

Govt. of Jharkhand
RANCHI INSTITUTE OF NEURO-PSYCHIATRY & ALLIED SCIENCES (RINPAS)
राँची तंत्रिका मनोचिकित्सा एवं संबद्ध विज्ञान संस्थान, रिनपास
Kanke, Ranchi-834006, Jharkhand, Fax: (0651) 2450813, Ph.: (0651) 2450303
www.rinpas.nic.in, Email Id:-directorrinpas@gmail.com


पत्रांक:- सं०सं०रि० -B/VOL-I-22 / निविदा 67 / 2024-965.....

दिनांक :- 3/4/24

शुद्धि-पत्र-1

निविदा संख्या:- DIR/43/03/2023-24/EOI for Eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PRMIs का अपरिहार्य कारणों से निम्न विवरणी अनुसार तिथि संशोधन किया जाता है।

	Details	Timelines/other Particulars
a.	Proposal submission Last Date and time	Previous Date: - 03/04/2024, 06:00 P.M.
		Revised Date: - 10/06/2024, 06:00 PM
b.	Opening of Technical Bid-PART A	Previous Date: - 05/04/2024, 11.30 A.M.
		Revised Date: - 12/06/2024, 11.30 A.M.
c.	Presentation of service providers	Previous Date: - 06/04/2024, 11.30 A.M.
		Revised Date: - 14/06/2024, 11.30 A.M.


03/04/24
उप-निदेशक (प्र०),
रिनपास, कॉकें, राँची।



Ranchi Institute of Neuro-Psychiatry & Allied Sciences (RINPAS)

Government of Jharkhand, India

Kanke Ranchi, Jharkhand, Pincode - 834006

Website:

Email:

Phone :

Fax:.....

Expression of Interest to invite eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS, Jharkhand

EOI Reference Number : -----

NIT

S. N.	Reference Description	Description
1.	EOI Number	DIR/43/03/2023-24/EOI for Eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PRMIs
2.	Date of publishing of EOI	16-03-2024 11:30 AM
3.	Pre-Bid Conference	19-03-2024 12:30 PM
4.	EOI Title	Expression of Interest to invite eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PRMIs of RINPAS, Jharkhand
5.	Availability of EOI document	Available on government e-portal: jharkhandtenders.gov.in
6.	Method of selection	Least Cost Based Selection (LCS)
7.	Project Duration	180 days (One eighty days)
8.	Date till which the EOI response/ proposal should be valid i.e., period of validity of proposal	The proposal shall remain valid for a period of 180 days from the last date of proposal submission.
9.	EMD	NIL
10.	Language of the proposal	English
11.	Proposal Submission Start Date	20-03-2024 11:30 AM
12.	Proposal submission Last Date	03-04-2024 06:00 PM
13.	Late Proposal submission	Late Proposal i.e., proposal received after the specified date and time of receipt will not be considered.
14.	Date, Time and venue for opening of proposal of all participants	05-04-2024 11:30 AM at Office of Director, RINPAS
15.	Presentation of Service Providers	06-04-2024 11:30 AM
16.	Nodal officer	Director, RINPAS, Kanke, Ranchi

Note:- If any of the cut-off date identified above happens to be holiday, the next working day shall be implied.

Tender Fee and EMD will be received through online mode only. Bidders can use internet banking facility for faster processing of tender fee and EMD. Alternatively, Bidders can use NEFT/RTGS challan generated for the tender from jharkhandtenders.gov.in portal.

Refund will only be issued to the originated bank account used for the payment of Tender Fee and EMD. So, Bidders are advised NOT to close Bank Account used for online payment/(NEFT/RTGS) of tender fee and EMD.

NO Hardcopy/Physical copy is required to be submitted for tender opening/Evaluation. However, Department may ask original documents for verification before award of contract.

