

Invitation for Expression of Interest

From Training Providers

**For Providing Onsite Training to Rural Masons
Under Pradhan Mantri Awaas Yojna-Gramin**

**Rural Development Department,
State Management Unit - Rural Housing
Government of Maharashtra**



**DEPARTMENT OF RURAL DEVELOPMENT SMU-RH,
GOVT.OF MAHARASHTRA**

4th floor, South wing, CIDCO Bhawan, CBD Belapur, NEW MUMBAI-400614

Email.ID :- directorlayruralhousing@gmail.com

SMURH/RMT/EOI/PMAY-G/2022/

Dated :- 18-05-2022

INVITATION FOR EXPRESSION OF INTEREST (EOI)

State Management Unit – Rural Housing, Rural Development Department Government of Maharashtra invites Expression of Interest from the eligible Training providers affiliated / accredited by any one of the below National / State level organizations.

1. Training institutions affiliated by CSDCI (www.csdcindia.org)
2. State run training institutes affiliated with CSDCI

THE MAJOR EVENTS UNDER SUBMISSION OF THE EOI PROCESS ARE:

S.No.	KEY EVENTS	IMPORTANT DATES
1	Publishing Date	18-05-2022
2	Document Download Start Date	19-05-2022
3	Bid Submission Start Date	19-05-2022
4	Bid Submission Closing Date	Up to 15.00 of 31-05-2022
5	Bid Opening Date	At.16.00 of 31-05-2022

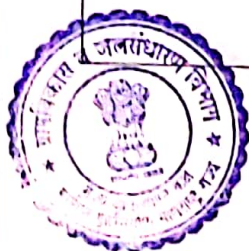
Address for Submission of Proposal :

DIRECTOR, State Management Unit-Rural Housing

4th floor, South wing, CIDCO Bhawan, CBD Belapur, NEW MUMBAI-400614

Email.ID :- directorlayruralhousing@gmail.com

DIRECTOR SMU-RH



Detailed Terms & Conditions of Tender

I N D E X

Sl. No.	Brief Description	Page No.
1	DATA SHEET	
2	SECTION-I LETTER OF INVITATION (LOI)	
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7	SECTION-VI ANNEXURES	



DATA - SHEET

1	EOI Ref.No.:	SMURH/RMT/EOI/PMAY-G/2022
2	The name of the EOI is :	Selection of Organization to Provide onsite Training to Rural Mason under PRADHAN MANTRI AWAAS YOJNA-GRAMIN IN MAHARASHTRA (DISTRICTWISE)
3	The client is:	DIRECTOR, State Management Unit-Rural Hosing, DEPARTMENT OF RURAL DEVELOPMENT GOVT.OF MAHARASHTRA,
4	Queries and communication related to EOI	State Management Unit-Rural Housing 4 th Floor, Southwing, CIDCO Bhawan,CBD Belapur, NEW MUMBAI-400614 Email Id : directoraiyruralhousing@gmail.com
5	Contact Person for Submission of EOI	DIRECTOR, State Management Unit-Rural Hosing, DEPARTMENT OF RURAL DEVELOPMENT GOVT.OF MAHARASHTRA, 4 th Floor, Southwing, CIDCO Bhawan,CBD Belapur, NEW MUMBAI-400614 Email Id : directoraiyruralhousing@gmail.com
6	Bid Copies: for Technical bid only	It should be submitted online
7	Bidding Process	Technical bid only.
8	Date of Pre-bid Meeting	Time 3.00 PM, 25 th May 2022 Phone no: - 8401363792 / 9850918045 Email ID- directoraiyruralhousing@gmail.com
9	Deadline for Submission of EOI	15.00 hrs. 31 th May 2022
10	Technical Proposal Opening Date & Address	16.00 hrs. of 31 th May 2022 at Conference Hall, State Management Unit – Rural Housing, Rural Development Department Government of Maharashtra 4 th Floor, South wing, CIDCO Bhawan, CBD Belapur NEW MUMBAI-400614
11	Method of Selection	The Organization will be selected under Organizations Quality Based Selection Based on Past Performance on Rural Mason Training.
12	Validity of the Proposal : (Bid Validity)	Proposals shall remain valid for a period of 120 days from the Date of opening of the technical proposal. The client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process within the bid validity period. The bid validity period may be extended on mutual consent.



SECTION: I

LETTER OF INVITATION (LoI)



LETTER OF INVITATION (LOI)

SMURH/RMT/EOI/PMAY-G/2022/

Dated: 18-05-2022

NAME OF THE ASSIGNMENT : Provide onsite Training to Rural Masons to construct houses under Pradhan Mantri Awaas Yojna-Gramin in the state of Maharashtra

1) State Management Unit – Rural Housing, Rural Development Department (RDD), Govt. of Maharashtra (Gom) (The Client) invites EOI from Training providers must be affiliated / accredited by CSDCI in Rural Mason Job Role as on Publishing of the EOI.

under the selection process of service provider to **Provide** onsite Training to Rural Mason under Pradhan Mantri Awaas Yojna-Gramin in Maharashtra. More details on the proposed assignment are provided at **Section-III: Terms of Reference (ToR)** of this EOI Document.

2) Organization will be selected under Quality procedure as prescribed in this EOI Document in accordance with the policies and procedures.

