

Tender Notice no. GMDC-GVT/CSR/4/22-23

TENDER DOCUMENT

FOR

SELECTION OF EXPERIENCED SKILL TRAINING AGENCIES FOR “GMDC-SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMMES”

Through online e-tendering process only

Issued By:



GMDC – Gramya Vikas Trust

Gujarat Mineral Development Corporation Ltd.
Khanij Bhawan, 132 Feet Ring Road, Near University Ground,
Vastrapur, Ahmedabad-380052
E-mail: csr@gmdcltd.com
Website: www.gmdcltd.com/csr/

27 September, 2022

Notice Inviting Online Tender

Details about Tender:

Organization	:	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT), Ahmedabad
Circle	:	Gramya Vikas Trust (GVT) C/o Gujarat Mineral Development Corporation Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Vertical	:	Skill Development
Tender Notice No.	:	GMDC-GVT/CSR/4/22-23
Name of Project	:	GMDC-Samarthya Employment Oriented Skill Training Programmes
Name of Work	:	Selection of Experienced Skill Training Agencies for "GMDC-Samarthya Employment Oriented Skill Training Programmes"
Estimated Contract Value (INR)	:	Varies with service scope
Period of Completion	:	3 years from the date of empanelment
Bidding Type	:	Open
Class of Bidder	:	Not Applicable
Tender Currency Settings	:	Indian Rupee (INR)
Joint Venture/Consortium	:	Consortium not allowed
Amount Details		
Bid Document Fee (INR)	:	Rs. 5,000/-
Bid Document Fee Payable to	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Security /EMD (INR)	:	Rs. 1,00,000/-
Bid Security/ EMD in favour of Tender Dates	:	"GMDC Gramya Vikas Trust" payable at Ahmedabad
Bid Document Downloading Start Date	:	September 27, 2022
Pre-Bid Meeting Date	:	October 07, 2022
Bid Document Downloading End Date	:	October 18, 2022
Last Date & Time for Receipt/ Submission) of Bids online	:	October 18, 2022 (06:00 PM)
Last Date & Time for hard copy Receipt/ Submission) of Bids	:	October 21, 2022 (06:00 PM)
Date of Presentation	:	November 10, 2022
Financial Bid opening	:	November 11, 2022
Bid Validity Period	:	180 days from opening of price bid

Submission of certain documents etc.	:	Hard Copy submission of EMD, Tender fee and other Documents as specified in the tender document up to October 21, 2022 in the office of the CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Remarks	:	Tenderer shall submit their financial offer in electronic format on website, after digitally signing the same. Offers which are not digitally signed will not be accepted. No financial offer in physical form will be accepted and if any such offer is received by CEO, GMDC-GVT, it will be outright rejected.
Officer Inviting Bids	:	CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Bid Opening Authority	:	CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Nodal Point of Contact from GMDC-GVT for any query and clarification	:	CEO, GMDC-GVT C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052 (M) +91 9727792696

General Terms and Conditions:

- Bidders can download the tender document free of cost from the website of (n) procure.
- Bidders have to submit Price Bid in Electronic form only on (n) Procure website till the last date and time for submission.
- Bidders will be informed regarding their selection for the presentation at least 3 days prior to the scheduled presentation date (to be scheduled during the evaluation process of bids)
- Offers (price bid) in physical form will not be accepted in any case.
- Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any of license certifying Authority of India or can contact (n) Code Solutions – A division of GNFC Ltd., who are licensed Certifying Authority by Govt. of India.

Other Terms and Conditions are as per detailed tender documents.

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INVITATION FOR BIDS (IFB)

Gujarat Mineral Development Corporation Ltd. (GMDC) is one of India's leading mining and mineral processing companies. For more than five decades, GMDC has been engaged in the development of the ample mineral resources of the state. GMDC ranked 132nd among India's Fortune 500 Companies (2017) and among the Top-5 organizations by market capitalization in the mining sector. GMDC is India's second largest Lignite-producing company. GMDC is the leader in Lignite exploration and supply in Gujarat. Mining lignite from deposit-rich areas across the state, GMDC markets it to various high-growth industries, including textiles, chemicals, ceramics, bricks and captive power.

Believing and practicing the culture of accountable governance, GMDC established Gramya Vikas Trust on 7th January 1991 as Public Trust with Section 12A and 80G, registered under The Income Tax Act, 1961 for various developmental activities. GMDC-Gramya Vikas Trust (GMDC-GVT) works with the vision to enhance the quality of life of communities living in the GMDC active regions through innovative partnerships/programs, strategic collaborations, and stakeholder engagement. The GMDC-GVT activities have extensive geographical coverage, and its functional area spans villages in Bharuch, Bhavnagar, Chhotaudepur, Devbhumi Dwarka, Kutch, Panchmahals, and Surat district.

In the year 2022-23 GMDC-GVT an implementing body of CSR for GMDC has been given fresh impetus, accordingly following are the focus areas:

- Skill Based Ecosystem- Focused Transformation;
- Promotion of Quality & Inclusive Education;
- Health facilities- Addressing gaps through Access & Availability;
- Drinking Water Including Integrated Water Shed Development & Sanitation;
- Ensuring Climate Action & Environment Sustainability;
- Cultural & Heritage Preservation;

and design and implement tailor-made solutions to address their issues.

CSR Approach of GMDC:

GMDC is carefully cultivating a culture of building good relations with the community. It constantly strives to address the needs of the communities in and around its areas of operations, many of which are situated in the remotest regions of Gujarat. Over the years, GMDC is working on programs in Education, Healthcare, Drinking Water & Sanitation, and Rural Development for improving the quality of life of surrounding communities.

Skill is considered as one of the most important ecosystem for transforming the lives of the youth, therefore the program is designed to generate employment through skill development for the youth in the age group of 18 to 35.

It is obvious that the skilling challenge is more severe due to the mismatch between the “Skills versus Job” which results into the unemployment of working age group people, impacts economy and results in social unrest. It is important to seemingly invest into the knowledge creation and development of expertise and skills up-gradation of youth of the Gujarat. Skill development of the youth will act as an effective tool for preparing the human resources through continuous development and upgradation of the skill sets and linking with them with the nearby industries for the providing them of livelihood.

To cater this need of providing vocational training to youth of GMDC’s existing and upcoming project location areas, GMDC-GVT, Ahmedabad intends to launch GMDC-Samarthya Employment Oriented Skill Training Programmes to equip youth with marketable skills as well to enhance their capacity to secure employment in the organized sector with adequate income generation.

As stated above, the target group of these Employment Oriented Skill Training Programmes shall be the youth (between the age group of 18-35 years) from the nearby areas of existing and upcoming project locations of GMDC and within this the core and buffer zone will be considered as per the list attached. This target group not only suffers from the educational backwardness but also from the social disadvantages such as unemployment, exploitation, anxiety and health disorders (including malnutrition) etc. There exists the need of providing vocational skills to the target group to develop and refine their skills as well as engage them in productive activities to earn their livelihood.

To take this forward, it is required that professional skill development agencies having experience in providing training may be empaneled with the GMDC-GVT, Ahmedabad. The training to target youth shall be provided on the basis of skills set required in the Industries especially mining industries and the potential market opportunities.

With this background, GMDC-GVT, Ahmedabad invites technical and financial bids from the qualified agencies imparting training in various sectors to participate in this selection process. Prospective bidders are required to refer the eligibility criteria as well as criteria mentioned in the technical bid and other terms and conditions of this document. Technical and financial bid of only those agencies will be considered who are qualified as per the eligibility criteria.

SCHEDULE FOR INVITATION OF TENDER

TENDER NAME: SELECTION OF EXPERIENCED SKILL TRAINING AGENCIES FOR GMDC-SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMMES

To	
Issue of Tender	September 27, 2022
Pre-Bid Meeting	October 07, 2022
Venue for pre- bid meeting	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Last Date & Time for Receipt/ Submission) of Bids online	October 18, 2022
Last Date & Time for hard copy Receipt/ Submission) of Bids	October 21, 2022
Technical Bid, Tender Fees and EMD Submission Address:	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052
Venue for technical bid opening	Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT) Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052

Note:

- Please address all queries and correspondence to the Gujarat Mineral Development Corporation - Gramya Vikas Trust (GMDC-GVT), Khanij Bhawan, 132 Feet Ring Road, Near University Ground, Vastrapur, Ahmedabad-380052 or email address: csr@gmdcltd.com
- If the Office of the GMDC-GVT, Ahmedabad happens to be closed on the day of receipt of the bids as specified, the bids will be received and opened on the next working day on opening of the Office upto the same time and at the same venue.
- Please quote reference number in all your correspondence.

