



**SKILL
RAJASTHAN**



**Expression of Interest (EOI) (GENERAL) for
submission of proposal to undertake the project
under Rojgar Aadharit Jan Kaushal Vikas
Karyakram (RAJKVIK) scheme of RSLDC.**

(FY 2023-24)

RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION

Kaushal Bhawan, J-8-B, Jhalana Institutional Area, Jaipur - 302 004

Telephone No. : (0141) 5164254/55 www.livelihood.rajasthan.gov.in

Handwritten signature and date

RAJASTHAN SKILL AND LIVELIHOODS DEVELOPMENT CORPORATION

Kaushal Bhawan, J-8-B, Jhalana Institutional Area, Jaipur - 302 004

Telephone No. : (0141) 2715800 www.livelihood.rajasthan.gov.in

Expression of Interest (EOI) (GENERAL)for submission (*Apply Online through SSO ID on RSLDC portal*) of proposal to undertake the project under Rojgar Aadharit Jan Kaushal Vikas Karyakram (RAJKVIK)

Date of Issue of Eoi: - 18/04/2023

Background: Rajasthan Skill and Livelihoods Development Corporation (RSLDC) is mandated to implement the short-term skill development programmes in the State. The unorganized sector is facing number of challenges with respect to skill development. Facilities for training in informal sector are grossly inadequate. To meet this kind of inadequacy, RSLDC has already issued EOIs earlier to invite proposals for setting up Skill Development Centers (SDCs) and is implementing state sponsored skill training programmes in collaboration with large number of training partners. RSLDC is constantly embracing effective measures to enable easy access to training and skill development to the youth across the State. In order to accelerate this initiative, RSLDC is inviting this EOI from various Government institutions/ Public Sector Units/Universities/Higher educational institutes including technical and professional institutes, colleges, private ITIs, polytechnics and other skill training provider institutions to partner with RSLDC as a training provider to execute skill competency based Vocational Courses under RAJKVIK scheme.

Invitation

RSLDC now invites Expression of Interest (EOI) from eligible national agencies and business houses, industry bodies, Government institutions, etc. engaged in providing vocational skill training or in administering educational services, with keen interest to operate, maintain and manage RAJKVIK at Rajasthan, and in imparting industry relevant skills. Interested agencies with required qualification and experience may submit their EOI applications as per the prescribed format attached under Annexures of this document, along with details and supporting documents as specified therein.

Objective of Eoi

To boost employment and uplift the people of the state, the Rajasthan Skill and Livelihoods Development Corporation (RSLDC) has initiated an Employment Generation Programme to provide skill development and employment benefits to the youth through its scheme called -RAJKVIK. The main objective of this Eoi is to:

Provide Industry-specific training to unemployed and underemployed youth.

- To attract proposals from professional skill training provider to organize short term skill training programme and to empanel them as Training Provider.
- Enhance an individual's employability to adapt to changing technologies and labour market demands.
- Improve productivity and living standards of the people.
- Create job opportunities for all (youth, women and disadvantaged groups).

Eligibility Criteria

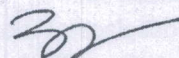
Following will be the eligibility criteria for applicant organization: -