3) Tender Fee Rs.5,000/- (Non-Refundable) Pay in DD (DD should be payable to “**Director, SMU-RH Maharashtra**”) and EMD (Refundable) Rs.1,50,000/- should be pay Bank Guarantee / FDR (Bank Guarantee / FDR should be payable to “**Director, SMU-RH Maharashtra**”)

4) The last date and time for submission of proposal complete in all respects is 31 May 2022 Up to 15.00 hours and the date for opening of the bid is 16.00 hours of 31 May 2022.

This EOI includes the following sections:

- A) (cover-I Required Documents)
 - a) Letter of Invitation (Section-i)
 - b) Information to the Organization (Section-II) (with Required documents)
 - c) Terms of Reference (ToR) (Section-III)
 - d) Pre-Qualification Proposal Submission Forms (Section-IV)
 - e) Technical Proposal Submission Forms (Section-V)
 - f) Annexure (Section-VII)

5) While all information/data given in the EOI are, to the best of the client's knowledge, accurate within the consideration of scope of the proposed assignment, client holds no responsibility for accuracy of information and it is the responsibility of the Organization to check the validity of information/data included in this document. The client reserves the right to accept/reject/all proposals/cancel the entire selection process at any stage without assigning any reason thereof.

DIRECTOR

State Management Unit - Rural Housing
4th Floor, Southwing, CIDCO Bhawan, CBD Belapur,
New Mumbai-400614



SECTION-II

INFORMATION TO THE ORGANIZATION(ITO)

1) Pre-Qualification Criteria: -

To participate in the selection process, the eligible Organization must possess the following specified criteria and to this effect must produce supportive documents /information as part of their pre-qualification proposal:

- a) Status: Single entity legally registered under appropriate authority in India.
- b) *Consortium or Joint Venture is not allowed.*
- c) The Organization should be registered Training providers (TP) must be affiliated / accredited by CSDCI in Rural Mason Job Role as on Publishing of the EOI.
- d) The Organization should have an established office (HQ/Branch/Coordination) in the geographical area of Maharashtra.
- e) The Organization should have an audited statement of accounts for the last three consecutive Financial Year (FY- 2018-19, 2019-20 & 2020-21). Latest CA certificate is Must.
- f) The Organization should have minimum annual average turnover for Rs. 2 Crore (From Skill Development Programs only) for the last three consecutive years as per audited statement.
- g) The Organization shall not be black listed or debarred by any Govt. Departments or similar organizations.
- h) The agency should have a team of Trainers & supervisors with relevant qualification & experience of providing onsite mason training.

2) Requisite Documents to be submitted along with the Pre-Qualification Proposal:

The Agency has to furnish the following documents duly signed in along with their Pre-qualification proposal:

1. Filled in EOI submission check list in original (**Annexure**).
2. Covering letter (**PRE-QUAL FORM-1**) on Organization's letterhead requesting to participate in the selection process.
3. Proposal Tender fees & Earnest Money Deposit (EMD) as applicable. In Two Envelops
4. Copy of Certificate of Incorporation/ Registration.
5. Copy of PAN and TAN.
6. Copy of GST Certificate.
7. Copies of IT return for the last three financial years (**FY- 2018-19,2019-20 & 2020-21**) with Latest CA certificate
8. General details of the Agency (**PRE-QUAL FORM - 2**).
9. Financial details of the Agency (**PRE-QUAL FORM- 3**) along with all the supportive documents as applicable.
10. Power of Attorney (**PRE-QUAL FORM- 4**) in favor of the person signing the bid on behalf of the Agency.
11. List of completed assignments of similar nature (Past Experience Details) (**PRE-QUAL FORM -5**) along with copies of contracts / work orders/ Completion Letter / Other Supportive Documents from previous clients.



12. Undertaking for not have been black-listed by any Central / State Govt./Any other autonomous bodies during the recent past as per (Pre-Qualification form-6).

Failure to submit any one of the documents as mentioned above along with the Pre-Qualification Proposal will result in outright rejection of the proposal.

3) Earnest Money Deposit (EMD) (Refundable): It Should be pay Via DD/FDR/BG

4) Submission of Proposals: - Bid must be submit online

5) Opening of the Proposal: -

The cover-I containing **"PRE-QUALIFICATION AND TECHNICAL PROPOSAL"** will be opened offline in the initial stage by the client. The client will constitute an Evaluation Committee (EC) to evaluate the proposals submitted by agencies.

6) Evaluation of Proposals:

A two-stage process will be adopted as explained below will be followed in evaluating of the proposals during the overall selection process.

a) **Technical Bid opening (1st Stage):** - Preliminary scrutiny of pre-qualification proposals will be done to determine whether the proposals are generally in order & complete and the requisite documents have been properly furnished by the Organization or not. Proposals not conforming to the preliminary requirements will be rejected from further selection process.

b) **Technical Evaluation (2nd Stage):** - Technical proposals will be opened and evaluated of those Organizations only. Who qualify the pre-qualification stage. The technical evaluation of the pre-qualified proposal shall be done in respect to the parameters and the respective weightage allocated against each criterion as specified in the table below:



Evaluation Indicators/Parameters
Scoring Methodology used for the evaluation of the proposals would be as follows-