General instructions for bid submission guidelines:

- Bidders who wish to participate in this selection process will have to register on <https://www.nprocure.com>. Further, participating bidders will have to procure Digital Certificate as per Information Technology Act, 2000 using which they can sign their electronic commercial proposals. Bidders can procure the same from (n) Code Solutions, or from any other agency licensed by Controller of Certifying Authority of Government of India. Bidders

who already have a Digital Certificate need not procure a new digital certificate.

- **Technical Bid:** Bidders shall submit physically their bids in TWO SEPARATE PARTS in sealed envelopes super-scribed with due date, time, project and nature of bid) through Registered A.D. Post & Speed Post only.
- **Financial bid:** Bidders shall submit the financial bid online only.
- Details with regard to the submission of online submission of technical and financial bid as well as hard copy submission of technical bid with the fees (tender and EMD) are mentioned in the tender document.
- Services offered should be strictly as per scope of work and terms and conditions mentioned in this Tender Document. Please spell out any unavoidable deviations, article-wise, in your bid under the heading "Deviations".
- Once quoted, the Bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- Bidder shall quote the prices of services as mentioned valid for 180 days.

Yours faithfully,

CEO, GMDC-GVT,
Khanij Bhawan, 132 Feet Ring Road,
Near University Ground, Vastrapur,
Ahmedabad-380052

**TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE BID SECURITY,
TENDER FEES AND TECHNICAL BID**

Important Data

DO NOT OPEN – THIS IS A BID

PROJECT		SELECTION OF EXPERIENCED SKILL TRAINING AGENCIES FOR GMDC-SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMMES
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

**TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE BID SECURITY AND
TENDER FEES**

DO NOT OPEN – THIS IS A BID

Bid Security

PROJECT		SELECTION OF EXPERIENCED SKILL TRAINING AGENCIES FOR GMDC- SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMMES
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

**TO BE PASTED ON THE OUTER ENVELOPE CONTAINING THE TECHNICAL BID
(BOTH THE COPIES)**

DO NOT OPEN – THIS IS A BID

Technical Bid

Original / Copy-1

PROJECT		SELECTION OF EXPERIENCED SKILL TRAINING AGENCIES FOR GMDC-SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMMES
Due Date	:	
Time	:	
From		
<Name of Bidder>		
<Address>		
<Phone no.>	:	
<e-mail id>	:	

CHAPTER – 1: INSTRUCTIONS TO THE BIDDERS

ARTICLE 1: DEFINITIONS

In this document, unless the context specific otherwise, the following words and phrases shall mean and include:

- 1) “**Agreement**” means document signed by the competent authority at Gujarat Mineral Development Corporation-Gramya Vikas Trust, Ahmedabad and the Bidder that incorporates any financial corrections or modification to the tender and is the legal document binding both the parties to all terms and conditions of the Contract.
- 2) “**Bid**” means the complete bidding document submitted by the Bidder to the Gujarat Mineral Development Corporation-Gramya Vikas Trust, Ahmedabad and shall include any corrections, addenda and modifications made therein.
- 3) “**Bidder**” shall mean a corporate entity or a society or a corporation or a trust or a firm eligible to participate in the Tender in the stages of Pre-qualification, Bidding process and shall include the successful Bidder during the currency of the Contract.
- 4) “**Contract Period**” shall mean entire term of the contract as indicated in the tender document.
- 5) “**Contract**” shall include the Terms of Reference as outlined in the tender document within time limits indicated for which the Bidder shall be paid in accordance with the terms and conditions of the Agreement.
- 6) “**Corrupt Practice**” means the offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of Bidder selection and Contract execution.
- 7) “**Financial Capability**” means financial worthiness of Bidders as per the terms of the Tender.
- 8) “**Local Language**” means the language declared by the concerned State Government as their official language.
- 9) “**Tenderer**” means the organization / institution, which is floating this tender i.e. GMDC-GVT, C/o Gujarat Mineral Development Corporation, Ahmedabad.
- 10) “**Total Accepted Tender Value**” means the total value of services and supplies as covered under this Tender and agreed upon by the Tenderer and the Bidder.
- 11) “**Per Youth Total Accepted Tender Value**” means the amount derived by dividing the Total Accepted Tender Value by the number of youth (both male and female) the Bidder has committed to provide employment in his bid during the contract period.
- 12) “**Placement**” means the trainee should be offered placement followed by which the candidate should continue for at least one month for that job.
- 13) “**Handholding**” means the agency should review the status of employment of the candidate placed by them every quarter.

14) **“Project Implementing Agency”** means agency imparting skill development training under the contract.

ARTICLE 2: PROPOSED “GMDC-SAMARTHYA EMPLOYMENT ORIENTED SKILL TRAINING PROGRAMME”

The objective of Gujarat Mineral Development Corporation-Gramya Vikas Trust (GMDC-GVT), Ahmedabad is to work for the interest of the benefit of the youth and core and buffer zone areas of Project Location of GMDC across Gujarat.

One of the Key Thrust Area of GMDC-GVT is **“Skill Ecosystem-Focused Transformation”** and GMDC-GVT proposes to undertake innovative, scalable and outcome-oriented projects to mitigate the adverse impact on the socio- economic life of mining affected population in the state of Gujarat.

To take this forward, GMDC-GVT, Ahmedabad intends to undertake the Skill development programme to address the skilling challenge in the Project Location areas which is more severe due to the mismatch between “Skills versus Jobs”. This Skill development cum employment oriented training programme **henceforth will be called as “GMDC-Samarthya Employment Oriented Skill Development Training Programme”**. These programmes will seemingly invest into the knowledge creation and development of expertise and skills up-gradation of youth from selected locations of Gujarat state. The key focus of GMDC-GVT would be to provide skill training to the youth in Kutch, Bhavnagar, Surat, Bharuch, Devbhumi Dwarka, Chhotaudepur and Panchmahals districts. The training programmes will ensure preparing the human resources (youth) through continuous development and upgradation of the skill sets and link them with the nearby industries for the purpose of livelihood (employment/ self-employment/ placement).

ARTICLE 3: ELIGIBILITY CRITERIA FOR BIDDERS

The Bidder should be fulfilling the following preconditions and must also submit documentary evidence in support of fulfillment of these conditions while submitting the technical bid. Bids from consortiums are not allowed. **Claims without documentary evidence will not be considered-**

Sr. No.	Eligibility Criteria	Documentary Evidence to be attached
1	The bidder should have minimum four years' experience in imparting training in the sector it proposes to work	<ol style="list-style-type: none">1. Chartered Accountant Certificate indicating the turnover from skill training business in the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. (Considering that the year 2020-21 was affected by COVID-19)2. Audited Reports for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. (Considering that the year 2020-21 was affected by COVID-19)3. Work order Copies/ Agreement & Completion

Sr. No.	Eligibility Criteria	Documentary Evidence to be attached
		Certificate of the same clearly indicating work experience from skill training provided for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) with contact details of clients. (Considering that the year 2020-21 was affected by COVID-19)
2	The bidder should have trained 1,000 persons till date of the tender	Self-certified list of candidates who completed training. Contact details as per Note-1 are to be provided for each candidate
3	The bidder should have at least Two centres existing as on date of the tender.	Self-certified letter for Name and address of the center with contact details as per Note-1 below
4	The bidder should have minimum annual average turnover of ₹ 1.00 crore and positive net worth in the last four years ending 31 st March 2022.	<ol style="list-style-type: none"> 1. Chartered Accountant Certificate indicating the required annual average turnover and positive net worth for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. (Considering that the year 2020-21 was affected by COVID-19) 2. Audit Reports for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022 (Considering that the year 2020-21 was affected by COVID-19) 3. IT Returns filed by bidder for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. (Considering that the year 2020-21 was affected by COVID-19)
5	Existing Infrastructure set up by the bidder	<ol style="list-style-type: none"> 1. Self-certified letter mentioning the area of office, classrooms, IT support, nos. of centres and capacity, etc. 2. Invoices of office equipment

Note-1: "Contact details" include the name of the contact person, phone number, address, e-mail address, if any, and any other relevant information.