EXPRESSION OF INTEREST(EOI)

RINPAS invites offers in the form of Technical Credentials from Corporate Houses/NGOs/NGIs in the venture of providing “Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS“. The entire exercise will proceed on Public-Private Partnership Model. The interested applicants should submit their offer in the prescribed Format of this EOI. Continuum to the responses received on this EOI, a detailed RFP shall be published subsequently.

Introduction:

RINPAS is a psychiatric institute located in Kanke, Ranchi, the capital city of the Indian state of Jharkhand. It's the state government's pioneering institute in the field of mental health and allied sciences since 1925.

RINPAS aims to provide mental health services in terms of treatment, psychosocial interventions, reintegration in community and family, relapse prevention and rehabilitation of persons with mental illness (PRMI) in the mainstream of the society in order to promote positive mental health and enhance quality of life of such patients. This would lead to acceptance of PRMI and to overcome challenges such as misconceptions, stigma, rejections, etc related to mental health in re-integration of patients.

RINPAS occupational therapy/rehabilitation has running a specific module for a craft training program and financial strengthen the patients at occupational therapy dept. through employment generation.

Presently, the patients are employed in gardening, weaving, cane and bamboo work, black/iron-smith, carpentry, tailoring, cobbling, mattress and pillow making, lace making, mending clothes, knitting, embroidery work, domestic, and office work, etc. The patient's work is fully utilized toward supplying the needs of the hospital.

Also, RINPAS is having unit of stitching, handloom and set of design development unit, which can engage more than 35 patients at one time for any training module such as stitching, paper craft, jewellery making, bags & pouch making and other allied activities.

The institution is seeking to create new opportunities with an objective to change lives of these patients by providing them a sustainable livelihood growth through craft training module and make the patients self-confident. The organization would like to engage such potential firm/institution in organizing design and production units of various categories.

Our vision expands towards fulfilling cumulative dreams through creation of sustainable livelihood models based on craft promotion, handloom training, handicrafts skill development and allied activities.

Objective

The objective of this project is to:

- (i) impart occupational training to the PMRIs.
- (ii) Upgrade the Occupational rehabilitation unit of RINPAS to NSDC standard along with necessary certification.
- (iii) Support for product design and development, brand creation and brand promotion.
- (iv) Market assessment, Market Outreach and Establish long term partnership with organisation like Jhar-craft, Umang, etc. for promotion and marketing of the product.
- (v) Create social support system like SHGs(self Help Groups) for PMRIs.

Scope of Work

Responsibility of Selected Partner

1. The selected partner shall review the current skill development programme and upgrade the modules as necessary.
2. The selected partner shall deploy manpower to train PMRIs.
3. The selected partner will also recommend the purchase of tools and fixtures, if any needed and assist RINPAS in its procurement.
4. The selected partner shall help RINPAS in development of curriculum as per NSDC, SCPwD or any other underlying relevant framework/policies/scheme.
5. The selected partner shall help the programme and the Occupational Rehabilitation Centre accredited by NSDC and SCPwD.
6. The selected partner shall help RINPAS in market appropriate product design and development.
7. The selected partner shall support RINPAS in developing a common brand for all products of the rehabilitation centre.
8. The selected partner shall support in brand familiarization and marketing.
9. Once the training is successfully completed their products may be marketed by Retail/B2G/B2C. The selected partner shall collaborate with various marketing platform both online and offline such as Jharcraft, Umang, Tribe fab, Amazon, Flipkart, etc.
10. The selected partner shall support in setting up sales-kiosks in places like airport, malls, trade fairs, etc. For promotion and social upliftment of these skilled patients, a display counter/store/outlet could be developed. The display counter/store/outlet would also help to generate awareness to local to wide level (state, national and online presence) and whereas each product can draft with a cause “ who made it” along with small product description and tag line that with every purchase of the product of the consumer the firm will donate certain amount for RINPAS patient skill development fund apart from the profit. All products of the consignment stock should be affixed with stickers/tags as per the designs approved by the Costing Team.
11. The selected partner shall support successful candidates in managing business operations, marketing services, setting up, needful infrastructure and tool and fixtures setup, networking with potential clients and collaborators, managing finances, and ensuring compliance with legal and ethical standards.
12. The selected partner shall support RINPAS in setting up location based SHGs for PMRIs.
13. The selected partner shall prepare regular progress reports and presentations for stakeholders, highlighting key achievements, challenges, and recommendations for improvement.
14. The selected partner shall provide support for institutional strengthening initiatives, including governance reforms, infrastructure development, and resource mobilization.
15. The selected partner shall develop a network to foster ongoing support, mentorship, and networking opportunities for PMRI.
16. The deliverables of this Project shall be: Project Planning and design, Content and Activity Finalization, Need Analysis, Trainees enrolment and batch formation, Pre-training assessments, training of the beneficiaries, post training assessments, certifications, market outreach for product created by PMRIs, job-outreach, ensure and track retention of placed candidates.
17. The selected partner shall strictly keep the Training centre functional during the working hours of the Institute and the Training Centre will not be closed except on public holidays.