Sl No	Particulars	Obtainable Marks	Minimum Eligibility
1	Rural Mason (RMT) Trained Candidates (Under PMAY-G Project)	3000 Candidates = 12 Marks 3500 Candidates = 10 Marks 4500 Candidates = 20 Marks	3000 Candidates
2	Rural Mason (RMT) Certified Candidates (Under PMAY-G Project)	2500 to 3000 = 15 Marks Above 3000 Candidates = 20 Marks	2500 Candidates
3	CSDCI Certified Trainers / Demonstrator	Min. 5 Trainers = 3 Marks 6 to 10 Trainers = 5 Marks Above 10 Trainers = 10 Marks	5 Trainers/ Demonstrator
4	State Experience for RMT Training	One State = 5 Marks Above One State = 10 Marks	1 State
5	No of Districts RMT Training Experience	10 Districts = 3 Marks 11 Districts to 15 Districts = 5 Marks Above 15 District = 10 Marks	10 Districts
6	Avg Annual Turnover Last Three Financial Year	2 Crore to 3 Crore = 5 Marks Above 3 Crore = 10 Marks	2 Crore
7	Organization Experience and Incorporation	5 Years to 9 Years = 3 Marks 10 Years to 15 Years = 5 Marks 15 Years Above = 10 Marks	Minimum 5 Years Old Incorporated



8	Approach & Methodology of the Organization Alling with Project, Time line Flow Chart Not More than 5 Pages	5 Marks	NA
9	Technical Presentation (Project Understanding, Implementation Strategy, Staff Composition and Work plan. Submit along with the Proposal (Not more than 15 Slides) Note: Department may be call for Presentation or Marking on the Behalf of the document.	5 Marks	NA

Evaluation Process: Quality Based Selection method will be followed during the overall selection process. Based on the evaluation of technical proposal, the technically qualified Organizations shall be empaneled and get the Work order based on the Score.



7) Performance Bank Guarantee (PBG):

Within 15 days of notifying the acceptance of proposal for the award of contract, the qualified Organization shall must have to furnish a Performance Bank Guarantee amounting to 3 % of the contract value or DD/BG/FDR in favor of **"Pradhan Mantri Awaas Yojna-Gramin, Maharashtra"** and the same shall be returned at the time of release of final payment subject to successful completion of the contract.

8) Award of Contract:

After completion of the selection process Client will notify the successful Organization in writing by issuing a letter of Intent (LoI) for signing of the contract and promptly notify the all-other Organizations about the result of the selection process. The successful Organizations will be asked to sign the contract after fulfilling all formalities within 15 days of the contract shall be made except by written amendment signed by both the parties. The contract would be valid for **12 months** from the date of effectiveness of the contract and will be extended on mutual consent. **Sub-contracting is not allowed under this assignment.**

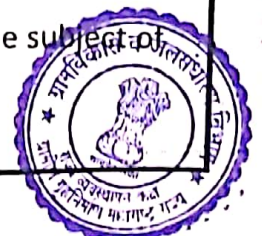
9) Conflict of Interest:

Conflict of interest exists in the event of:

- (i) conflicting assignments, typically monitoring and evaluation/environmental assessment of the same project by the eligible Organization;
- (ii) Organizations, agencies or institutions (individuals or organizations) who have a business or family relation with the Client directly or indirectly;
- (iii) Practices prohibited under the anti-corruption policy of the Government of India and Government of Maharashtra. The Organizations are to be careful so as not to give rise to a situation where there will be any conflict of interest with the client as this would amount to their disqualification and breach of contract.

10) Disclosure:

- a) Organizations have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Organization or termination of its contract.
- b) Organizations must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Organization, including but not limited to appointment of any officer such as a receiver in relation to the Organization's or of any other similar proceedings.
- c) Organizations must disclose if they have been convicted of, or are the subject of, any proceedings relating to:



- A criminal offence or other serious offence punishable under the law of the
 - land, or where they have been found by any regulator or professional body to
 - have committed professional misconduct:
- corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract:
- Failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

11) Anti-corruption Measure:

- a) Any effort by Organizations(s) to influence the Client in the evaluation and ranking of financial proposals. And recommendation for award of contract may result in the rejection of the proposal.
- b) A recommendation for award of Contract shall be rejected if it is determined that the recommended Organizations has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the client shall blacklist the Organization either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for said period.

12) Language of Proposals:

The proposal and all related correspondence exchanged between the Organization and the client shall be written in the English language. Supporting documents and printed literature that are part of the Proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.



13) Cost of bidding:

The Organization shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process. Agencies are not allowed to submit more than one proposal under the selection process. Alternate proposals are also not allowed.

14) Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of civil court of New Mumbai only.

15) Governing Law and Penalty Clause:

The rights and obligations of the Client and the Organization under this contract will be governed by the prevailing laws of Govt. of India. Failure on Organization's part to furnish the deliverables as per the agreed time line will enforce a penalty @ **0.5% per week or part thereof** subject to maximum of **10% of the total contract value**. The amount will be deducted from the subsequent payment.

16) Confidentiality:

Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Organization s who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Organization of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the **client's** antifraud and corruption policy. During the execution of the assignment except with prior written consent of the client, the Organization or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

17) Amendment of the EOI Document:

At any time before submission of proposals, the Client may amend the EOI by issuing an addendum through Government of Maharashtra website. Any such addendum will be binding on all the Organization s. To give Organization s reasonable time in which to take an addendum into account in preparing their Proposals, the Client may, at its discretion, extend the deadline for the submission of the Proposals.