CHAPTER – 2: GENERAL TERMS AND CONDITIONS

ARTICLE - 1: CHECKLIST OF DOCUMENTS COMPRISING THE BID

The bid submitted shall have the following documents:

Part-I

Earnest Money Deposit and Price of one copy of the Tender Document in the form prescribed in the Tender.

Part – II

1. Bid signed and sealed (with official seal) in Original (with photocopies in copy I) on all pages with all pages duly numbered.
2. A Pan Drive containing the softcopy of the Technical Bid and scan copy of the documents submitted.
3. In case bidder is a company- Certified copy of Certificate of incorporation for companies & Memorandum and Articles of Associations,

Or

In case the Bidder is a Society- Certified copy of registration deed with objects of constitution of society

Or

In case Bidder is a Corporation- Authenticated copy of the parent statute

Or

In case of Trust- Certified copy of the Trust Deed

Or

In case of Firm- Certified copy of the Registration Deed

Certified copies of documents submitted, as above, must be signed and carry the seal of the authorized signatory.

4. List of present Directors/owners/executive council members/trustees/ Board members as applicable.
5. Bidders who have applied for accreditation and are confident to receive the same before commencement of services will have to give an undertaking committing submission of the accreditation certificate before allotment of work vide this tender.
6. The Project Implementing Agency should enclose its Project Proposal as per the Format provided in the tender document.

7. Current Service Tax Clearance Certificate, GST Certificate and certified copy (duly signed) of Service Tax Registration Certificate.
8. Audited Balance sheet and Income statement duly signed by the statutory auditors and authorized signatory/ies of the Bidder for the years 2018-19, 2019-20, 2020-21 and 2021-22.
9. Documentary evidence (signed by authorized signatory) proving that bidder fulfills the criteria as stated in Article- 3, Chapter I.
10. Documentary evidence (signed by authorized signatory) proving that bidder has provided all the data and documents required for carrying the evaluation of their Bid as per the parameters given at Article 22: Bid Evaluation, Chapter II.
11. Clause by clause compliance statement for the whole Tender Document including all Annexure.
12. All deviations and/or non-compliance clauses shall be listed separately
13. Details in the formats as given at Annexure. (please check all the Annexure)

Part-III

1. Financial Bid as per Annexure – 1 to be submitted on-line. No deviations and/or non-compliance clauses shall be allowed in the Financial Bid.

ARTICLE – 2: BIDDING DOCUMENT

- 2.1 Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submits a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid.

ARTICLE – 3: CLARIFICATION ON BIDDING DOCUMENTS

- 3.1 Bidders can seek written clarifications within 5 days from the last date of issue of the tender document, to GMDC-GVT, Ahmedabad. The clarifications shall be issued without any delay.

ARTICLE – 4: AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the deadline for submission of bids, GMDC-GVT for any reason, whether at its own initiative or in response to the clarifications requested by prospective Bidders may modify the bidding documents by amendment.

All prospective Bidders who have received the bidding documents will be notified of the amendment and such modification will be binding on them. The same shall also be placed on the website of GMDC viz. <http://gmdcltd.co.in/csr/>

In order to allow prospective Bidders a reasonable time to take the amendment into account in preparing their bids, GMDC-GVT, Ahmedabad at its discretion, may extend the deadline for the submission of bids.

ARTICLE – 5: LANGUAGE OF BID

5.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and GMDC-GVT shall be in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in English. For purposes of interpretation of the bid, the translation shall govern.

ARTICLE – 6: COST OF BIDDING

6.1 The Bidder shall bear all costs associated with the preparation and submission of the Bid and GMDC-GVT will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

ARTICLE - 7: BID FORMS

Wherever a specific form is prescribed in the Tender Document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information.

For all other cases, the Bidder shall design a form to hold the required information.

Tenderer shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms

ARTICLE - 8: FRAUDULENT & CORRUPT PRACTICE

Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the GMDC-GVT of the benefits of free and open competition.

Tenderer will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

ARTICLE - 9: LACK OF INFORMATION TO BIDDER

9.1 The Bidder shall be deemed to have carefully examined all contract documents to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfill his obligation under the Contract.

ARTICLE - 10: CONTRACT OBLIGATIONS

10.1 If after the award of the contract the Bidder does not sign the Agreement or fails to furnish the performance guarantee within the prescribed time limit, the GMDC-GVT reserves the right to

cancel the contract and apply all remedies available to him under the terms and conditions of this document

ARTICLE - 11: BID PRICE

The Financial bid should indicate the prices in the format/price schedule given at Annexure – 1 online only. Bidder shall categorically confirm strict compliance with the following stipulation in respect of their offer.

- a) Any effort by a Bidder or Bidder's agent/consultant or representative howsoever described to influence the GMDC-GVT, Ahmedabad in any way concerning scrutiny/consideration/ evaluation/ comparison of the bid or decision concerning award of contract shall entail rejection of the bid.
- b) The Bidder should indicate a single consolidated rate for contract period based on the payment terms specified in the Tender.
- c) Bids should be submitted directly by the Bidder.

GMDC-GVT reserves the right to seek clarification/justification from the Bidder on the bid price incase GMDC-GVT deems it necessary. Based on the justification provided by the Bidder, if GMDC-GVT feels that the price is unrealistic/ unfeasible in order to execute a project of this nature, GMDC-GVT reserves the right to reject the said bid. The Bidders shall be governed by the decision of GMDC-GVT.

ARTICLE - 12: BID CURRENCY

12.1 For the services required in the Tender the prices shall be quoted in Indian Rupees. Payment for such services as specified in the agreement shall be made in Indian Rupees only.

ARTICLE - 13: BID SECURITY/ EARNEST MONEY DEPOSIT (EMD)

The Bidder shall furnish, as part of the Bid, a bid security for the amount of Rs. 1 Lakh by DD in favour of "GMDC Gramya Vikas Trust" payable at Ahmedabad issued by any nationalized bank in India in a separate envelope. Only after the confirmation of valid bid security, the Technical Bid will be opened.

No interest shall be paid on bid security.

EMD of Bidders not short-listed will be refunded within 30 days from the date of declaration of Short-listed Bidders. If the Bidder is short-listed, then the security will be refunded within 30 days from the date of signing of the Agreement.

The successful Bidder's Bid security will be discharged upon the Bidder signing the contract/Agreement, and furnishing the Performance Guarantee.

The Bid security may be forfeited either in full or in part, at the discretion of GMDC-GVT, on account of one or more of the following reasons:

- a) The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.

- b) Bidder does not respond to requests for clarification of their Bid.
- c) Bidder fails to co-operate in the Bid evaluation process, and
- d) In case of a successful Bidder, the said Bidder fails:
 - 1. To sign the Agreement in time; or
 - 2. To furnish Performance Guarantee

ARTICLE - 14: PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for 180 days after the date of Bid opening prescribed by GMDC-GVT. A Bid valid for a shorter period shall be rejected as non-responsive.

In exceptional circumstances, the GMDC-GVT may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. A Bidder granting the request is not required nor permitted to modify the Bid.

ARTICLE - 15: FORMAT AND SIGNING OF BID

The Bidder shall prepare required number of copies of the bid, clearly marking each "Original Bid" and "Copy of Bid" as appropriate. In the event of any discrepancy between them, the original shall govern.

The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person duly authorized to bind the Bidder to the Contract/Concession Agreement. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

The complete bid shall be without alteration or erasures, except those to accord with instruction issued by the GMDC-GVT or as necessary to correct errors made by the Bidder, in which case such corrections shall be initiated by the person or persons signing the bid.

ARTICLE - 16: SEALING AND MARKING OF BID

Bidder shall submit their bids in TWO SEPARATE PARTS in sealed envelopes super-scribed with due date, time, project and nature of bid (Bid Security, Technical).

Part: I The Bid Security in a separate sealed envelope super scribed with the Tender Document number.

Part: II Original and 1 copy of TECHNICAL BID complete with all technical and commercial details other than price i.e. identical to part-III with prices blanked out.

NOTE: Filling up prices in Part-II will render the Bidder disqualified.

The envelopes containing Part-I and Part-II of bid should be enclosed in a larger envelope duly sealed. The enclosed CUT-OUT Slips (Formats given below) shall be filled and pasted on the envelopes. All pages of the offer must be signed.