Responsibility of RINPAS:

1. The training space shall be provided with accessibility features. The water and electricity connections (including the bills), cleaning, basic furnishing facilities, i.e. housekeeping, etc. shall be provided by RINPAS.

2. RINPAS shall collaborate with partner to develop policies and procedures to guide the implementation of skill development, market outreach, and job placement activities in accordance with legal and regulatory requirements.
3. RINPAS shall ensure that policies promote inclusivity, equity, and respect for individuals with mental health conditions.
4. RINPAS shall implement monitoring and evaluation mechanisms to track progress, measure outcomes, and assess the impact of skill development, market outreach, and job placement initiatives. The calculative productivity would be monitored on monthly basis.
5. RINPAS shall use data and feedback to inform decision-making and adjust strategies as needed to achieve desired results.

Eligibility Criteria for applicants:

The proposals from applicants shall only be considered valid who fulfil eligibility criteria as laid down below:

Criteria	Details	Documents requirements
Registration	The applicant must be a legally registered entity, such as a non-profit organization, educational institution, consultancy firm, or private company.	<ul style="list-style-type: none"> • Certificate of incorporation or registration as a legal entity. • Memorandum and Articles of Association (for companies) or constitution (for non-profit organizations). • In case, the applicant is an NGO/NGI, they must have valid registration with NITI Aayog and shall possess valid DARPAN ID • FCRA registration(if any)
	The applicant must be Registered with the GST Authorities.	<ul style="list-style-type: none"> • Copy of GST Registration certificate issued by GSTN authorities • Tax exemption details,if any • 12A Certificate , if any
	Should have a valid PAN number	Copy of PAN Card
Technical Capacity	<ol style="list-style-type: none"> i. The applicant must have minimum 3(three) years' experience in project planning and implementation of skill-based training of PwD candidates. ii. The applicant must have dedicated Learning Management System with effective training programme and curriculum hence designed and approved by SPwD/NSDC as applicable. iii. The applicant must have experience in facilitating job and placements to PwD candidates including soft skill training, grooming such skills and preparing for interview. iv. The applicant must have minimum 3(three) years' experience of production / craft promotion/ retail or sales marketing. 	Annexure A with all supporting documents mentioned

Criteria	Details	Documents requirements
	<p>v. The applicant must have engaged with design team and designer (NIFT/NID) with minimum 3 years of experience</p> <p>vi. The applicant must have an exposure of craft design development at cluster dealing with rural artisan which would help them to deal with the Occupational Therapy Patients to make them understand about craft making and their benefits.</p>	
Financial Capacity	The applicant shall provide the audited copy of Turnover and Net worth by CA holding valid UDIN	Annexure A Technical Proposal(IV)
Blacklisting/ banned/ pending petitions/ funding restrictions	As on date of submission of the proposal, the Bidder should not be blacklisted or banned by any ministry/department/attached offices/sub-ordinate offices under Government of India and any State government, autonomous bodies (established by Central/State govt), any Central/State PSUs for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices	Affidavit as per Annexure C