18) Client's right to accept any proposal and to reject any or all proposal/s

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding / selection / evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the Organization's.

19) Copyright, Patents and Other Proprietary Rights:

SMU-RH, Rural Development Department, Govt. of Maharashtra shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights and trademarks, with regard to documents and other materials which bear a direct relation to or are prepared or collected in consequence or in the course of the execution of this contract. At **Client's** request, the Organization shall take all necessary steps to submit them to Client in compliance with the requirements of the contract.



20) Replacement of Key Personnel:

The Key professionals to be deployed under this contract must be dedicated in nature. However, the Client reserves the right to request the Organization to replace the assigned personnel if they are not performing to a level of satisfaction. After written notification, the Organization will provide CV of appropriate candidates within **Seven (7) days** for review and approval. The Organization must replace the personnel within seven (7) working days from the date of approval of replacement. If one or more key personnel become unavailable / Leave the project for any reason midway under the contract, the Organization must notify the Client at least fourteen **(14) days** in advance, and obtain the approval prior to making any substitution. In notifying the Client, the Organization shall provide an explanation of circumstances necessitating the proposed replacement and submit justification and qualification of replacement personnel in sufficient detail to permit evaluation of the impact on the engagement. Acceptance of a replacement person by the client shall not relieve the Organization from responsibility for failure to meet the requirements of the contract. Change in Key Professionals beyond the allowable limit of the contract leads to implication of liquidated damage.



SECTION: III

TERMS OF REFERENCE (TOR)



DRAFT

Terms of Reference (TOR) for Selection of Organization to Provide onsite Training to Rural Mason to construct houses under Pradhan Mantri AwaasYojna-Gramin in Maharashtra.

1) Background:

Pradhan Mantri Awaas Yojna – Gramin, previously known as Indira Awaas Yojna is a flagship programme implemented by State Government with the assistance from Central government. Under this programme government provides grant assistance to the beneficiaries to construct a pucca house and is meant for the household who doesn't have a proper housing as shelter to live in. To achieve this optimistic target there is a requirement of a large number of skilled masons in the rural areas. In 34 District of Maharashtra having 351 Blocks. In the rural areas of the state semi-skilled mason is use-to construct the total house. That means rural masons are performing the role of a Mason, a Plumber, a carpenter etc. But due to their limited skills majority of the houses they have built with more quality to sustain at least for 30 years. There is a need to provide skill enhancement training to these semi-skilled masons.

Objective of the assignment:

Objective of the training is to enhance the skill of rural semi-skilled mason to build an affordable, appropriate, healthy and sustainable house under PMAY-G.

2) Proposed Methodology:

- On-site training to be conducted as per the Qualification pack provided by the MoRD and on state-specific designs for Pradhan Mantri Awaas Yojna-Gramin house.
- Maximum weightage to be given to the beneficiary's willingness, at the same time they are to be made aware about health, hygiene & environmental aspects in the housing design.
- TPs have to assist block team during the screening of beneficiary out of the list of beneficiary of the particular pocket, screening of aspirants for trainings prior to initiation of the training.
- List of Trainees to be uploaded by TPs in the Skill India portal for certification process under CSDCI.
- TPs will submit weekly attendance sheet of the trainees to block office for the payment of compensatory wages to them.
- TPs will assist Assessor during assessment.
- In Regular Mason Training Program For each house 1 demonstrator, for each site (4 houses) 1 supervisor, for each district 1 programme manager and 1 programme coordinator for each institute.
- For RPL Mode Man Power should be as per guidelines of MoRD.



3) Support to be provided by RDD, GoM:-

Training cost will be borne by the department, TPs will get honorarium for resource person @ 46.70 Rs. per hour per trainees for 45 days. In Regular Mode and for 9 days in RPL Mode.

In RPL Mode Rural Mason Training Payment for the bridge training would be done as per cost norms laid down by MoRD for Mason Training (Per Hours Rs. 46.70)

In one Batch of Trainees minimum 15 and Maximum 30 trainees will be trained and build houses. TPs will provide certified Trainers and resource person for the program as per guideline of the MORD.

While the building materials for the training may be procured by the beneficiary using the PMAY-G assistance for the house, the cost training shall be paid to the Training Provider as per the uniform common cost norms laid out by the Ministry of Skills Development & Entrepreneurship, Government of India as mentioned above. The common cost norms are inclusive of the cost of mobilization of trainees, procurement of raw materials, making available training infrastructure and common tools, provision of training materials to trainees as well as placement of trainees.

Government of India, Ministry of Skill Development & Entrepreneurship (www.msde.gov.in) has approved the Common Norms for funding skill development training programs in the country in order to bring about uniformity and standardization in the implementation of various Skill Development schemes. As per latest amendments under the Common Norms, the funding for Mason Training is revised at the cost of Rs.46.70/- per hour for one trainee. The payment to training provider under Rural Mason Training should be in compliance with the Common Norms and funding rates should be revised in accordance to the amendments approved by the Common Norms Committee.