The outer envelope shall indicate the name and address of the Bidder to enable the bid to be returned unopened in cases it is declared 'late'.

If the outer envelope is not sealed and marked as required, the GMDC-GVT will assume no responsibility for the bid's misplacement or premature opening.

If these envelopes are not sealed and marked as required, the GMDC-GVT will assume no responsibility for the bid's misplacement or premature opening and rejection.

ARTICLE - 17: BID DUE DATE

Bid must be received by the GMDC-GVT at the address specified in the Tender Document not later than the date specified in the bid.

The GMDC-GVT may, at its discretion, on giving reasonable notice by fax or any other written communication to all prospective Bidders who have been issued the Tender documents, extend the bid due date, in which case all rights and obligations of the GMDC-GVT and the Bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

ARTICLE - 18: LATE BID/ CONDITIONAL BID

Any bid received by the GMDC-GVT after the bid due date/time prescribed in the Tender Documents shall be rejected.

Any bid indicating conditions beyond those indicated in this Tender Document i.e. conditional bid shall be rejected.

ARTICLE - 19: MODIFICATION AND WITHDRAWAL OF BID

The Bidder may modify or withdraw its Bid after the Bid's submission, provided that written notice of the modification including substitution or withdrawal of the bids, is received by the GMDC-GVT prior to the deadline prescribed for submission of bids.

The Bidder's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in a manner similar to the original Bid.

No Bid may be modified subsequent to the deadline for submission of bids.

No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the bid letter form. Withdrawal of a Bid during this interval may result in the Bidder's forfeiture of its Bid security.

ARTICLE - 20: OPENING OF BIDS BY THE GMDC-GVT

Bids will be opened in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register evidencing their attendance.

The Bidder's names, Bid modifications or withdrawals and the presence or absence of relevant Bid security and such other details as the GMDC-GVT at his/her discretion, may consider appropriate, will be announced at the opening.

At the pre-decided time, the GMDC-GVT contact person shall open the Technical Bids and list them for further evaluation. Any participating Bidder may depute a representative to witness these procedures.

ARTICLE - 21: CONTACTING THE GMDC-GVT

Bidder shall not approach the GMDC-GVT officers outside of office hours and/or outside the GMDC-GVT premises, from the time of the Bid opening to the time the Contract is awarded.

Any effort by a Bidder to influence the GMDC-GVT officers in the decisions on Bid evaluation bid comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the GMDC-GVT, it should do so in writing.

ARTICLE - 22: BID EVALUATION

Parameters and Procedure of Evaluation

The proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal = 80%; P = the weight given to the Financial Proposal = 20%; T + P = 100%) using the formula:

$$S = St \times T\% + Sf \times P\%$$

The GMDC-GVT is not bound in any manner to select any of the bidders submitting proposals or to select the bidder offering the lower price.

The bidders achieving the highest combined technical and financial score (S) will get the highest rank. The firm obtaining the highest number of points will be invited for contract negotiations, with a view to clarify any outstanding points, to finalize technical and financial arrangements and, in case of successful negotiations, to sign a Contract Agreement. Bidders submitting the bids should clearly understand that any or all parts of their bids are liable to be part of the negotiation procedure.

I. Technical Evaluation

The Bidders with the consortium members, who have fulfilled the eligibility criteria, will be evaluated further. The technical evaluation and comparison of the bids shall be done for the following parameters for bidders:

Notes:

1. GMDC-GVT desires that the training programmes are directed to the youth having lower educational qualifications. Bids targeting youth with lower educational training will fetch higher marks.
2. Outcome indicators after completion of various phases of the proposed training program need to be indicated. Clarity of targeted outcomes from different phases of training will fetch higher marks.
3. Bidders who have applied for accreditation and are confident to receive the same before commencement of services will have to give an undertaking committing submission of the accreditation certificate before allotment of work vide this tender.
4. "Contact details" include the name of the contact person, phone number, address, e-mail address, if any, and any other relevant information.

Evaluation shall be carried out based on the above parameters and the data and documents provided by the Bidders in support of their claims. The cut-off marks for short-listing based on the **Technical Evaluation is 60** to open the financial proposal. **Agencies with 50 or more marks in the technical round: stage-1 shall be invited for the technical presentation on Approach and Methodology in technical round: stage-2.** The Evaluation Committee shall have the right to verify the claims made by the Bidder, in whichever way it deems fit. Based on the Bid Evaluation, only technically qualified Bidders scoring more than cut-off marks shall be short-listed.

II. Financial Evaluation

The maximum marks shall be 100 and 20% weightage shall be given to financial evaluation. However, the financial evaluation shall be done for the following parameters for bidders:

- Common norms of payment of Ministry of Skill Development and Entrepreneurship shall be taken into consideration as the benchmark for the Financial Evaluation of the financial bid quoted by the agency for each trainee.
- The youth should be able to recover all the investments made on him/ her as part of the skill up gradation training (including cost of travel, boarding, lodging, infrastructure and investment by GMDC-GVT and other indirect expenses along with the actual cost of training) within 1 year of completion of training.
- As mentioned in Annexure- 6: Minimum service performance requirements, minimum salary after the placement shall also be taken into consideration.
- Agency need to ensure the retention of candidates for at least one-year post placement.

Bid Evaluation Committee

The above evaluation shall be done by an Evaluation Committee decided by the GMDC-GVT, Ahmedabad. The Committee shall determine the approach and methodologies for the issues, which may arise during above referred evaluation exercise and have not been addressed in this Tender Document. The decision of the Committee shall be final and binding on all the Bidders.

Technical Evaluation Criteria for the tender

Technical Evaluation- Stage 1		
Sr No	Particulars	Marks
1	Annual Average Turnover during last 4 years ending 31st March, 2022	5
2	Details of infrastructure available in India, preferably at least two own Centre in Gujarat	10
3	Details of past clients till date of the tender	10
4	Methodology specifically including Foundation Course, Outcome indicators at various time intervals during training and at the end of training, Action plan for the next 12 months including the mechanism for offering placement to the candidates and Mechanism for retention and	15

	handholding the candidates, Arrangement for concurrent evaluation of the candidates etc.	
6	Training curriculum proposed and details of Accreditation Agency	5
7	Details of trainers (with names and photographs) including qualifications, experience, etc.	10
8	Details of corporate tie up for offering placement to candidates	10
9	Outcome of the last four years training programs in terms of number of trainees placed after receiving training from the Bidder	10
	Sub-total (A)	75
Technical Evaluation- Stage 2		
10	Technical presentation to GMDC-GVT on Approach and Methodology (A&M)of the project with a focus on point 4 of Technical Evaluation Criteria (Stage-1)	25
	Sub-total (B)	25
	Grand Total	100

ARTICLE - 23: THE GMDC-GVT'S RIGHT TO VARY SCOPE OF CONTRACT AT THE TIME OF AWARD

The GMDC-GVT may at any time, by a written order given to the Bidder make changes which include inclusion of more youth or exclusion of some youth within the general scope of contract.

If any such change causes an increase or decrease in the cost of, or the time required for, the Bidder performance of any part of the work under the Contract whether changed or not changed by the order, an equitable adjustment shall be made in the Contract Price or schedule of implementation, or both, and the Contract, shall, accordingly be amended. Any claims by the Bidder for adjustment under this Para must be asserted within thirty (30) days from the date of the Bidder receipt of the GMDC-GVT changed order.

ARTICLE - 24 : THE GMDC-GVT'S RIGHTS TO ACCEPT ANY BID AND TO REJECT ANY ORAL BIDS

24.1 The GMDC-GVT reserves the right to reject any Bid and to annul the bidding process and reject all bids at any time prior to award of Contract. Without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

ARTICLE - 25 : NOTIFICATION OF AWARD & SIGNING OF CONTRACT

Prior to expiry of the period of Bid validity, the GMDC-GVT will notify the successful Bidder in writing that its Bid has been accepted and send the successful Bidder the Contract Form.

Within 10 days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the GMDC-GVT. If the successful Bidder thus selected fails to sign the

contract as stipulated, the GMDC-GVT reserves the right to offer the contract to the next lowest Bidder.

