

Haryana Skill Development Mission

Application No.: HSDM/ ETP/Start-ups/2022-23/

**Application
Form for Start-ups to
Empanel as Training Providers for imparting Skill Training to the youth of
Haryana under HSDM**

**Haryana Skill Development
Mission IP-2, Kaushal Bhawan,
Sector-3, Panchkula-134109
E-mail- haryanasdm@gmail.com**

Disclaimer

The information contained in this Request for Proposal ("**RFP**") or subsequently provided to Applicant Organization's, whether verbally or in documentary or any other form by or on behalf of Haryana Skill Development Mission (hereinafter "**HSDM**") is provided to interested parties on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor an invitation by HSDM to interested parties who apply for empanelment (henceforth "**Applicant Organization(s)**" / "**Organization**") in response to this RFP. The purpose of this RFP is to provide Applicant organizations with information that may be useful to them in preparing and submitting their proposals/applications for empanelment with Haryana Skill Development Mission for providing skill development training in Haryana.

HSDM makes no representation or warranty and shall have no liability to any person or organization under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained herein or deemed to form part of this RFP or arising in any way from this empanelment process.

HSDM may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that HSDM is bound to empanel any Organization or select any Organization for any project. HSDM reserves the right to reject all or any of the applicant organization(s) without assigning any reason whatsoever.

The Applicant organization shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by HSDM or any other costs incurred in connection with or relating to its proposal. All such costs and expenses will remain with the applicant

organization and HSDM shall not be liable in any manner for the same or for any other costs or expenses incurred by an applicant organization in preparation or submission of the proposal, regardless of the conduct or outcome of this RFP and related processes.

Introduction

1.1 Contents of this RFP

1.1.1 This RFP comprises the Disclaimer set forth hereinabove, the contents as detailed below, and will additionally include any Addendum.

1.2 Background of Haryana Skill Development Mission

1.2.1 Haryana Skill Development Mission ("**HSDM**") was registered on 4th May, 2015 under the Haryana Registration & Regulations of Societies Act, 2012 to function as an autonomous organization under Department of Technical Education Haryana.

1.2.2 The primary objectives of HSDM are:

The Mission shall function as a non-profit, independent, and autonomous organization for implementation of skill development mission in the State. The mission shall have the following specific objectives: -

- (i) Increase employability of the youth and empower them to take part in the economic growth of Haryana and India, through skill training in modern and market driven professions at reasonable cost and monitoring its delivery, and thereby reducing unemployment, poverty and socio-economic inequality.
- (ii) To provide skill training to the students passing out from schools, school dropouts, Unemployed youth, Informal sector workers, Women and other disadvantaged groups.
- (iii) To inspect, monitor the quality of training imparted.
- (iv) To map demand for skill sets in the market and formulate programmes to meet such demand through high quality skill training.
- (v) Develop self-employment and entrepreneurial skills for youths of Haryana.
- (vi) To act as a platform for job seekers and provide assistance in getting self employment.
- (vii) To assist the State Government in formulating appropriate policy, legislations and/ or measures to fulfill the skill gap and constitute task forces for this purpose.
- (viii) To carry out or implement any other activities/ schemes which are beneficial to make the youth of State of Haryana employable.
- (ix) Assist in creating an enabling environment to attract investment in professional and skill development sector.

- (x) To undertake the capacity building programmes of various stakeholders working in the professional and skill development sector.
- (xi) To enter into any arrangement/ agreement with any person, company or association having similar objectives.

1.3 Objective of RFP : To create a pool of Start Ups with innovative technology driven idea to cater/provide a scalable and viable solution & providing backward and forward market linkages to targeted sectors and upliftment of economic status and increase in livelihood of the Youth.

Organizations selected for empanelment pursuant to this RFP may be allocated work to impart skills training in Haryana after evaluating their proposal and technical presentation. Costing of sanctioned work shall be determined in accordance with the Common Norms notified by the Ministry of Skill Development and Entrepreneurship or as notified by HSDM from time to time.

1.4 Targeted Sectors:

Agriculture, Horticulture, Home-made Products, Educationists, Street vendors, Technicians, Handicrafts, Finance, Automotive, Beauty wellness, Solar and Renewable energies, Power, Environment, Entrepreneurship Development, Legal, accounting etc.

New Age Skilling Sectors viz. Electrical Vehicle, Drone Technologies, Artificial Technologies, Database Administration, Software Development, Robotics, Industry 4.0, Network administration, Manufacturing Technologies, AutoCAD etc.

1.5 Scope of Work

- Upskilling of Existing workforce i.e. RPL preferably Online Mode
- Entrepreneurship Development skill Trainings.
- To provide backward and forward linkage of Government schemes to increase the daily earnings/wages and financial assistance for ease of living/ease of doing small business/es
- Development of Digital course curriculum and LMS (No cost shall be borne by HSDM)

1.6 Eligibility -cum -Selection criteria:

- Any registered indigenous Start up entity having valid recognition certificate from Department of Industry and international trade (DPIIT), GoI
- The entity should not be loss making in last FY and at the time of application
- Entity should have ready Technological solution

- Entity with innovative Idea to outreach as large shall be preferred.
- Entities having ISO certification, patents etc. shall be preferred.