S.no.	Parameters	Conditions/Provisions


I	Eligibility Criteria	<ol style="list-style-type: none"> 1. The Agency should be a registered Proprietorship/Partnership Firm/Private Limited Company/Public Limited Company/ Society/Trust/Association/ Government institutions/ Public Sector Units/Universities/Higher educational institutes including technical and professional institutes having affiliation or recognition of relevant Board or Council and submit Covering letter as per Annexure-1 and applicant details with relevant documents as per Annexure-2. 2. All the agencies mentioned above should <ol style="list-style-type: none"> a. have been active and operational continuously anywhere in the country for the last three years on the date of application. <ol style="list-style-type: none"> (i) The agencies who have registered office in Rajasthan will be given preference in selection. (ii) Preference in selection will also be given to those agencies who are ready to work on Recruit-Train-Deploy (RTD) model. (iii) Priority in selection and target allotment will be given to agencies applied in skill category. b. <u>For agencies already operating in the skill development field:</u> have average annual turnover of Rs. 20 Lakh or more from skill development and placement linked programs in the past three consecutive financial years. Besides that, they shall have to submit following details: - <ol style="list-style-type: none"> (i) Details of minimum 03 skill development training centers located in the State/UT of India, which are functional/ operational for more than 03 years as per Annexure-4. (ii) Details of youths trained not less than 500 through the above-mentioned training centers and have provided placement to not less than 400 youth in last three (3) years as per Annexure-5. <p style="text-align: center;">OR</p> <u>For agencies not presently working in Skill Development Domain:</u> have average annual turnover of Rs. 1 Crore or more from other business activities and positive net in the past three consecutive financial years (2019-20, 2020-21, and 2021-22). 3. All Agencies are required to submit copy of audited financials (turnover and positive net worth) for the last three financial years (as described at 2 (b)) and details as per Annexure-3A and 3B 4. Joint Ventures (JV)/ Special Purpose Vehicles (SPV) are also permitted to apply. At least one of the members of the JV/SPV should be able to meet the financial eligibility independently. The terms & condition of JV/SPV is as per Annexure-8. 5. Government institutions shall be exempted from all eligibility criteria. They shall however have to submit their fields of expertise in which they wish to conduct training and placements. 6. Should not have been blacklisted by any donor agency/ State Government/ Central Government. A self-certificate must be submitted as per Annexure-6. 7. The applicant/agency must read the RAJKVIK guidelines and circulars issued by RSLDC (as amended from time to time) before filling the proposal. The applicants are required to provide self-declaration in consonance with common norms for the following:
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		<p>I. To arrange sufficient space, furniture, equipment, tools, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course(s).</p> <p>II. To mobilize and counsel youth for training and taking up a job, wherever available (wage/self-employment) after training.</p> <p>III. To arrange one set of uniform for every batch of trainees.</p> <p>IV. To hire/engage competent and eligible trainer(s) to undertake training in the proposed courses.</p> <p>V. To install IRIS based Aadhar enabled biometric attendance system for daily attendance (in & out) at the SDC and Hostel, if applicable, which has to be integrated with ISMS system of RSLDC and provide other information required by RSLDC.</p> <p>VI. To arrange assessment and certification of trained youth through concerned SSC.</p> <p>VII. To arrange continuous employment of youth trained (Wage Employment) for a minimum period of not less than 03 months.</p> <p>VIII. To ensure tracking of placed youth for a period of 01 year.</p> <p>IX. To maintain records of training including the expenditure made for setting up and conduct of skill training programmes for 03 years.</p> <p>X. To install IP Camera based facial recognition system at SDC and provide live feed to Kaushal Darpan established at RSLDC HQ.</p> <p>XI. To appoint domain trainers as per the criteria mentioned in NSQF aligned course in all SDCs. All domain trainers should be ToT certified in respective course by respective SSC.</p> <p>Document Required: A self-certificate/declaration as per Annexure-7.</p>
II	Proposal Processing Fee	<p>Training Providers have to pay a non-refundable Proposal Processing Fee of ₹ 25,000/- (Rupees Twenty-Five Thousand only). This will be paid Online on ISMS Portal only. Proposals that are not accompanied by the Proposal Processing Fee shall be rejected by RSLDC.</p>
III	Earnest Money Deposit (EMD)	<p>Training Providers are requested to submit a refundable Earnest Money Deposit (EMD) of Rs 2,00,000/- (Rupees Two Lakh only) paid Online on ISMS Portal only. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) shall not be considered. Proposals received after due date shall be rejected and submitted processing fee and EMD amount shall be refunded.</p> <ul style="list-style-type: none"> • The EMD of the unsuccessful Training Provider would be returned (without interest) as soon as possible after decision of rejection. In case of shortlisted Training Provider, the EMD would remain with RSLDC till signing of MoU and will return thereafter. • The EMD will be forfeited on account of one or more of the following reasons: <ul style="list-style-type: none"> a. In case, applicant withdraws from an EoI during the period of validity of EoI (EoI shall be valid for 90 days from date of the last date of EoI). b. In case, applicant does not participate in the subsequent process of EoI (Signing of MoU) after having been shortlisted.