ARTICLE - 26 : PERFORMANCE GUARANTEE

The contract performance guarantee has to be submitted within TEN days of receipt of contract form. The performance guarantee shall be 5% of the Total Accepted Tender Value. The performance guarantee can be in the form of bank guarantee, which shall be valid for duration of 180 days beyond the expiry of contract period.

If the successful Bidder fails to remit the performance guarantee the EMD remitted by him will be forfeited by the GMDC-GVT and his bid will be held void.

Upon the successful Bidder's furnishing of performance guarantee and signing of contractual documents, the GMDC-GVT will promptly notify all Short-listed Bidders and will refund their Bid Security.

The Performance Guarantee Format is given at Annexure-3.

The Performance Guarantee of the successful Bidder shall be refunded within two months from the expiry of the contract period and on satisfaction of the GMDC-GVT for execution of the work/ settlement of disputes, if any.

ARTICLE - 27: PAYMENT TERMS

Payment to the Project Implementing Agency shall be based on the number of youth provided service as follows:

- Batch wise Payment of 50% of per candidate enrolled in a batch shall be paid after 15 days from the start of the batch.
- Batch wise Payment of 40% of per candidate shall be paid in oncompletion of one month of placement of candidate and upon receiving placement report from the bidder.
- The remaining payment of 10% of per candidate shall become payable after satisfactory hand-holding of the candidate for a period of one year.

ARTICLE - 28: PENALTY

#	Parameter	Description	Penalty
1	Delay in submission of deliverables documents	The selected bidder shall prepare and deliver the desired deliverables as mentioned in the list of deliverables in the stipulated timeline.	Penalty charges @ 10% of the cost of assignment per week delay. The penalty will be deducted from the final bill payment.

ARTICLE - 29: PATENT RIGHTS

- The Bidder shall indemnify the GMDC-GVT against all third-party claims of infringement of patent, trademark/ copyright arising from the use of services or any part thereof.

ARTICLE - 30: THE GMDC-GVT's RIGHT TO AWARD THE CONTRACT TO ONE OR MORE BIDDERS

- The GMDC-GVT reserves the right to award the contract to one or more than one Bidder and split the order among different Bidders.

ARTICLE - 31: CONTRACT PERIOD

This service shall commence within 6 months or earlier as per the preparations from the date of signing of the Agreement and shall continue thereafter for a period of 3 years.

This service shall be reviewed by the GMDC-GVT at the end of every year. The contract may be extended for further period of 2 years as may be mutually decided. The terms and conditions for extension of the contract may be negotiated.

ARTICLE -32: TERMINATION OF THE CONTRACT PERIOD

The GMDC-GVT will have the right to cancel the contract if the Bidder commits breach of any or all conditions of the contract. Breach of Contract includes, but not limited to, the following:

- It is found that the schedule of implementation of the project is not being adhered to.
- The Bidder stops work and such stoppage has not been authorized by the GMDC-GVT.
- The Bidder may become bankrupt or goes into liquidation other than for project or amalgamation.
- The GMDC-GVT gives notice to correct a particular defect/irregularity and the Bidder fails to correct such defects/irregularity within a reasonable period of time determined by the GMDC-GVT.

CHAPTER – 3: TERMS OF REFERENCE

ARTICLE - 1: INTRODUCTION

GMDC-GVT desires to cover core and buffer zone areas in its key existing and upcoming project locations for its intervention of improving youth employability. The objective is to improve employability with the consensus of candidate and their families so as to achieve meaningful and tangible results.

The objective is to be achieved through training and arrangement of sustainable employment for candidate matching their aptitude and liking with the market requirement in sectors decided by training providers through PPP model. For each sector, there can be more than one Project Implementing Agency. The sector would be chosen by the Project Implementing Agency. The partner shall set up, operate, manage and maintain the whole set-up of training provision on build, own and operate basis.

The target group of the “GMDC-Samarthya Employment Oriented Skill Training Programmes” shall be the youth from the areas nearby to GMDC’s existing and upcoming Project Locations across Gujarat who are suffering from the educational backwardness and social disadvantages such as unemployment, exploitation, anxiety and health disorders etc. The Project shall cater the need of providing vocational skills to the target group to develop and refine their skills as well as engage them in productive activities to earn their livelihood.

Under the Project, it is proposed to provide skill training to the candidate aged between 18-35 years in various sectors. In each of the sectors, proposals are invited from the qualified agencies for providing training to 3000 youth over a period of three years. Each Project Implementing Agency (PIA) may be allocated 120 to 150 candidates for training. The training would be residential with suitable boarding and lodging facilities or non-residential in nature. Although the training period per working day would be decided by the PIA, the method to be adopted for training i.e. class room/ practical / on-the-job would be decided by the PIA. All physical facilities as well as Trainers/ Knowledge Experts necessary to provide the training will be arranged by the PIA. The PIA shall also ensure employment of the trained youth and ensure the handholding and retention of the students for minimum 1 year. The PIA shall be paid training fees per candidate who has been trained and has been employed for a period of one year.

ARTICLE – 2: BENEFICIARY DETAILS AND TRAINEE SELECTION

Trainees will be selected from the youth based on predetermined criteria (to be defined by the Agency) while giving preference to women. Agency need to ensure participation of 30% of women in each batch.

For trainee selection, it can follow any selection procedure like short-listing trainees from a long list, organizing road shows, interviews or opting for a short course to assess the aptitude of trainees. However, the selection procedure will have to be mentioned in detail in the technical proposal.

The trainees of this Project will be candidate (both male and female) in the age group of 18-35 years eligible for training. The youth shall be selected by the Project Implementing Agency from GMDC’s project location areas mentioned below:

Table 1: GMDC Project Location

Sr. No.	District	Block	CURRENT		EMERGING	
			Core Zone Villages	Buffer Zone Villages	Core Zone Villages	Buffer Zone Villages
1	Kutch	Lakhpat	26	235	16	42
		Nakhatrana				
		Abdasa				
		Mandvi				
2	Bhavnagar	Bhavnagar	13	35	0	0
		Ghogha				
3	Surat	Mandvi	1	60	3	33
		Kamrej				
4	Bharuch	Jhagadia	3	30	20	56
		Valia				
5	Chhotaudepur	Kawant	1	8	0	0
6	Panchmahal	Jambughoda	0	5	0	0
7	Devbhumi Dwarka	Kalyanpur	1	11	0	0
TOTAL			45	384	39	131

(GMDC-GVT will provide the detailed list of villages to the selected PIAs.)

ARTICLE - 3: SERVICES TO BE PROVIDED (SCOPE OF WORK)

- a) After the selection of the trainees as per Article 2 of Chapter 3: Terms of Reference, the Bidder may propose any of the training programmes in the sectors mentioned in the Table 2 of the tender document in which they have intrinsic strength and can ensure fulfillment of the service delivery criteria. Some of the major job roles against each sector is also mentioned in the Table 2.
- b) However, agency needs to carry out a dipstick study to understand the skill requirements (courses to be offered) in sync with the industry demand(job skills required). In short, Project Implementing Agency need to develop detailed course modules after identification of gaps (skill sets) as per the industry demand. For gap identification, agency will be required to conduct survey before finalizing the course module. The study needs to highlight the industry perspective as well and the job requirements.