Terms and Conditions:

- a. The period of this project will be minimum 3 years and is subject to mutual consent and requirement.
- b. The applicants are encouraged to visit the site before submission of their intent of Proposal.
- c. The applicants shall indicate their technical credentials in harmony with the skill training desired to be imparted. This should also include the proven/promised ability to provide employment to PMRIs so trained.
- d. The Applicant will not share the organization's strategy, design or any other information which may affect the discipline of premises directly or indirectly to any other agency.
- e. Project may be subjected to Copyright and can be patented to RINPAS.
- f. The Selected Partner shall not use, for this purpose, any funds from any government scheme in its own name. However it can procure funds from Corporate Houses under the banner of Corporate Social Responsibility(CSR) .Any fund whether under government scheme or under the banner of CSR for this Project shall be raised/procured in the name of RINPAS .
- g. The Authority shall reserve the right to cancel/terminate the EOI without assigning any reasons whatsoever.
- h. **Annexure-A** duly filled Technical Proposal along with all supporting documents duly self-signed should be submitted in one sealed envelopes super scribed as **“TECHNICAL PROPOSAL”** alongwith Technical Presentation on following topics:
 1. Implementation Partner Details
 2. Approach and Methodology
 - i. Organizational Understanding of the objectives of the Project
 - ii. Detailed approach & methodology to execute the project including work steps, Gantt Chart.
 3. Implementation Partner's Placement Network & Infrastructure

- i. Availability of required Infrastructure (PC's/Internet/Office equipment & Furniture) if required to support beneficiaries who don't have access to any device or required for practice.
 - ii. Capability towards Data Analytics, dashboards and real time reporting
4. Implementation partner-Operation Structure
5. Resource Structure
6. Implementation Plan: Detailed activity schedule to be shared by the partner
7. Organizational Background/Overview.
- i. **Annexure-B** Financial Proposal with bifurcations.
- j. The above envelope containing Annexure A and Annexure B should be placed in One Covering Envelope and sealed superscribed as "EXPRESSION OF INTEREST for imparting Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS Government of Jharkhand, India.
- k. The above-mentioned Technical Proposal /Intent to proposal shall mandatorily also be uploaded at website: jharkhandtenders.gov.in as per timeline provided in the table below.
- l. The authority reserves the right to accept or reject any or all offers received or cancel the EOI process at any stage prior to award of contract and without assigning any reason thereof.
- m. The following table is an overview of the selection activities and timeline.

Activity	Timeline
EOI Publish Date	
Intent to proposal shall be submitted online and in hard copy	
- n. Continuum to the responses to this EOI, RINPAS shall publish an RFP, wherein the method of selection will be Quality cum Cost Basis(QCBS)

Jurisdiction

All matters relating to the proposed contract of work, shall be governed by and subjected to the laws of Republic of India and only courts at Ranchi shall have the jurisdiction to decide or adjudicate on any matter, which may arise.

Cover Letter

To

The Director

RINPAS

Sub: EOI Cover Letter for imparting Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS

Sir,

1. I/We, the undersigned, having carefully examined the referred EOI offer to participate in the same, in full conformity with the said EOI and all the terms and conditions thereof.
2. I/We agree to abide by this Proposal, consisting of this letter and our EOI response proposal, for a period of 180 days from the date fixed for submission of Bids/EOI as stipulated in the EOI(including addenda/pre-bid clarifications to the EOI).