		All the payments (Processing fee & EMD) will be paid online through RSLDC ISMS PORTAL.
IV	Performance Security Deposit (PSD)	<p>Note: Government institutions shall be exempted from EMD.</p> <p>The shortlisted agency should furnish a Performance Security Deposit (PSD) of Rs 1,00,000/- (Rupees one Lakh only) per SDC, in favor of RSLDC at the time of establishment of Skill Development Centre (SDC). The PSD shall remain with RSLDC Up to the closure of SDC. If TP to deliver or comply with guidelines (as amended from time to time), RSLDC will forfeit PSD amount.</p> <p>PSD will be forfeited on account of following reason: -</p> <ul style="list-style-type: none"> • If PIA fails to run the SDC in given time or not able to deliver or comply with guidelines (as amended from time to time). • In case PIA does not commence training after issue of IPA (In-principal Approval) • Stop of training in between and non-completion of training by PIA • Non-submission of placement documents (Self & Wage Employment) to RSLDC.
V.	Duration of the Project	<p>One Year (FY 2023-24).</p> <p>Note: Rs. 10000/- (Ten Thousand) in favor of RSLDC should be deposited at the time of MoU signing.</p>
VI.	Funding pattern	As per RSLDC's RAJKVIK guidelines/circulars (as amended from time to time).
VII.	Organization of Training	The Applicant has to follow RSLDC's guidelines/circulars issued for RAJKVIK scheme (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payment disbursement and other details as required by RSLDC.
VIII.	Submission of Proposal	<p>Interested agencies fulfilling eligibility conditions as mentioned above can Apply Online through SSO ID (SSO Portal) on RSLDC portal with their detailed proposal for undertaking execution of RAJKVIK scheme in the State on or before <u>12/05/2023</u> by 18.00 evening.</p> <p>Note:</p> <ol style="list-style-type: none"> 1. Agencies will not be allowed to submit any extra documents after timeline. 2. Attach original copy of Annexure-3A, 3B, 3C, 6 and 7 with hard copy. <p>The proposal should carry following documents as per checklist given in the EoI:</p> <ol style="list-style-type: none"> 1. Covering Letter-Annexure-1 2. Applicant details along with required documents as per Annexure-2 3. Copy of audited financials (Annual Turnover and Net worth) for the last 3 years along with required documents as per Annexure-3A and 3B. 4. Details of five (5) active skill development centers as per Annexure-4



		<ol style="list-style-type: none"> 5. Training and Placement details with required documents as per Annexure-5 6. An affidavit for not being blacklisted Annexure-6 7. A self-certificate/declaration as per Annexure-7 8. Terms & Conditions for Joint Ventures/Consortium as per Annexure-8 8. Details of Placement Partnership/Tie ups with Company/Industry as per Annexure-9 9. Details of Working Experience in relevant sector as per Annexure-10 <p>The Managing Director, RSLDC reserves the right to accept or reject any proposal without providing any reason, what so ever. The decision of RSLDC shall be final and binding upon the Company/Agency. For further details, visit website www.livelihood.rajasthan.gov.in</p>
IX	Role of Training Partner	<p>The responsibility of the Training Partner will be as below:</p> <ul style="list-style-type: none"> • Ensuring provision of the required hardware / tools and equipment prescribed for each Module as per NSQF at the training center, without which implementation of training programme shall not be allowed by the RSLDC. • Establishing placement tie-ups for trained youth in reputed organizations / industries. • Sole responsibility of identification / mobilization of candidates (though RSLDC may assist them in the process). • Screening and induction of mobilized candidates in the appropriate trade as per the interest, aptitude and eligibility of the candidate must in keeping with the minimum eligibility criteria as specified in the list of NSQF aligned courses, which must be strictly adhered to, without which third party (SSC) assessment shall not be possible and the candidates shall be treated as dropouts. • Imparting training in strict adherence as per the curriculum and job roles / trades-based courses prescribed under NSQF. • Structuring the required training inputs including training material, content and curriculum, training infrastructure, assessment methodology etc. • Ensuring quality of training as per the required standards and specifications • Coordinating with potential employers and industrial networking for placement of trained youth • Preparing the candidates for third party (SSC) assessment and certification as well as cooperating with the RSLDC and the Assessment Agencies for the same. • Ensuring on-the-job-training (OJT) /Internship for the candidates. • Making the data available for random audits during training, placement and post placement. • Post placement counselling and tracking of placed youth • Installing IRIS based Aadhar Enabled Bio Metric Attendance System and IP Camera in the training Centre as per specifications provided by RSLDC. • Other educational/skilling activities such as preparation for competitive exams/paid skilling courses etc. in the same premises (excluding School/College) is not allowed at the Skill Development Centres proposed for taking up skilling activities approved by RSLDC, under the scheme. • Any other requirements as per RSLDC guidelines.