TABLE 2: MAJOR SECTORS

#	Sector	Some of the major job roles
1	Automotive	Key Accounts Sales Manager, Commercial Executive, Service Office Executive, Accessory Fitter, Repair Painter, Brake Specialist, Clutch Specialist, AC Specialist, Car Washer, Maintenance Technician etc.
2	Capital Goods	Operator- Conventional Turning, CNC Operator Turning, Fitter Fabrication, Fitter Mechanical Assembly, Fitter – Electrical and Electronic Assembly, Draughtsman – Mechanical, CNC Programmer etc.
3	Construction	Helper Mason, Helper Bar Bender & Steel Fixer, Bar Bender and Steel Fixer, Helper Electrician, Assistant Electrician, Assistant Mason, Assistant Surveyor,
4	Electronics	RAC Operator, TV Repair Technician, Field Technician, Field Engineer, Solar Panel Installation Technician etc.
5	Green Jobs	Solar PV Installer, Wastewater Treatment Plant Technician, Wastewater Treatment Plant Helper etc.
6	Healthcare	Emergency, Vision Technician, General Duty Assistant, Diet Assistant, Frontline Health Worker, Dialysis Technician, Dental Assistant, Phlebotomy Technician etc.
7	Indian Iron and Steel	Utility hand, Manual Packaging & Marking Operations, EOT/ Overhead crane operator, Bearing Maintenance, Iron & Steel – Machinist, Plasma Cutter, Fitter: Electronic Assembly etc.
8	Infrastructure Equipment	Backhoe Loader Operator, Junior Backhoe Operator, Compactor Operator, Concrete Pump Operator, Hydra Crane Operator, Tyre Mounted Crane Operator etc.
9	Logistics	Forklift operator, Loader/Unloader, Transport Coordinator, Transport Consolidator, Consignment Booking Assistant, Consignment Tracking Executive, Documentation Assistant, Warehouse Picker etc.
10	Mining	Mazdoor / Helper, Rig Mounted Drill Operator, Mining - Wire saw Operator, Explosives Handler, Mining - Bulldozer Operator, Mining - Loader Operator, Mining - Mechanic / Fitter, Dewatering Pump Operator, Gas Detector, Haulage Operator, Banksman, Compressor Operator, Mine Electrician, Roof Bolter, SAMPLER etc.
11	Tourism & Hospitality	Kitchen Helper, Front Office Associate, Bell Captain, Bell Boy, Duty Manager, Guest Relations Manager, Front Office Executive, Housekeeping Supervisor, Room Attendant

- c) In addition to the formal training, the Project Implementing Agency is also expected to impart soft skills like knowledge of spoken & written English language, personality development, motivation, short term apprenticeship with industry or potential employment provider, preparing trainees to face interviews, preparation of project proposals for those trainees who opt for self-employment, tie up bank credit under existing self-employment programmes and follow up of every trainee for 12 months after completion of training course.

Training Course should be provided in each sector for overall personality development of candidate to enable them to work in urban areas like any other urban candidate. The modules may include soft skills like knowledge of spoken & written English language, personality development, motivation, Computer literacy, etc. If required, a special course for women trainees can also be implemented in order to ensure participation of women candidates.

- d) The course curriculum, Training module design, the requisite facilities required to impart training, placement assistance should be as per the guideline stipulated in “concerned Sector Skill Council”.
- e) It is the responsibility of the Project Implementing Agency to identify, sensitize, mobilize, and train the candidates. GMDC-GVT has no responsibility to identify or mobilize students / candidate for the training program.
- f) All training modules have to be residential (with suitable boarding & lodging facilities) and non-residential in nature. For non-residential, Trainees who are coming from within 15 km radius can be provided bus fare, TA-DA etc. Training of minimum 8 hours of working per day is essential for residential training programmes. For non-residential training programmes, Project Implementing Agency can identify the minimum duration of training (each day) depending upon the training content.
- g) It is the responsibility of the Project Implementing Agency to ensure that the teaching staff is capable of teaching in Gujarati or in English as per the requirement of the module mentioned in the agreement. Project Implementing Agency should also ensure rotation of subjects during weekdays as per the course module design. Agency need to ensure at least 2 batches for women participants in case of residential/ non-residential trainings in a year. In case of non-residential training programmes, participation of 30% of women shall be encouraged.
- h) The Agency will provide training and accommodation to candidates in permanent infrastructure set up owned by them or in rented premises in case of residential training. If the premises are rented then the Rent Agreement should be executed for a period of 3 years and copy of MoU/ Agreement/ lease deed with owner should be submitted. The specifications for the area requirement for class rooms and other facilities like hostel, etc. should be as per the minimum area requirements.
- i) All physical facilities like classroom, hostel for trainee stay (in case of residential), equipment/instrument, etc. will be provided by Project Implementing Agency. These facilities must be as per or better than the industry standards.
- j) Project Implementing Agency will have to install Geo-Tagged attendance system linked to

MIS of GMDC-GVT for keeping track of the candidates attending the programme.

- k) Data entry in MIS need to be carried out for the verification of details of Agency, infrastructure set up, attendance, duration, batch status, course compilation, placement status, handholding status, etc.
- l) Training curriculum/content, methodology and training plan (both theory and practical) to be as per a recognized syllabus or a syllabus acceptable to the industry. It would have got approved by a technical committee constituted by GMDC-GVT before deployment. Standard training modules should be prepared in Gujarati/ Hindi/ English.
- m) The qualifications and experience of trainers/knowledge experts should be mentioned clearly in the technical proposal along with their biodata and cannot be changed without written approval of GMDC-GVT. The staff should be permanent with minimum qualification needed for the training programme proposed.
- n) Agency will have to submit MIS entry report with Monthly Progress Report duly certified for further payments to GMDC-GVT.
- o) Minimum attendance of candidates required per course/ programme will be 80%.
- p) The Project Implementing Agency will evaluate the training imbibed by the trainee and certify the same. A third party agency nominated by GMDC-GVT will check the evaluation process. In addition to it, the training agency will be required to submit comprehensive monthly progress report on individual trainees.
- q) The Project Implementing Agency should have any of the following Certification (Following certificates will be allowed) or should provide any of the following certification after completion of training of the candidate
 - 1) Sector Skill Councils (SSCs)
 - 2) NCVT
 - 3) GCVT
- r) A minimum of 80% of the successfully trained candidates from each batch will be provided with placement/ employment/ self-employment.
- s) As per the details given by the bidder, there will be a visit of GMDC-GVT team/ representative/ representative agency for the inspection and verification of the facilities and infrastructureset up of the bidder.
- t) The bidder shall quote based on his/ her cost of 1 year handholding, placements, retention and other costs of the candidates considering batch of 30 students.
- u) Project Implementing Agency will maintain the record of following:
 - No. of lectures
 - Duration of lectures
 - Attendance of lecturers
 - Attendance of students (biometric attendance of students is mandatory)
- v) The Project Implementing Agency will provide performance report of all training center on monthly basis in addition to quarterly and annual reports. Along with this, Project

Implementing Agency will also provide Monthly Assessment Report of each student based on various evaluation parameters. Assessments (pre, mid and post) of a training batch must be carried out by the training agency.

- w) All the trainees need to be given certificates after successfully completion of training programme.
- x) Consortium and sub-contracting are not allowed.

ARTICLE - 4: LOCATION

The Project Implementing Agency is free to offer training either in Project Location Talukas or Near to Project Location Talukas across Gujarat provided they can arrange for the Boarding and Lodging facilities for the eligible trainees in mining affected Talukas over the duration of their training programme/ module. However, trainees should be selected only from the list of indicated locations in the Table 1. Agency can choose any district/ taluka/ village as per its convenience considering locational advantages, capacity and strength of organization.

ARTICLE - 5: ADDITIONAL AS WELL AS NEW CENTRES AND FACILITY

In the course of the contract period, if requirement is felt for creation of additional centre and/or expansion of the existing facility, the agency would be bound to fulfill this requirement and would be paid separately for the same.

ARTICLE - 6: SERVICE PERFORMANCE REQUIREMENTS

The Training provider will have to adapt to the following service performance requirement:

- 1) Placement of the candidate should be in the same field in which candidate has attended and completed training. A minimum of 70% of the successfully trained candidates from each batch will be provided with placement/ employment/ self-employment
- 2) Each participating candidate should start earning a net income of ₹ 1,20,000/- per annum (₹ 10,000/- per month) in rural areas and ₹ 1,80,000/- per annum (₹ 15,000/- per month) in urban areas during the first year of employment. Agency needs to ensure the placement for first year of trainees post training programme and ensure retention through follow-ups and handholding support.
- 3) The candidate should be able to recover all the investments made on him/ her as part of the skill up gradation training (including cost of travel, boarding, lodging, infrastructure and investment by GMDC-GVT and other indirect expenses along with the actual cost of training) within 9 months of completion of training. Minimum 70% of the candidate trainees would have to show the above referred outcome.
- 4) Retention and handholding support to these trainees after completion of batch and placement shall be of 1 year.
- 5) Ensuring at least 2 batches dedicatedly for women participants in case of residential/ non-residential training programmes. 30% of female candidates shall be encouraged in case of non-residential training programmes.

ARTICLE - 7: STANDBY COMPUTERS AND MANPOWER

The Training Provider will have to keep 5% of the total number of computers and other equipment and 10% of the total teaching staff as standby for ensuring uninterrupted training to the candidate.