4) Key Qualifications and Experience of the Organization s:

- a) The agency should be registered under Society Registration Act – 1860/Indian Trust Act/Indian Company Act .
- b) The Organization should be registered Training providers affiliated / accredited by CSDCI (www.csdcindia.org)
- c) The agency should have an established office (HQ/Branch/Coordination) in the geographical area of Maharashtra.
- d) The agency should have an audited statement of accounts for the last three consecutive Financial Year (FY-2018-19, 2019-20 & 2020-21).
- e) The agency should have an annual average turnover for Rs. 2 Crore (From Skill Development Programs only) for the last three consecutive years as per audited statement.
- f) The agency shall not be black listed or debarred by any Govt. Departments or similar organizations.
- g) The agency should have a team of sufficient trainers, supervisors, coordinators with relevant experiences and qualification.
- h) The Organization / firm should have Project Manager, Project Co-Ordinator . Supervisor, Demonstrator as per CSDCI experience and qualifications.

5) Duration of the Contract:

The total duration of the contract is 12 months.



6) Payment Terms :

Payment to the Agency/Organization will be made as per the schedule given below

Schedule of payment

Instalment	% Of Total cost	Output Parameter
I	30%	After signing the agreement with State
II	70%	Completion of Houses and Upon successful certification of candidates (per candidates' basis)

7) Reporting:

The agency will inform the progress report on weekly basis during the training, so that the same can be verified by the SMU-RH representative about the standard of training. Final report of the training to be submitted after the completion of the training.

8) Review and Monitoring:

The agency will be responsible to submit activity completion report as per the agreed terms & condition and need of the assignment. SMU-RH, RDD, GoM will be responsible for the review and monitoring of the progress of the assignment on event basis and interact with the nodal person appointed by the selected agency. All the movable / immovable assets created during the Award period from the funds provided by the RDD will be solely under the ownership of RDD, GoM.



SCOPE OF WORK :

- Five handbooks for trainers. These handbooks contain theoretical knowledge of concepts, key elements of practice and worksheet for guiding field work.
- A handbook for trainees has also been developed which will essentially guide the trainees in the field to follow the correct practice related to each task.
- The Training Providers may also need to provide necessary reading materials in local language required for training.
- The medium of instruction for the training and the reading material preferably in Marathi with local dialect.
- The training course shall be delivered based on an approved building design, contents and schedule approved by the competent authority.
- The trainers/demonstrators should be qualified (as per MoRD, GoI guidelines for the Rural Mason QP in the construction sector), CSDCI certified (or certified from any institution etc. recognized as per the guidelines of the MoRD, GoI) and eligible for imparting training to Rural Masons as per the prescribed QP-NOS.
- The lead trainers/supervisors to be deputed shall also be qualified (as per MoRD, GoI guidelines for the Rural Mason QP in the construction sector) CSDCI certified (or certified from any agency/institution etc. recognized as per the guidelines of MoRD, GoI) eligible and experienced in dealing/handling the similar jobs relevant to the training of Rural Masons and construction of houses. Certificate of same must be produced by the TP in their proposals.
- The training shall involve on-the-job/practical component (approximately 80%) and theory (approximately 20%) with all the necessary tools and methods appropriate to the context.
- Lead the process of pre-screening of Trainees.
- Document the training through videos and still photographs and daily site notes. (video shooting @ 10 min 1 day, each site)
- Conduct mock assessments.
- Intimate CSDCI/approved assessing bodies and SMU-RH, RDD one week in advance of completion of training for facilitation of assessment and certification.
- Make available materials for practical assessment upon completion of training & common tools.
- The construction of the house must be as per the prescribed norms/design etc. provided by the competent authority.
- The successful TP will have to sign a contract with the district administration where the training will be undertaken.
- Training would be imparted as per Rural Mason QP. The curriculum for the Rural Mason Qualification Packs (QPs), developed with support from ILO shall be used. The curriculum is available on the PMAY-G website.
- It is mandatory for the trainees to maintain 80% attendance to be eligible to appear in the assessments.
- The list of interested candidates & beneficiaries would be provided to the selected Training provider for further counselling of trainees. Counselling of trainees would involve informing them about the process & duration of training, assessment & certification requirements and any other details about the training. The counseling process will ensure that the final list of trainees have the potential learning abilities and willingness in undergoing the Rural Mason training. The final list of trainees after counseling would be submitted to the State by the Training Provider and TP will register these candidates on AwasSoft.



Annexure-I

The agency should keep in mind that the following areas to be addressed at the time of training and EOI should be submitted accordingly :-

- i) Trainee should identify by name all the tools & apparatus used for the construction of a building
 - ii) Trainee should be able to do the laying out the house they will construct.
 - iii) Trainee should be able to dig the foundation with proper size & shape.
 - iv) Trainee should be able to construct the plinth with sand layering, brick soling, random rubble masonry, Brick masonry.
 - v) Trainee should be able to understand the need of Damp proofing & the method of DPC construction.
 - vi) Trainee should be able to construct brick wall with cement-sand mortar
 - vii) Trainee should understand the benefit of pointing & do the pointing on wall properly.
 - viii) Trainee should understand the need of lintel construction with loft inside & shed outside , design of lintel (proper thickness, Composition of mortar, design of TMT bar binding etc.)
 - ix) Trainee should erect the scaffolding for higher elevation works for construction.
 - x) Trainee should know to do the shuttering, Bar binding, Compacting the RCC at Roof.
 - xi) Trainee should know to construct the IPS flooring
 - xii) Trainee should know to construct the toilet including the fitting of pan, P-Trap, Elbow etc.
- Trainee should know the need of curing & duration of curing at all level.