Note: Sub-let or franchise mode of training in any form shall not be permitted. If such practice is found to be followed, RSLDC reserves the right to initiate strict/penal action against the agencies.

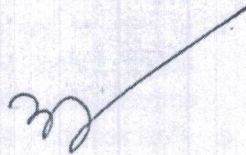
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Mechanism for approval of the Project

- a. The applicant has to submit a complete proposal on ISMS portal, which will be evaluated by the RSLDC committee. Additionally, a hard copy of the entire proposal will have to be submitted in RSLDC.
- b. The proposal should consist of all the documents as required under the Eligibility Criteria.
- c. The credentials, claims, awards, etc. in support of proposal, if any, must be submitted along with the proposal, along with a brief writeup to justify their proposed association with RSLDC, along with justification of proposed demand of the skilled worked force that will be met through training programme and how the employment of the trained candidate will be ensured.
- d. The syllabus, duration and course curriculum (learning material) in which training will be imparted will have to be contained in the proposal. The decision of RSLDC with respect to approval of course will be final. The course approval will be required every time a new consortium is proposed under this arrangement.
- e. If the proposal passes through initial process of desk appraisal, then submit its report to MD, RSLDC for a final decision. The applicant will then be communicated of RSLDC's decision on their submitted proposal. RSLDC will use its best effort to complete the evaluation process of a proposal within 60 days from the date of submission of proposal to RSLDC. If approved, applicant will be given Empanelment Order, Sanction Order and allowed establishment of SDC (Skill Development Centre).
- f. In case of any grievance regarding selection or rejection, agency may appeal before MD, RSLDC within 15 days from the date of issuing empanelment order.
- g. Post selection, the successful applicant must register each training center as a Skill Development Center (SDC) on the ISMS portal of RSLDC by following due online registration processes and terms and conditions. The ISMS portal will also cover the entire value chain of skill development implementation from registration of candidates, monitoring, evaluation of training to tracking along with SDC registration, payment management etc.
- h. All empaneled PIAs (Project Implementing Agencies) shall have to establish SDC and start trainings of the candidates within 45 days of date of Sanction order or signing the MoU whichever is late in case.
- i. Sectors/Job roles will be given by RSLDC. TP must choose 3 or more than 3 sectors/job roles & preference may be given on the basis of demand in respective district/area.
- j. One third of the total targets will be given in residential mode. This will be followed through IPAs. In every IPA maximum one third targets may be given in residential mode.
- k. Districts have been divided in two categories i.e. A & B. If PIA opt district from category A, then it is mandatory to opt another district from category

		<p>B. Priority may be given to districts from category B. TP must choose 3 or more than 3 districts & preference may be given to B category district & TP must give preference to start trainings in B category district. List of categories of districts as per Annexure-11.</p> <p>Note. Proposal evaluation matrix to be adopted by Project Approval Committee is given on Annexure -12.</p>
XI	Right to Terminate the Process/ Issue of Corrigendum/Other Rights	<ul style="list-style-type: none"> • RSLDC may, for any reason, modify the EOI document by issuing a corrigendum and may, at its discretion, extend the last date for the receipt of proposals. • RSLDC may terminate the RFP/EOI process at any time without assigning any reason. RSLDC makes no commitments, express or implied, that this process will result in a business transaction with anyone or between anyone. • RSLDC reserves the right to modify and amend any of the condition/criterion as stipulated in whole/parts of this EOI document depending upon project priorities vis-à-vis urgent commitments.

1. RSLDC reserves the right to amend courses and guidelines from time to time.
2. The RSLDC has full powers to decide about the number of candidates to be trained in a particular course. Its decision will be binding on all organizations submitting the proposals.
3. MD, RSLDC may increase/decrease residential capacity of any particular PIA on the basis of performance, if deems fit for it.