CHAPTER – 4: ANNEXURES

ANNEXURE - 1: FINANCIAL BID FORMAT

(To be filled for each Sector of Service to be provided online only)

Tender Notice No. :

Tender Document No. :

To:

Gramya Vikas Trust (GVT)

C/o Gujarat Mineral Development Corporation

Khanij Bhawan, 132 Feet Ring Road,

Near University Ground, Vastrapur,

Ahmedabad-380052

Sir/ Madam:

I/We hereby bid for “Selection of Experienced Skill Training agencies for GMDC-Samarthya Employment oriented skill training programmes under the “Project” for the Project Location areas of Gujarat” as per the Terms of Reference given in this Tender Document of the GMDC-GVT, Ahmedabad within the time specified and in accordance with the specifications, design and instructions as per Special Terms and Conditions as well as General Terms and Conditions. The rates are quoted in the prescribed format given below:

Costing for Residential Training Programme

Sr. No	Component	Sector Name	Course Name	Per Candidate Cost	No. of Students per batch	No. of Batches per year	Cost per Batch	Total Cost per year
1	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
2	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
3	Cost of Mobilization, Sector Specific Training, residential				30			

	arrangement, Cost of arrangement of Employment							
4	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
5	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
6	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
7	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
8	Cost of Mobilization, Sector Specific Training, residential arrangement, Cost of arrangement of Employment				30			
Total Cost for providing Services as per the terms and conditions indicated in this Tender Document inclusive of all taxes(in figures)-								

Costing for Non- Residential Training Programme

Sr. No	Component	Sector Name	Course Name	Per Candidate Cost	No. of Students per batch	No. of Batches per year	Cost per Batch	Total Cost per year
1	Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment				30			
2	Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment				30			
3	Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment)				30			
4	(Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment)				30			
5	(Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment)				30			
6	(Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment)				30			
7	(Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost				30			

	of arrangement of Employment)							
8	(Cost of Mobilization, Sector Specific Training, TA-DA, To and Fro Fare, Cost of arrangement of Employment)				30			
Total Cost for providing Services as per the terms and conditions indicated in this Tender Document inclusive of all taxes(in figures)-								

The rates indicated are all inclusive and are valid for the contract period. In the event of discrepancy in the financial quote between the words and the figures the financial quote indicated in words will be considered final.

Signature of the Bidder with Seal

ANNEXURE – 2: PROFORMA OF GENERAL POWER OF ATTORNEY

(To be signed and executed in non-judicial stamp paper of Rs. 10/=)

GENERAL POWER OF ATTORNEY

Be it known all to whom it concern that:

1. Sri/Smt. _____ S/O _____
_____ Residing at _____
2. Sri/Smt. _____ S/O _____
_____ Residing at _____
3. Sri/Smt. _____ S/O _____
_____ Residing at _____

I/We all the Partners/Directors/Board members/ trustees/ Executive council members/ proprietors/ Leaders of M/S _____ having its registered office at _____ hereby appoint Sri _____ S/O

_____ residing at _____ as my/our attorney to act my/our name and on behalf and sign and execute all Documents/ Agreements binding the firm for all contractual obligations (including reference of cases to arbitrators) arising out of contracts to be entered into by the company/ Corporation/ society/ trust/ firm with the Office of GMDC-GVT, Ahmedabad in connection with its tender No. _____

Dated _____ For the supply of _____ due for opening on _____

In short, he is fully authorized to do all, each and everything requisite for the above purpose concerning M/s _____ and I/We hereby agree to confirm and ratify his all and every act of this or any documents executed by my/ our said Attorney within the scope of the authority hereby conferred on him including references of cases to arbitration and the same shall be binding on me/ us and my/ our company/ Corporation/ society/ trust/ firm as if the same were executed by me/ us individually or jointly.

Witness (with address)

Signature of the Partners/Directors/Board members/ trustees/ Executive council members/ proprietors/ Leaders

- 1.
- 2.
- 3.

ATTESTED

ACCEPTED

Signature: (Seal and Signature of Signatory of Tender offer of the company/ Corporation/ society/ trust/ firm)

ANNEXURE – 3: FORMAT FOR PERFORMANCE GUARANTEE

(On Non-Judicial Stamp Paper)

To be stamped according to Stamp Act and to be in the name of the executing Bank

To,
Gramya Vikas Trust (GVT)
C/o Gujarat Mineral Development Corporation
Khanij Bhawan, 132 Feet Ring Road,
Near University Ground, Vastrapur,
Ahmedabad-380052

In consideration of the GMDC-GVT, Ahmedabad having its registered office at Ahmedabad (hereinafter called the "GMDC-GVT" which expression shall unless repugnant to the subject or context include its administrators successors and assigns) having agreed under the terms and conditions of the Award Letter bearing No___ dated ___ issued by the Gramya Vikas Trust (GVT), C/o Gujarat Mineral Development Corporation, Khanij Bhawan, 132 Feet Ring Road , Near University Ground, Vastrapur , Ahmedabad-380052, which has been unequivocally accepted by the Vendor (*refer NOTE below*) work of Selection of experienced skill training agencies for GMDC-Samarthya Employment oriented skill training programmes under the "Project" for the Project Locations of GMDC across Gujarat (hereinafter called the said Contract) to accept a Deed of Guarantee as herein provided for Rs.__(Rupees__ only) from a Nationalized Bank, in lieu of the security deposit, to be made by the Vendor or in lieu of the deduction to be made from the Vendor's bill, for the due fulfillment by the said Vendor of the terms and conditions contained in the same Contract. We the _____(hereinafter referred to be "the said Bank" and having our registered office at _____do hereby undertake and agree to indemnify and keep indemnified to the GMDC-GVT from time to time to the extent of Rs.__(Rupees__ only) against any loss or damage, costs charges and expenses misused to or suffered by or that may be caused to or suffered by the GMDC-GVT by reason of any breach or breaches by the Vendor and to unconditionally pay the amount claimed by the GMDC-GVT on demand and without demand to the extent aforesaid. We,

_____Bank, further agree that the GMDC-GVT shall be the sole judge of and as to whether the said Vendor has committed any breach or breaches of any of the terms and conditions of the said Contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the GMDC-GVT on account thereof and the decision of the GMDC-GVT that the said Vendor has committed such breach or breaches and as to the amount or amounts of loss, damage, costs charges and expenses caused to or suffered by or that may be caused to or suffered by the GMDC-GVT from time to time shall be final and binding on us.

We, the said Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said contract and till all the dues of the GMDC-GVT under the said Contract or by virtue of any of the terms and conditions governing the said Contract have been fully paid and its claims satisfied or discharged and till the owner certifies that the terms and conditions of the said Contract have been fully and properly carried out by the Vendor and accordingly discharges this Guarantee subject, however, that the

GMDC-GVT shall have no claim under the Guarantee after 90 (Ninety) days from the date of expiry of the contract period.

The GMDC-GVT shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee or indemnity, from time to time to vary any of the terms and conditions of the said contract or to extend time of performance by the said Vendor or to postpone for any time and from time to time any of the powers exercisable by it against the said Vendor and either to enforce or forbear from enforcing any of the terms and conditions governing the said contract or securities available to GMDC-GVT and the said Bank shall not be released from its liability under these presents by any exercise by the GMDC-GVT of the liberty with reference to the matters aforesaid or by reason of time being given to the said Vendor or any other forbearance, act or omission on the part of the GMDC-GVT or any indulgence by the GMDC-GVT to the said Vendor or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so releasing the Bank from its such liability.

It shall not be necessary for the GMDC-GVT to take legal action against the Vendor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any security which the GMDC-GVT may have obtained or obtain from the Vendor shall at the time when proceedings are taken against the Bank hereunder be outstanding or unrealized.

We, the said Bank, lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the GMDC-GVT in writing and agree that any change in the Constitution of the said Vendor or the said Bank shall not discharge our liability hereunder. If any further extension of this Guarantee is required the same shall be extended to such required periods on receiving instructions from M/s. _ on whose behalf this guarantee is issued.

In presence of

WITNESS

1. _____

2. _____

For and on behalf of (the bank)

Signature _____

Name & Designation _____

Authorization No.

Date and Place

Bank Seal

The above guarantee is accepted by the GMDC-GVT,

Ahmedabad

NOTES
FOR PROPRIETARY CONCERNS

Shri _____ son of _____ resident of _____ carrying on business under the name and style of _____ at _____ (hereinafter called "The said Vendor" which expression shall unless the context requires otherwise include his heirs, executors, administrators and legal representatives).

