	2,500 (Fixed)
4.	Raw material @ Rs. 175/- per candidate (Fixed)	3,500	3,500 (Fixed)
5.	Study material @ Rs.125/- per candidate (Fixed)	2,500	2,500 (Fixed)

*** For Outstation Trainer or if the Trainer has to train candidates at other places, the TA limited to III AC train fare will be reimbursed additionally. If the trainer happens to be a Government servant, the same will be regulated as per TA/ DA rules applicable to them subject to production of original journey tickets.*

Additional Support:

Boarding and Lodging: Certain additional cost heads equal to 10% of Program Cost will be permitted where training candidates are from Special Areas (North Eastern States, Jammu and Kashmir, Himachal Pradesh, Uttarakhand, Andaman & Nicobar Islands, Lakshadweep and districts affected by Left Wing Extremism, subject to certification and submission of claims/bills as reimbursement. With the prior approval of CEO and Chairman, this can be extended to other candidates for staying in remote places /areas which will be decided on merit and on case-to-case basis for an additional amount.

Travelling:

- i. Upon successful completion of training and certification, persons Below Poverty Line (BPL) and Persons with Disability (PwD) will be reimbursed the to and fro cost incurred in travelling (subject to submission of tickets), subject to a maximum amount of Rs.1,000/.
- ii. Besides BPL and PwD, the women candidate (if have to travel more than 80 kms from their homes to reach the training centre) and candidates from Special Areas as mentioned above or any other remote places shall also be eligible for reimbursement of travel cost, subject to a maximum of Rs.1,000/- for the programmes.
- iii. With the prior approval of C.E.O. and Chairman, this can be extended to other candidates for staying in remote places /areas which will be decided on merit and on case-to-case basis for the additional amount.

Maximum Assistance:

- i. As the budgetary support of KVIC is from the KVI verticals, under this Pattern of Assistance, a maximum assistance of **Rs. 20 Lakhs** will be paid to the Training Partner institute i.e. Non-departmental Training Centre in a financial year.
- ii. No infrastructure cost or machinery cost will be paid under this pattern of Assistance to the Training Partner.
- iii. Over and above, if in terms of qualitative terms (feedback from candidates) and outcomes, additional support can be provided subject to the approval of the Competent Authority and within budget available with the Directorate of Capacity Building on case-to-case basis.

5. Use of logo and name:

Logo and name of the KVIC will be mutually consented while issuing the publicity material in newspapers from time to time for conducting training programme by the **Training Partners**. For the said material hard copy and soft copy will be kept by **Training Partners** themselves and should not be used except for the training programme being conducted in association with KVIC.

6. Validity of the Agreement:

Agreement between the KVIC and **Training Partners will be valid for One year** from the date of execution of the agreement. However, every year, there will be renewal of the agreement and if the performance of the Training Partner is not found satisfactory then the head of the Training Institution/ Training Centre/Field Offices of KVIC is empowered to take suitable decision for termination/ cancellation of the Agreement. Similarly, **Training Partner** can terminate the agreement at any time by giving one month notice to the KVIC.

7. Dispute:

Any dispute arising between the **Training Partner** and KVIC will be mutually resolved and if both the parties fail to arrive at a mutual settlement, then the same shall be referred for conciliation or arbitration under the Arbitration and Conciliation Act. For any legal recourse, courts in Mumbai alone shall have the exclusive legal Jurisdiction to hear the matter.

IN WITNESS WHEREOF the parties hereto have executed these present on the day and year first herein above written.

For & on behalf of
KVIC

For and on behalf of
(Name of Training Partner)

WITNESSES –

- 1.
- 2.

Annexure – VI

List of State/ Divisional Offices

Sr.No.	Address	Telephone No.
1.	State Office - Delhi Khadi & Village Industries Commission 'K' Block, Choudhary Building, Cannaught Circus, New Delhi – 110 001	011- 23412796 011- 23418620
2.	State Office -Haryana Khadi & Village Industries Commission 103-A, The Mall, P. B. No. 34, Ambala Cantt. – 133 001	0171- 2630334 0171- 2643688
3.	State Office - Himachal Pradesh Khadi & Village Industries Commission Cleave Land, Chaura Maidan Shimla – 171 004	0177- 2806528 0177- 2652320
4.	State Office -Jammu & Kashmir Khadi & Village Industries Commission 242, Sanjay Chowk, Shastri Nagar, Jammu – 180 004.	0191- 2433412 0191- 2458333
5.	State Office- Punjab Khadi & Village Industries Commission S.C.O., 3003-04, Sector – 22D, Chandigarh – 160 022.	0172- 2701261 0172- 2702690
6.	State Office- Rajasthan Khadi & Village Industries Commission Jhalana Doongri Institutional Area, J.L. N. Marg, Jaipur – 302 004	0141- 2707850 0141- 2706969
7.	Divisional Office - Khadi & Village Industries Commission Kishan Bhavan, Sriganganagar Road, Bikaner -334 004	0151- 2250171 0151- 2250161
8.	State Office - Bihar Khadi & Village Industries Commission Post: B. V. College,Sheikhpura, Patna – 800 014	0612- 2228010
9.	State Office - Jharkhand Khadi & Village Industries Commission Shanti Bhavan, 2 nd floor, Albert Ekka Chowk, Main Road,Ranchi – 834 001	0651- 2213839
10.	State Office - Odisha Khadi & Village Industries Commission Plot No. J/16, Bimpur, Gundamunda, Post: Khandagiri, Bhubaneswar – 751 030.	0674- 2351161
11.	State Office - West Bengal Khadi & Village Industries Commission 33, Chittaranjan Avenue, 6 th & 7 th Floor, Kolkata – 700 012.	033- 22119491 033- 22114345
12.	Divisional Office Khadi & Village Industries Commission Dhantala, P.O.– Satellite Township,	0353- 2568100