The eligible applicants as above shall be invited for presentation before selection committee on:

- Understanding of Skill Eco System
- Innovative idea to make outreach as large.
- Demonstration of ready technology driven solution
- Design and demonstration of Online learning Management System

1.7 General Terms of Empanelment

- 1.7.1 Applicant organizations must be eligible to apply for empanelment as per eligibility criteria mentioned in the RFP.
- 1.7.2 An Entity must submit a single application only to this RFP, otherwise the application shall be rejected.
- 1.7.3 Entities already empaneled with HSDM are not allowed to apply herewith.
- 1.7.4 Applicants not fulfilling the eligibility criteria as mentioned against each category shall be rejected not be evaluated further.
- 1.7.5 Based on application submitted by Applicant organizations in response to this RFP, HSDM will constitute a Panel of start-ups as Training providers, eligible for providing NSQF-aligned skill training to the youth.
- 1.7.6 The tenure of the empanelment shall be for a period of 01 year from the date of signing an agreement, with the empanelment status may be renewed for 1 year based on performance:
- i) the TP continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for empanelment, or as may be amended by HSDM from time to time; and the performance of the TP under various skill schemes post empanelment process. At the time of empanelment renewal, documentary support for eligibility qualifications and credentials must be furnished to HSDM as requested.
- 1.7.7 HSDM, at its discretion, can modify or terminate the Panel earlier than the expiry of the 01(one) year period in the event of change in law or due to other relevant reason(s).
- 1.7.8 HSDM, at its discretion, can terminate the empanelment of a TP earlier than the expiry of the 1-year period in the event of failure of TP to remain eligible in view

of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s) given in writing to the TP.

1.7.9 Empanelment with HSDM does not guarantee any form of income/ award of work/ retainer fees.

1.8 Description of Empanelment Process

1.8.1 Interested eligible organizations can participate in the Empanelment Process by submitting their application to the Mission. Each applicant organization must submit a single application for empanelment purpose.

1.8.2 Eligible Organization shall be considered for empanelment with HSDM and shall be invited for a proposal presentation before selection committee appointed by HSDM.

1.8.3 Along with the application, an applicant organization is required to deposit a **non-refundable processing fee of Rs.5000/- (Rupees Five Thousand only) in form of demand draft in favor of Mission Director, HSDM payable at Panchkula.**

1.8.4 **All the applicants are also required to submit the complete application/proposal in flash drive as well as in hard copy to mission.**

1.8.5 HSDM shall endeavor to adhere to the following schedule but reserves the right to alter the same:

S. No.	Details	Tentative Dates
1.	Issuance of RFP	29.06.2022
2.	Last date for submission of Proposals	09.07.2022
3.	Announcement of Qualified Applicants	14.07.2022
4.	Technical Presentation by Shortlisted Applicants	16.07.2022

The applicants must regularly visit our website hsdm.org.in to remain updated on the progress and time schedules regarding the RFP.

Terms of Work:

1.8.6 After empanelment of TPs under the present Empanelment Process, work may be sanctioned to Empaneled TPs under skill programs of HSDM.

A. If work is sanctioned, Training Provider must comply to the Scheme Guidelines of SURYA or respective scheme or program and Monitoring Manual of Haryana Skill Development Mission for execution of the given work order by HSDM.

These documents are available at <https://hsdm.org.in>. Any non-compliance shall lead to penalties as outlined in the above said documents. Payments by HSDM for works completed by Training Provider will be as per the terms and conditions stated in the afore mentioned documents and agreement with Training provider. Ideal batch size of 20 trainees is recommended for the training and shall not exceed 30 Trainees per batch and should not be less than 10 trainees per batch. Training Provider shall comply with instructions of HSDM regarding execution of the work order as may be issued from time to time.

Application Form

(Duly stamped & signed by the Authorized Representative on the letterhead of the Applicant)

To,

The Mission Director,
Haryana Skill Development Mission (HSDM)
Skill Development & Industrial Training Department, Haryana
Kaushal Bhawan, IP-2, Near Majri Chowk, Sector-3,
Panchkula, Haryana – 134109

Subject: Application form for Start ups to empanel as Training Provider with HSDM.

Sir,

This is in response to the email notification issued by the Haryana Skill Development Mission dated We..... (Name of Applicant) are keen to get empanel as a Training Partner under HSDM and hereby express our interest in being considered for the same.

The details are as under:

Applicant Details

(strike out which is not applicable)

S. No.	Particular(s)	Details					
1	Name of Legal Entity						
2	Registered Address and Website						
3	Date of Incorporation / Registration (attach copy of valid DPIIT certificate and other Incorporation certificates)						
4	Nature of Business						
5	Demand for Training Numbers	Job Role (NS QF)	Training Type (STT/RPL)	Sector	District	Demand (Training numbers)	Type of beneficiaries

6	Name & contact details of Single Point of Contact (SPOC)	
7	PAN Number& GST Registration Number	
8	Positive Network	Positive Net-worth Certificate by CA with UDIN/ Not loss making Entity
9	On-line LMS	Submit Link with test Logins
10	Awards and Recognition (if any)	
11	Idea and implementation strategy	Proposal

We would be solely responsible for any errors/omissions/false information in our proposal. We acknowledge that HSDM will be relying on the information provided in the proposal and the documents accompanying such proposal for empanelment of the applicant for the aforesaid program. We certify that all information provided in the proposal is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.

For and on behalf of:
Signature: Name: Designation: Date: (Company Seal)
(Authorized Representative and Signatory)