Annexure- II

Area of Operation

351 Blocks of entire Maharashtra state will be the operational area for the agency. Out of which agency has to specify the districts in priority wise where they will be able to deliver their duty in effective way. Whereas Client reserve the right to assign the district to a particular TP as per the interest of the Yojna & benefit of the state.

Training will be on-site, in a Village/ Panchayat of the particular Block/ District



Annexure- III

CHECK LIST FOR THE AGENCIES APPLYING FOR THE STUDY OF VIABILITY OF DRDA & BLOCKS IN MAHARASHTRA IN DELIVERING BENEFITS, SERVICES, RIGHTS & ENTITLEMENT OF ELIGIBLE AND TARGETED RURAL POPULATION

1. Name of Agency –

2. Address of Registered Office –

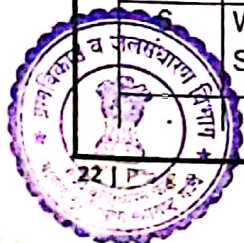
3. Address of Branch Office in Maharashtra -

4. Address for communication –

5. Name of Nodal Person & Contact Detail for this Project

6. Check list –

S.No.	Eligibility Criteria	Y-If Yes / N- If No (If Yes, Attach Scan copy of the relevant document)
1.	Whether the agency is registered under Society Registration Act – 1860/Indian Trust Act/Indian Company Act and with CSDCI ? 1. Training institutions affiliated by CSDCI (www.csdcindia.org)	
2.	Whether the agency has an established office in the geographical area of Maharashtra?	
3.	Whether the agency has an audited statement of accounts for the last three consecutive years with Avg Turnover of 2 Crore (From Skill Development Programs only) FY- 2018-19, 2019-20 & 2020-21).	
4.	Whether the agency is being black listed or debarred by any Govt. Departments or similar Organization's ?	
5.	EMD in terms of Bank Guarantee/FDR. Tender Fees DD.	
6.	Whether the agency should have a permanent team of Trainers, Supervisors, coordinator and team leader for construction training	



7	Agency Should Have completed Minimum 3000 Candidate's Training in Rural Mason Under PMAY G Project only (Work Orders to be Attached)	
8	Agency Should Have completed Minimum 2500 Candidate's assessment and certified (passed) in Rural Mason Under PMAY G Project only (Supporting documents to be Attached)	
9	Agency Should have minimum 5 CSDCI Certified Trainers/ Demonstrator	
10	Agency Should have experience of PMAYG in one State with Minimum 10 Districts.	
11	Agency Should be five Years Old organization as on the Tender Publish Date with Valid GST No./PAN No./TAN No.	



Self-Declaration

I, designationat (Name of Agency).....will certify that all the above-mentioned information is correct and I admit that SMU-RH,RDD, GoM reserve all the right to terminate the process of negotiation in case of any discrepancies found in the above information at any stages of negotiation. I will be solely responsible for providing Human Resources, Logistics Support, Technology and Report as per the agreed terms and conditions.

(Signature)

Name:-

Designation:-

Seal :-



SECTION: IV

PRE-QUALIFICATION PROPOSAL SUBMISSION FORM



PRE-QUAL FORM -1

COVERING LETTER

(ON LETTER HEAD OF Organization)

[Location, Date]

To:

The **DIRECTOR**, State Management Unit - Rural Housing
4th Floor, South wing, CIDCO Bhawan, CBD Belapur, NEW MUMBAI-
400614
Email Id: directoraiyrruralhousing@gmail.com

Subject: Selection of Agencies for providing training to Rural Masons for Pradhan
Mantri Awaas Yojna - Gramin in the District of
Maharashtra **[PRE- QUALIFICATION PROPOSAL]**.

Dear Sir

I, the undersigned, request you to participate in the selection process to provide training
in accordance with your Request for Proposal No: _____ Dated: _____. We are hereby
submitting our proposal, which includes
Pre-Qualification Proposal & Technical Proposal sealed in separate envelopes.

I, hereby declare that all the information and statements made in this Pre-Qualification
Proposal are true and correct and I accept that any misinterpretation contained in it may
lead to disqualification of our proposal. Our proposal will be valid for acceptance up to
120 Days and I confirm that this proposal will remain binding upon us and may be
accepted by you at any time before this expiry date.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in
the EOI document. In case any provisions of this EOI are found violated, then your
department shall without prejudice to any other right or remedy be at liberty to reject our
proposal including forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____ **Address of the Organization:** _____



PRE-QUAL FORM – 2

Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Organization	
2	Permanent address Tel : Fax : Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Organization : Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	Local Office in Maharashtra If yes, please furnish address/contact details	Yes/No.
6	EMD Details Amount : 1.50 Lakh.	
7	PAN / TAN Number	
8	GST Number	
9	Confirm to carry out assignments as per the scope of work of the Request for Proposal	Yes
10	Confirm to accept all the terms and conditions as specified in the Request for Proposal	Yes

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____



PRE-QUAL FORM – 3

Organization (Financial Details)

Financial Information in INR			
Details	FY 2018-19	FY 2019-20	FY 2020-21
Skill Training Turnover (In Lakh)			
Turnover from the Other Sources (In Lakh)			
Net-worth (in Lakh)			

Supporting Documents:

Audited certified financial statements for the last three FYs (2018-19, 2019-20, and 2020-21) (Submission of copies of Profit & Loss Statement and Balance Sheet for the respective financial years is mandatory along with **PRE-QUAL FORM - 3**)

CA certificate Should be attached.