Checklist for proposal submission (online) under RAJKVIK (General)

S. No.	Document Description	Page number	
		From	To
1.	Covering Letter as per Annexure-1		
2.	Applicant's Details along with required documents as per Annexure-2		
	<input type="checkbox"/> Relevant document for Proprietorship/ Partnership Firm/ Private Limited Company/ Public Limited Company/ Society/Trust/Association/Government institutions/Public Sector Units/Universities/Higher educational institutes including technical and professional institutes having affiliation or recognition of relevant board or council		
	<input type="checkbox"/> Copy of PAN Card		
	<input type="checkbox"/> Trade license/ Sales tax registration/IT registration (if any)		
	<input type="checkbox"/> GST Registration		
3.	Audited Financials (Average Annual Turnover and Average net worth) for last three financial years as per Annexure-3		
	Balance sheet of last 3 years		
	FY 2019-20		
	FY 2020-21		
	FY 2021-22		
	Income Tax Return Acknowledgment for last 3 years		
	FY 2019-20		
	FY 2020-21		
	FY 2021-22		
4.	Details of Five (5) active skill development centers as per Annexure-4		
5.	Training and Placement details as per Annexure-5		
6.	An affidavit for not being blacklisted as per Annexure- 6		
7.	Self-certificate /declaration as per Annexure- 7		
8.	Terms & Conditions for Joint Ventures/Consortium as per Annexure-8		
9.	Details of Placement partnership/Tie-ups with Company/Industry as per Annexure-9		
10.	Details of working experience in relevant sector as per Annexure-10		
11.	A certificate of NSDC partner, i.e. where NSDC has a stake, either through equity or loan (if Applicable)		
12.	Copy of Eol Document with sign and seal of Company Secretary/ Authorized Representative and Signatory on each page of Eol document		

Note: Agency must have to submit Eol documents as per the above checklist, any shortcoming in the document submission, will not be considered and proposal will be rejected.

For and on behalf of:

Signature:

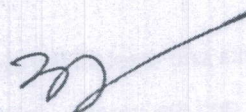
Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal)

Date:



**Annexure -1:
Format of the Covering Letter**

(The Covering Letter is to be submitted by (Name of Agency) on his/ her organization letterhead with registration number, dated Signed and Seal by authorized signatory)

To

Managing Director
Rajasthan Skill and Livelihoods Development Corporation
Kaushal Bhawan, J-8-B, Jhalana Institutional Area, Jaipur - 302 004

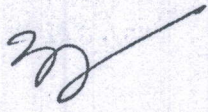
Dear Sir,

Sub: Request for empanelment under Rojgar Aadharit Jan Kaushal Vikas Karyakram (RAJKVIK) scheme of RSLDC

Please find enclosed Proposal in respect of the Expression of Interest (EOI) (GENERAL) for submission of ~~proposal to undertake the project~~ under Rojgar Aadharit Jan Kaushal Vikas Karyakram (RAJKVIK) scheme of RSLDC. issued by the Rajasthan Skill and Livelihoods Development Corporation (RSLDC) on(date of Eoi published)

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the agency who is the applicant, in accordance with the conditions stipulated in the EOI).
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by RSLDC and in any subsequent communication sent by RSLDC. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from RSLDC.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that RSLDC will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
4. We acknowledge the right of RSLDC to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the EOI.
6. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EOI.



7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

This Proposal is made for expressing our interest for the purpose of empanelment under RAJKVIK programme of RSLDC as per following action plan:

S. No	District*	Sectors	Job Role/ Courses	Proposed Target	R/ NR	Preparedness plan**
		Sector-1	Course-1		R-	
					NR-	
			Course-2		R-	
					NR-	
		Sector-2	Course-1		R-	
					NR-	
			Course-2		R-	
					NR-	
		Sector-1	Course-1		R-	
					NR-	
			Course-2		R-	
					NR-	
		Sector-2	Course-1		R-	
					NR-	
			Course-2		R-	
					NR-	

* Preparedness plan for Infrastructure, Human resources, tools & equipment's, placement tie ups and other requisites with supportive documents. Agency should provide proof of availability of the SDC in the form of ownership document/ lease agreement. The Proposal Evaluation and Selection Committee may also inspect the premises of each institute for verifying the Infrastructure Presented in the proposal. The documentary proof has to be made available at respective training centers also for verification.

8. The brief information about processing fee and EMD is as under: -

Particular	Amount	DD No./Receipt no	Date	Bank
Processing Fee	25,000/-			
EMD	2,00,000/-			

*Processing fee is non-refundable

In witness thereof, we submit this Proposal under and in accordance with the terms of the EOI document.