	Siliguri – 734 015, Distt. Darjeeling	
13.	State Office -Assam Khadi & Village Industries Commission Rupnagar, Guwahati – 781 032.	0361- 2461023 0361- 2461126
14.	State Office - Arunachal Pradesh Khadi & Village Industries Commission H- Sector, Itanagar – 791 113.	0360 - 2212224
15.	State Office - Manipur Khadi & Village Industries Commission Paona Bazar, Imphal – 795 001.	0385- 2451759
16.	State Office - Meghalaya Khadi & Village Industries Commission Ward No.8, Oakland, Shillong – 793 001.	0364- 2227807
17.	State Office - Mizoram Khadi & Village Industries Commission H/No-DV-3, First Floor, C. Dothanga Building, Valley View, Thakthing Dam Veng, Aizwal- 796 005	0389- 2316387
18.	State Office - Nagaland Khadi & Village Industries Commission Super Market Complex, Dimapur – 797 112.	03862- 226546
19.	State Office- Sikkim Khadi & Village Industries Commission Indira Bye pass, Near SDF Bhavan, P.O.: Tadong, Gangtok, East Sikkim- 737 102	03592- 280696
20.	State Office - Tripura Khadi & Village Industries Commission Assam Agartala Road, Kumarpukur, P.O. Agartala College Dist: West Tripura- 799 004	0381- 2309648 0381- 2323735
21.	State Office - Andhra Pradesh Khadi & Village Industries Commission Bldg. No.-56-3-10A, 1 st & 2 nd Floor, Ramineni Vari Street, Patamata, Vijayawada- 520 007	0866- 2971725 0866- 2974125
22.	State Office - Telangana Khadi & Village Industries Commission P.O. NO. 362, Gandhi Bhavan, M. J. Road, Nampally, Hyderabad – 500 001.	040- 29704463
23.	Divisional Office Khadi & Village Industries Commission D.No. 3-28-8, Shihari Plaza, Dandu Bazar, Maharanipeta, Visakhapatnam – 530 001	0891- 2561156
24.	State Office - Karnataka Khadi & Village Industries Commission Post: Vijnapura , Doorvaninagar, Bangalore – 560 016	080- 25665883
25.	Divisional Office Khadi & Village Industries Commission Bengeri, Dist. Hubballi- 580023	0836- 2282882
26.	State Office - Kerala Khadi & Village Industries Commission P.B.No.198, ‘Gramodaya’, M. G. Road, Thiruvananthapuram-695 001	0471- 2331061 0471- 2331625
27.	State Office - Tamil Nadu	044- 28351019

	Khadi & Village Industries Commission 326, Avvai Shanmugham Road, Gopalapuram, Chennai – 600 086.	
28.	Divisional Office Khadi & Village Industries Commission 10, Bye Pass Road, Madurai – 625 010	0452- 2386792
29.	State Office - Goa Khadi & Village Industries Commission Susheela Building, 1st Floor, "B" Wing, Opp LIC Office, 18th June Road, Panaji – 403 001.	0832- 2223676
30.	State Office - Gujrat Khadi & Village Industries Commission Second Floor, Batrisi Bhawan, Near Collector Office, Subhash Bridge, Ahmedabad-380 027	079- 26579965
31.	State Office - Maharashtra Khadi & Village Industries Commission National Insurance Building, 4 th Floor, 14 Jamshedji Tata Road, Churchgate, Mumbai – 400 020	022- 22817449
32.	Divisional Office Khadi & Village Industries Commission 1 st Floor, Mytri Willows, Sir Bezonji Mehta Road, Near Gandhisagar, Nagpur -440 018	0712- 2999854
33.	State Office - Chhattisgarh Khadi & Village Industries Commission 1 st floor, Gandhi Bhawan, Keyur Smriti Parisar, Kankali Para, Raipur-492 001	0771- 2886428
34.	State Office - Madhya Pradesh Khadi & Village Industries Commission B-3/4 wing, Office Complex, Gautam Nagar, Bhopal – 462 023	0755- 2583668
35.	State Office - Uttarakhand Khadi & Village Industries Commission Gen Mahadev Singh Road, Kanwali, Dehradun – 248 001.	0135- 2627241
36.	State Office - Uttar Pradesh Khadi & Village Industries Commission 'Gramodaya', Indira Nagar, Faizabad Road, Lucknow – 226 016.	0522-2310378
37.	Divisional Office Khadi & Village Industries Commission Near Old Chungi, Garh Road, Meerut -250 001	0121- 2647645 0121- 2653288
38.	Divisional Office Khadi & Village Industries Commission Sanskrit University Marg, Telia Bagh, Varanasi – 221 002	0542 2204434 0542- 2208697
39.	Divisional Office Khadi & Village Industries Commission 2 nd Floor, Sai Complex, Opp. Munsii Premchand Park, Betia Hata, Distt. Gorakhpur- 273 001	0551- 2344943