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Organization _____



PRE-QUAL FORM – 4

FORMAT FOR POWER OF ATTORNEY

(On Organization 's Letter Head)

I, _____ (Designation) _____ of _____
(Name of the Organization) in witness whereof certifies that _____ <Name of
person> authorized to execute the attorney on behalf of _____ <Name of
Organization>, _____ <Designation of the person> of the
company acting for and on behalf of the _____ company under the authority
conferred by the _____ <Notification/ Authority order no.> Dated—
_____ <date of reference> has signed this Power of attorney at _____ <place> on
this The signatures of _____ <Name of person> in whose favor authority is being
made under the day of _____ <day><month>,<year>. Attorney given below are
hereby certified

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED BY:

Signature, Name & Designation of person executing attorney:

Communication Address of the Organization:



PRE-QUAL FORM – 5

(Organization 'S PAST EXPERIENCE DETAILS)

Table -1 Last 3 Years

Sl. No.	Period (FY)	Name of the Project	Name of the Client	Contract Value (in INR) and Duration in Month	Date of Award of work order	Date of Completion of Work order	No. of Trainees Trained & Assessed(RMT Candidates only)
1	2	3	4	5	6	7	8

Table -2 Last 3 Years

Sl. No.	Period	Name of the Project	Name of the Client	Contract Value (In INR) and Duration in Month	Date of Award of Work Order	Date of Completion of Work Order	No. of Passed Trainees (RMT Candidates only)
1	2	3	4	5	6	7	8

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____

Note: Organization s are requested to furnish the list of the assignments undertaken during the last 3 Financial Years as per the above prescribed format only. Information not conforms to the above format will be treated as non- responsive. Copies of the Work order / Contract Document / Completion Certificate from the previous clients' needs to be furnished along with the above information.



Seal Sign

Pre-qualification Form-6

Self Declaration Form

Date:...

To whom so ever it may be concern

I/We hereby solemnly take oath that I/We am/are authorized signatory in the firms/
Organization / Institute/ Company and hereby declare that "Our firms/ Institute/
Company do not face any sanction or any pending disciplinary action from any authority
against our firms/ Institute/ Company or partners." Further, it is also certified that our firm
has not been blacklisted by any government or any other donor/partner organization in
past.

In case of any further changes which effect of this declaration at a later date; we would
inform the Department accordingly.

Authorized Signatory

(With seal)



SECTION: V

TECHNICAL PROPOSAL SUBMISSION FORMS



TECH -1 COVERING LETTER
(On Organization s Letter Head)
[Location, Date]

To,

The **DIRECTOR**, State Management Unit - Rural Housing

4th Floor, South wing, CIDCO Bhawan Belapur, NEW MUMBAI-400614

Email Id : directoraiyruralhousing@gmail.com

Subject: Selection of Agencies for providing training to Rural Masons for Pradhan Mantri Awaas Yojna- Gramin in the District of Maharashtra
[TECHNICAL PROPOSAL]

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your EOI.I hereby submitting the EOI which includes this technical proposal sealed under a separate envelope. Our proposal will be valid for acceptance up to **120 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in this Technical Proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiation. I have examined all the information as provided in your Expression of Interest (EOI) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. Certain information included in this proposal would if disclosed prejudice our commercial interests.

I confirm that I have the authority to submit the proposal and to clarify any details on its behalf. I understand that you are not bound to accept any proposal you receive. I understand you are not bound to accept any proposal you receive.

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____ **Address of Organization :** _____



TECH -2

Organization 'S Organization PROFILE

(Brief Profile)

[Provide here a brief description regarding professional background of the organization]

Authorized Signatory [*In full and initials*]: _____
Name and Designation with Date and Seal: _____

[NB: Organization needs to restrict the above information within 3-5 pages only]



TECH -3

Organization 's Experience in RMT Training

Table -1 (List of assignments RMT Training – Trained Candidates Last Three Years)
Give Work Orders

SL. No.	Period	State and District	Name of the Client	Contract Value in INR	Date of Award /Commencement of assignment	Date of Completion of assignment	No. of trainees
1	2	3	4	5	6	7	8

Table -2 (List of assignments RMT Training – Certified Candidates only Last Three Years) – Attached Proof

SL. No.	Period	Name of training provided	Name of the Client	Contract Value in INR	Date of Award /Commencement of assignment	Date of Completion of assignment	No. of certified trainees
1	2	3	4	5	6	7	8

Authorized Signatory [In full and initials]: _____
Name and Title of Signatory with date and seal: _____



Table -3 CSDCI Certified Trainers List in RMT only – Attached Proof

Table -4 (List of assignments RMT Training – No of District only Last Three Years) – Attached Proof

SL. No.	Period	State	Name of the Client	Contract Value in INR	Date of Award /Commencement of assignment	District Name	No. of trainees Work Order
1	2	3	4	5	6	7	8

Table – 5 Financial Details – Attached CA Certificates – refer Page No: for the Format

Authorized Signatory [In full and initials]:

Name and Designation with Date and Seal:



TECH -4

DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN TO UNDERTAKE THE ASSIGNMENT

[Technical approach, methodology and work plan are key components of the Technical Proposal. In this Section, Organization should explain his understanding of the scope and objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Further, he should highlight the problems being addressed and their importance, and explain the technical approach to be adopted to address them. It is suggested to present the required information divided into following four sections]

A. Understanding of Scope, Objectives and Completeness of response.

B. Description of Approach:

- i. Key guiding principles for the training.
- ii. Framework to be adopted for the training.
- iii. Information matrix
- iv. Any other issues

C. Methodology to be adopted:

Explaining of the proposed methodologies to be adopted highlighting of the compatibility of the same with the proposed approach. This includes:

- i. Detail training design.
- ii. Field Process Protocol control
- iii. Suggestive tools for training.
- iv. Submission of reports
- v. Any other issues

D. Staffing and Management Plan:

The Organization should propose and justify the structure and composition of the team and should enlist the main activities under the assignment in respect of the Key Experts responsible for it. Further, it is necessary to enlist the activities under the proposed assignment with sub-activities (week wise). (Graphical representation)

Authorized Signatory [In full and initials]: _____ Name and Designation with Date and Seal:



TECH -5

Format of Curriculum Vitae (CV) for Proposed Key Professional

1. Proposed Position:
2. Name of Firm:
3. Name of Staff:
4. Profession:
5. Date of Birth:
6. Years with Firm:
7. Nationality:
8. Membership in Professional Societies:
9. Detailed Tasks Assigned:

Key Qualifications:

[Give an outline of staff members experience and training most pertinent to tasks on assignment. Describe level of responsibility (Managerial, Supervisory etc.) held during relevant previous assignments and give dates and locations.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since PG, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last ten years, also give types of activities performed and client references, where appropriate.]

Languages:

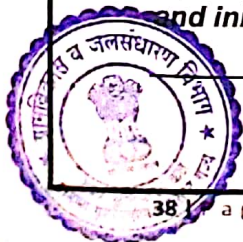
[For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any misstatement herein leads to disqualification of CV.

Date:

Signature of Key Professional with Date _____ Authorized Signatory [In full
and initials]: _____ Name and Designation with Date and Seal: _____



TECH -6

Team Composition and Task Assignment

Sl No	Name of Key Professional / Support Staff	Position Assigned	Highest Educational Qualification	No of Years of experience	Task assigned
1					
2					
3					
4					
5					
6					

(Please provide the details of all the Key Professionals and Support Staff to be deployed for the proposed assignment from the Organization s as per the format.)

Authorized Signatory *[In full and initials]*: _____

Name and Designation with Date and Seal: _____



TECH – 7

WORK SCHEUDLE FOR THE PROPOSED ASSIGNMENT

PROPOSED WORKPLAN

Week	1	2	3	4	5	6
List of Activities						

Authorized Signatory [*In full and initials*]: _____

Name and Designation with Date and Seal: _____



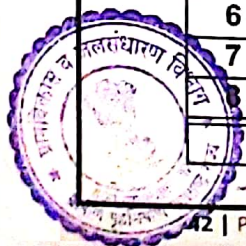
SECTION - VI

ANNEXURE



PROPOSAL SUBMISSION CHECK LIST

Sl. No	Description	Submitted (Yes/No)	Page No.
A	PRE-QUALIFICATION PROPOSAL (ORIGINAL)		
1	Filled in proposal submission Check List (ANNEXURE-I)		
2	Covering Letter (PRE-QUAL FORM I)		
3	Tender Fees Original DD EMD of Rs. 1,50,000/- in form of DD/BG/FDR.		
4	Copy of Certificate of Incorporation / Registration of the Organization		
5	Copy of PAN / TAN		
6	Copy of GST Registration Certificate		
7	Copies of IT Returns for the last 3 FYs (FY2018-19, 2019-20 & 2020-21)		
8	General Details of the Organization (PRE-QUAL FORM II)		
9	Financial details of the Organization (PRE-QUAL FORM III) along with all the supportive documents such as copies of Profit – Loss Statement and Balance Sheet for the concerned period		
10	Power of Attorney (PRE-QUAL FORM IV) in favor of the person signing the bid on behalf of the Organization		
11	List of completed assignments of similar nature (Past Experience Details) (PRE-QUAL FORM V) along with the copies of workorders for the respective assignments		
12	Undertaking for not have been black-listed by any Central / State Govt. /any Autonomous bodies during its business career.		
B	TECHNICAL PROPOSAL (ORIGINAL +SOFT COPY IN PDF FORMAT IN Pen drive)		
1	Covering Letter (TECH-I)		
2	Organization 's Profile (TECH-2)		
3	Organization Experience in RMT Training (TECH- 3)		
4	Description of Approach, Methodology & Work Plan (TECH-4)		
5	CV of Key Professionals (TECH-5)		
6	Team Composition and Task Assignment (TECH-6)		
7	Work Plan (TECH-7)		
	Under Taking		



Undertaking:

- All the information has been submitted as per the prescribed format
And procedure.
- Each part has been separately bound with no loose sheets and each page of all
the three parts are page numbered along with Index Page.
- All pages of the proposal have been sealed and signed by the authorized
representative.

Authorized Signatory [*In full and initials*]: _____

Name and Designation with Date and Seal: _____