For and on behalf of:

Signature:

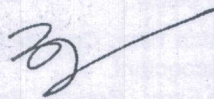
Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal)

Date:



**Annexure -2:
Applicant Details**

(Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated Sign and Seal by authorized signatory)

S. No.	Description	Details
1.	Name of Legal Constitution of Agency	
2.	Status / Constitution of the Agency	
3.	Name of Authorized Signatory	
4.	Designation of Authorized signatory	
5.	Contact address and number	
6.	Type of agency (registered Proprietorship/Partnership Firm/Private Limited Company/Public Limited Company/Society/Trust/Association/Government institutions/Public Sector Units/Universities/Higher educational institutes including technical and professional institutes having affiliation or recognition of relevant Board or Council)	
7.	Registration Number	
8.	Date of Registration	
9.	Place of Registration	
10.	PAN Card Number	
11.	Copy of trade license/sales tax registration/IT registration/ GSTN	
12.	Name of Primary point of contact (For all sort of communication purpose)	
13.	Contact Number and E-mail	

For and on behalf of:

Signature:

Name:

Designation:

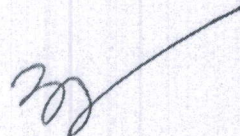
(Authorized Representative and Signatory)

(Organization Seal)

Date:

Note: Copy of the registration certificate from the appropriate Registering Authority should be enclosed as given below:

- If Proprietorship Firm: Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- If Partnership Firm: Copy of Registered Partnership Deed/Certificate of the Partnership duly certified by a Chartered Accountant.
- If Public/ Private Limited Company: Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.
- If Society / Trust / Association: Copy of Registration Certificate and Bylaws of Society / Trust / Association.



**Annexure -3 A:
Financial Details (For Skill Category)**

(Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal)

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of ₹ 20Lakh (Twenty Lakh) or more from skill development and placement linked programs and positive net worth in the past three consecutive years (2019-20, 2020-21, 2021-2022), The details of annual turnover are mentioned below:

S. No.	Financial Year	Annual Turnover (INR) in lakh	Net Worth (INR)
1	2019-2020		
2	2020-2021		
3	2021-2022		
	Total		
	Average		

Note: Audited balance sheet and ITR for the past three years (2019-20, 2020-21, and 2021-2022) should be submitted by the Applicant, which must support Annual turnover and net worth.

(Chartered Accountant):

Signature
Name:
Registration No:
Contact No.



Seal

Date:

Annexure -3 B
Financial Details (For Non-Skill Category)

(Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal)

To whomsoever it may concern

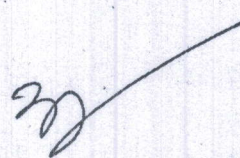
On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of Rs. 1 Crore or more from various activities and positive net worth, in the past three consecutive years (2019-20, 2020-21, 2021-2022), The details of annual turnover are mentioned below:

S. No.	Financial Year	Annual Turnover (INR) in lakh	Net Worth (INR)
1	2019-2020		
2	2020-2021		
3	2021-2022		
	Total		
	Average		

Note: Audited balance sheet and ITR for the past three years (2019-20, 2020-21, and 2021-2022) should be submitted by the Applicant, which must support Annual turnover and net worth.

(Chartered Accountant):

Signature
Name:
Registration No:
Contact No.



Seal

Date:

**Annexure -4:
Training Centre Details**

(Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated Sign and Seal by authorized signatory)

For each active skill development centre:

S.No.	Particulars	Centre-1	Centre-2	Centre-3	Centre-4	Centre-5	Documentary evidences enclosed
1.	State						
2.	District						
3.	Name of Contact person and contact details for the Centre						
4.	Name of the training Center						
5.	Full address						
6.	Number of Classrooms (minimum capacity of the Centre should be not less than 30)						
7.	Number of Labs available						
8.	Separate Wash Rooms for Boys and Girls (Yes/No)						
9.	Address of residential facility (if applicable)						
10.	Residential accommodation capacity – Boys/girls (If applicable)						

Note: Please enclose Documentary Evidence regarding training Infrastructure available in the form of **Two photos per Training Center, rent/ownership agreement**. In the case of training centers with Residential Facilities separate photos for Residential accommodation including facilities such as Kitchen, Dining Hall and Living Room should be provided.