FOR PARTNERSHIP CONCERNS

M/s. _____ a partnership firm with its office _____ (hereinafter called “the said Vendor” which expression shall unless the context requires otherwise include their heirs, executors, administrators and legal representatives); the name of their partners being

Shri _____ S/o

Shri _____ S/o

FOR COMPANIES

M/s. _____ a company registered under the Companies Act 1956 and having its registered office in the State of _____ (hereinafter called “the said Vendor” which expression shall unless the context requires otherwise include its administrators, successors and assigns).

FOR TRUST

M/s. _____ a company registered under the Bombay Public Trust Act 1850 and having its registered office in the State of _____ (hereinafter called “the said Vendor” which expression shall unless the context requires otherwise include its administrators, successors and assigns).

FOR SOCIETIES

M/s. _____ a company registered under the Societies Registration Act, 1860 and having its registered office in the State of _____ (hereinafter called “the said Vendor” which expression shall unless the context requires otherwise include its administrators, successors and assigns).

ANNEXURE – 4: PROFILE OF BIDDER

Sr.	Particulars	Detail
1	Name of the Organization	
2	Nature of the Organization	
a	In case of Public/Pvt. Ltd company (Certified copy of Certificate of incorporation for companies & Memorandum and Articles of Associations)	
b	In case of Partnership Firm (Partnership deed)	
c	In case of Proprietorship (Registration certificate, Factory registration, DIC – industrial registration)	
d	In case of society (Certified copy of registration deed with objects of constitution of society)	
e	In case of Corporation (Authenticated copy of the parent statute)	
3	Address with Phone No. and Fax No.:	
4	Name and Contact details of the Authorized Person	
5	Any other details in support of your offer	
6	Certificate/ Recognition obtained for course	

Signature of the bidder with seal

ANNEXURE – 5: CHECKLIST FOR FULFILLMENT OF ELIGIBILITY CRITERIA

Sr. No.	Eligibility Criteria	Documentary Evidence to be attached	Documentary Proof attached (Y/N) Give Annexure No.)
1	The bidder should have minimum four years' experience in imparting skill training in the sector it proposes to work	<ol style="list-style-type: none"> 1. Chartered Accountant Certificate indicating the turnover from skill training business in the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. 2. Audited Reports for the last three years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022. 3. Work order Copies/ Agreement & Completion certificate of the same clearly indicating work experience from skill training provided for the last three years (2018-19, 2019-20, 2020-21 & 2021-22) with contact details of clients 	
2	The bidder should have trained 1,000 persons till date of the tender	Self-certified list of candidates who completed training. Contact details as per Note-1 are to be provided for each candidate	
3	The bidder should have at least three centre existing as on date of the tender	Self-certified letter for Name and address of the centre with contact details as per Note-1 below	
4	The bidder should have minimum annual average turnover of 1.00 crore and positive net worth in the four [₹] years ending 31 st March 2022	<ol style="list-style-type: none"> 1. Chartered Accountant Certificate indicating the required annual average turnover and positive net worth for the last four years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022 2. Audit Reports for the last four years(2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022 3. IT Returns filed by bidder for the last 34 years (2018-19, 2019-20, 2020-21 & 2021-22) ending 31st March 2022 	

Sr. No.	Eligibility Criteria	Documentary Evidence to be attached	Documentary Proof attached (Y/N) Give Annexure No.)
5	Existing Infrastructure set up by the bidder	1. Self-certified letter mentioning the area of office, classrooms, IT support, nos. of centres and capacity, etc. 2. Invoices of office equipment	
<i>Note-1: "Contact details" include the name of the contact person, phone number, address, e-mail address, if any, and any other relevant information.</i>			

Signature of the Bidder with seal

ANNEXURE – 6: CHECKLIST FOR FULFILLMENT OF EVALUATION CRITERIA

Sr No	Particulars	Documents required	Documentary Proof attached(Y/N) Give Annexure No.)
1	Annual Average Turnover during last 4 years ending 31st March, 2022	<ol style="list-style-type: none"> 1. Chartered Accountant Certificate indicating the required annual average turnover and positive net worth for the last four years ending 31st March 2022 2. Audit Reports for the last four years ending 31st March 2022 3. IT Returns filed by bidder for the last 34years ending 31st March 2022 	
2	Details of infrastructure available in India, preferably at least one own centre in Gujarat	Self-certified list of infrastructure details	
3	Details of past clients till date of the tender	Self-Certified list of clients with relevant supporting documents	
4	Proposed Coverage area for the training	Approach paper	
5	Methodology specifically including Foundation Course, Outcome indicators at various time intervals during training and at the end of training, Action plan for the next 12 months including the mechanism for offering placement to the candidates and Mechanism for handholding the candidates, Arrangement for concurrent evaluation of the candidates and other staff members as well as components of project	--do--	

Sr No	Particulars	Documents required	Documentary Proof attached(Y/N) Give Annexure No.)
6	Training curriculum proposed	--do--	
7	Details of Accreditation Agency	Certificate from the relevant Accreditation Agency	
8	Details of Number of trainers/number of student per batch	List of trainers (with names and photographs) including qualifications, experience, etc. along with biodata and salary slip of last 6 months	
9	Outcome of the last 4 years training programs in terms of number of trainees placed after receiving training from the Bidder.	Approach paper, completion certificate/ relevant document certifying the same	
10	Details of corporate tie up for offering placement to candidates,		

Signature of the Bidder with seal

ANNEXURE – 7: FORMAT FOR PROJECT PROPOSAL

A)	General	
I	Name	
II	Office Address with phone/ fax No. & email address	
III	Name of Contact Person /s with Designation	
B)	Details of Present Activities in Brief	
I	Activity level and turnover for last 4 years	
II	Brief details of each activity	
C)	Project Proposal (to be submitted separately for each training sector proposed)	
I	Proposed sector to be served	
II	Proposed Geographical location of the training centre	
III	Relevance of the project proposal to present day skill demand	
D)	Batch Details	
I	Training period per batch	
II	Batch size(in terms of number of students per batch) (Not less than 30)	
III	Total No. of youth to be trained per Annum	
IV	Individual components of training – classroom, practical/ on the job, etc.	
E)	Physical facilities required	
I	Land area (only in case open land is required for provision of training)	
II	Built up area required	
III	Mode of provision of building	Rented/ Own existing/ own to be constructed/ any other
IV	List of equipment and tools with broad specifications, make and value	Mode of provision of equipment; rented/ own existing/ own to be purchased
V	List of consumables and consumption per batch	
VI	Boarding and lodging facilities for the proposed number of students in case of residential training programme proposed by the Project Implementing Agency	

F)	Training Curriculum and Trainers	
I	Training curriculum	
II	Training methodology specifically including – Foundation course and	
III	“Other Inputs”.	
IV	Accreditation of Training, if any	
V	Recognition of Syllabus by industry	
VI	Details of trainers (with names and photographs) including qualifications, experience, etc.	
G)	Trainee Selection	
I	Minimum qualification of beneficiaries/trainees	
II	Selection Procedure to be followed for trainee selection	
III	Name and number of Talukas/ villages to source the trainees	
H)	Outcome and Risk Factors	
I	Outcome indicators at various time Intervals Annually End of Contract Period	
II	Risk factors affecting the final outcome of the proposal need to be specified and adequately covered so that participating mining families are not forced to bear any hidden costs.	
I)	Post Training Arrangements	
I	Forward and backward linkages : Tie-ups with established training providers Tie-ups with employers of trainees.	
II	Arrangements for post-training handholding, monitoring and follow up.	
II	Sustainability of proposed project after the contract period	
J)	Action Plan for Contract Period	

ANNEXURE – 8: DETAILS OF EMPLOYEES OF THE AGENCY

(A) Existing Employees

Sr. No.	Name of Faculty	Age	Qualification	Experience	Area of Expertise

(B) Proposed Employees

Sr. No.	Name of Faculty	Age	Qualification	Experience	Area of Expertise

Note:

- Bidder has to provide the details area wise/ centre wise
- The teaching staff should have at least 3 years of experience in the sector it provides training
- The bidder has to enclose detailed biodata of the teaching staff along with this annexure.