For and behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal)

Date:



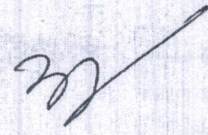
**Annexure - 5:
Training and placement details**

(Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated Sign and Seal by authorized signatory)

Financial Year	Sector	Total No. of candidate trained	Details of supporting Proof provided	Placement provided to number of candidates got trained	Details of supporting documents provided
2019-20					
2020-21					
2021-22					
Total					

For and on behalf of:

Signature:
Name:
Designation:
(Authorized Representative and Signatory)
(Organization Seal)



Date:

Notes:

Please provide documentary Supporting proof as given below:

For Trainings conducted, self-attested copies of any of the following documents:

- Documents indicating experience in conducting similar 'Placement Linked Training Programme' in the related field of Sector with number of youths trained (self-attested printouts of verifiable information given by Government or donor agency will be accepted)
- Self-attested detailed list of youth trained in proposed sectors

For Placements conducted, self-attested copies of any of the following documents:

- Documents indicating experience in conducting similar 'Placement Linked Training Programme' in the related field of Sector with number of youths trained (self-attested printouts of verifiable information given by Government or donor agency will be accepted)
- Self-attested detailed list of youth placed in proposed sectors with name & contact detail of youth and employer and salary of the candidate.
- Letter from the employer confirming employment of trainees from the institute or agency clearly indicating the date of recruitment, numbers recruited and sector/category of work.

**Annexure -6:
An affidavit for not being blacklisted**

(An affidavit on a non-judicial stamp paper of minimum Rs. 100/- by agency's Secretary/ Authorized Signatory with his/her dated Sign and Seal)

AFFIDAVIT

We, (Name of Agency) having its registered office at (Office address) do hereby declare that the Applicant hasn't been blacklisted/ debarred by any donor agency/ State Government/ Central Government authority for breach on our part.

For and on behalf of:

Signature:

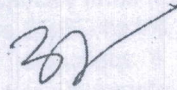
Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal)

Date:



**Annexure - 7:
Self-Declaration**

(Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated
Sign and Seal by authorized signatory)

To whomsoever it may concern

On the basis of registration document/certificates, we M/s (Name of agency), having office at
(Office address), hereby give our consent for following as per norms of RSLDC (As amended from
time to time):

- I. To set-up dedicated Skill Development Center,(SDC) as per given specification in the guideline, the capacity of each established SDC should not be less than 100 youth per year.
- II. To arrange sufficient space, furniture, equipment, tools, training aids, raw material, electricity, water supply and other essentials required for imparting training to youth in the proposed course(s).
- III. To mobilize and counsel youth for training and taking up a job, wherever available (wage/self- employment) after training.
- IV. To arrange one set of uniform for every batch of trainees.
- V. To hire/engage competent and eligible trainer(s) to undertake training in the proposed courses.
- VI. To install Aadhaar linked GPRS enabled biometric machine for daily attendance (in & out) at the SDC and Hostel, if applicable, which has to be compatible with ISMS system of RSLDC and provide other information required by RSLDC.
- VII. To arrange assessment and certification of trained youth through concern SSC.
- VIII. To arrange continuous employment of youth trained (Wage Employment) for a minimum period of not less than 03 months.
- IX. To ensure tracking of placed youth for a period of 01 year.
- X. To maintain records of trainings including the expenditure made for setting up and conduct of skill training programmes for 03 years.

For and on behalf of:

Signature:

Name:

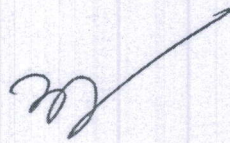
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on:

(Authorized Representative and Signatory)

(Organization Seal)

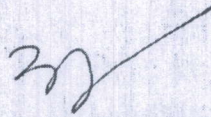
Date:



Annexure - 8:

Terms & Conditions for Joint Ventures/Consortium applicants

- a) The consortium shall be based on a legal agreement between two PIAs where the Lead Member of the consortium is clearly stated.
- b) The Lead Member shall bear entire financial responsibility for the project, including fulfilment of demand/recovery by the Government in case of any default or deviations in the project or for which work has not been completed as per the sanction.
- c) The Lead Member cannot walkout after the project is approved. All the commitments as per the sanction order for project delivery have to be met by the Lead Member in case the applicant PIA fails to do so.
- d) The Lead Member undertakes to develop the capabilities of the other member also.
- e) The Lead Member shall also fulfil all financial eligibility criteria in terms of the Guidelines.
- f) The applicant PIA shall be responsible for delivery of the project as per sanction.
- g) The project shall be sanctioned in the name of the applicant PIA, and it shall be clearly mentioned that that the project is being undertaken as a consortium
- h) There is a clear division of the responsibilities between the Members in the consortium
- i) The oversight mechanism of the Lead Member is explicit and adequate.
- j) Both the members of consortium may claim credit for the work done under a consortium for categorization in future projects.

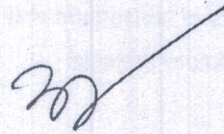


Annexure - 9: Placement Partnership/Tie-ups

S.No.	Name of Company/Industry	Sector/Job role	No. of Placement Tie-ups	Details of supporting documents provided

Note: Please enclose Documentary Evidence regarding placement partnership/Tie ups.

For and on behalf of:



Signature:

Name:

Designation

:

(Authorized Representative and Signatory)

(Organization Seal)

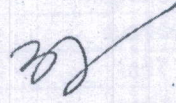
Date:

Annexure - 10: Working Experience in relevant sector
(For Non-Skill Category)

S.No.	Proposed Sector/Job role	Working Experience (In Years)	Details of supporting documents provided

Note: Please enclose Documentary Evidence regarding working experience in relevant sector.

For and on behalf of:



Signature:

Name:

Designation

:

(Authorized Representative and Signatory)

(Organization Seal)

Date:

Annexure - 11: Category of districts

Category A	Category B
Jaipur	Dungarpur
Kota	Dausa
Jhunjhunu	Jalore
Sikar	Nagaur
Bharatpur	Pali
Churu	Baran
Hanumangarh	Jaisalmer
Sriganganagar	Sirohi
Alwar	Banswara
Udaipur	Pratapgarh
Barmer	Rajsamand
Bundi	
Chittorgarh	
Karauli	
Tonk	
Ajmer	
Jhalawar	
Bhilwara	
Bikaner	
Dholpur	
Jodhpur	
Sawai Madhopur	

Handwritten signature

Annexure - 12: Proposed Evaluation Matrix

a) For Skill Background Agencies:

S. No.	Criteria	Max Marks	Marks Distribution
1	Average annual turnover for the last three financial years i.e. 2019-20, 2020-21, and 2021-22 from skill related projects	25	20 Lakh – 40 Lakh – 5 Marks 41 Lakh – 60 Lakh – 10 Marks 61 Lakh – 80 Lakh – 20 Marks More than 80 Lakh - 25 marks
2	Number of SDC established in last 02 years	15	1 – 2 SDC – 5 marks 3 - 5 SDC – 10 marks More than 5 SDC - 15 marks
3	Youth trained through skill training programme in any Ministry/State/central Govt./UT Administration/ Semi- Govt. Organization/PSU/Reputed Private Limited Company in last 03 years	17.5	500-750 trained – 5 marks 750 – 1000 trained – 10 marks Above 1000 – 17.5 marks
4	Youth placed through skill training programme in any Ministry/State/central Govt./UT Administration/ Semi- Govt. Organization/PSU/Reputed Private Limited Company in last 03 years	17.5	400-550 placed – 5 marks 550-700 placed – 10 marks More than 700 placed – 17.5 marks
5	Number of Placement Partnership/Tie-ups with other reputed company/industries as per Annexure-8	25	01-05 Tie-ups – 10 marks 06- 10 Tie-ups – 20 marks More than 10 Tie-ups – 25 marks
Total Marks		100	

b) For Non-Skill Background Agencies:

S. No.	Criteria	Max Marks	Marks Distribution
1	Average annual turnover for the last three financial years i.e., 2019-20, 2020-21 and 2021-22 from other business activities	30	1.0– 2.0 crores – 10 Marks 2.01 – 5 crores – 20 Marks More than 5 crores - 30 marks
2	Number of placement partnership/tie ups	40	01-05 Tie-ups – 15 marks 06- 10 Tie-ups – 30 marks More than 10 Tie-ups – 40 marks
3	Working Experience in relevant sector specific experience as per Annexure-9	30	<u>For non-relevant exp. In proposed sector</u> Minimum 3 year – 10 marks More than 3 years – 15 marks <u>For relevant exp. In proposed sector</u> minimum 3 years – 20 marks more than 3 years – 30 marks
Total Marks		100	

Submission of Proposal: - Timeline-

S.No.	Key Activities	Date
1	Release of notification for request of proposals	
2	Opening of EOI portal for applications	
3	Closing of EOI portal (Online) i.e timeline to submit proposal through online link	
5	Address where hard copy is to be submitted.	Address: Managing Director Rajasthan Skill & Livelihoods Development Corporation, Kaushal Bhawan, EMI Campus, J-8-A, Jhalana Institutional Area, Jaipur-302004

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