Signature & Stamp

Name of Signatory:

Designation:

Date:

Technical Proposal for eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS

I. Details of the Organization:

A. Details of Organization/Institution	
Name of Organization/Institution:	
Address of Registered Office/Head Office:	
Phone/Mobile No:	
Website:	
Email:	
B. Details of Authorized representative/Project Coordinator	
Name:	
Designation:	
Phone/Mobile No:	
Email:	

II. Details of legal constitution (Nature/Type) of the Organization*:

Nature/Type of the Organization:	Society/Trust/ / /
Registration Number:	
Date & Place of Registration:	
Act under which registered (specify name of Act):	
PAN No.:	
TAN No:	
DARPAN Id:(if any)	

***Please submit supporting documents as a proof of all unique IDs**

III. Brief history of the organization, nature of its current business or activities and affiliations with Govt.:

TABLE-I: BRIEF HISTORY AND ACTIVITIES

--

TABLE-II: AFFILIATIONS*

Affiliations with Central Govt.	Affiliations with State Govt.	Affiliation with NSDC/SSCs

***Please attach supporting documents as a proof of Affiliations**

TABLE-III: HUMAN RESOURCE*

S.No.	Name of Trainers	Qualification	Experience(Year)	Resume Enclosed(Y/N)	Salary Slip for last 3 months enclose (Y/N)

***Please attach resume of Trainers and last 3 months Salary Slips/Bank Statement**

IV. Annual Turnover/Net Worth of the Organisation for the last Three years*:

Financial Year	Turnover(in Lakhs)	Net Worth
2020-21		
2021-22		
2022-23		
Average (in figures)		
Average(in words)		

***Please attach audited report of three years authorized by CA with valid UDIN**

V. Prior experience of the organization in skill training during last 3 years or more:

A. Overall experience of skill training (excluding PwDs)*

Financial Year	Number of Projects Imparted	Number of trainees	Whether Fee based or Sponsored Program	If Sponsored, Name of sponsoring agency	Whether enclosed copy of Work order (Y/N)	Whether enclosed copy of receipts(Y/N)

***Please attach supporting documents such as work order/Target Allocation/corresponding receipt in Balance Sheet in case of fee-based training**

B. Experience in skill training of PwDs(including PMRIs)#

Financial Year	Number of Projects Imparted	Number of PwDs trainees with nature of disabilities	Whether Fee based or Sponsored Program	If Sponsored, Name of sponsoring agency	Whether enclosed copy of Work order (Y/N)	Whether enclosed copy of receipts(Y/N)

Please attach list of PwD trainees & copies of Work Orders

VI. Experience of the organization in placement during last 03 Financial years or more:

Table I: Yearwise placement details of PwDs including PMRIs

Financial Year	No. of PwDs persons trained	No.of persons passed/successfully completed training	No.of successful Trainees employed in	
			Wage/Salary	Self employed

Table II: Details of successful PwD trainees including PMRIs placed under Wage Employment

S.No.	Name of Trainee	Nature of Disability	Contact Number of Trainee	Employer's Name	Date of appointment	MOU attached(Y/N)	Contact details of Employer

Please attach list of trained beneficiaries placed in last 3 years, their contact number and employers' details and MOUs/offer letters.

Table III: Details of successful PwD trainees placed under Self-employment^

S.No.	Name of Trainee	Nature of Disability	Contact Number of Trainee	Type of Business	Supporting document

^Please attach trade license/document of setting up of an enterprise/Udyog Aadhar/Loan documents/Proof of additional earnings(bank Statement) or any other suitable and verifiable document as prescribed by the respective Ministry/Department

VII. Online Post Placement Tracking Mechanism

If available	URL details	
	Functioning or not	
	Placement details are uploaded or not	
Not available		

VIII. Details of MOUs currently valid with employers and placement agencies#:

S.No.	Name of Industry partner/ Employer/ Placement Agency	Placement Capacity(Nos.)	Salary Offered/promised

#Please attach copy of MOUs

IX. Details of Job Outreach Activities already conducted^:

S. No.	Details of activities/events/ job fairs,etc.	Date and Place

^Please attach Photograph/pamphlet/advertisement related to activities

X. Details of Market Outreach Activities already conducted^:

S. No.	Details of activities/events/fairs,etc.	Date and Place

^Please attach Photograph/pamphlet/advertisement related to activities

XI. Technical Presentation:

1. Implementation Partner Details
2. Approach and Methodology
 - a. Organizational Understanding of the objectives of the Project
 - b. Detailed approach & methodology to execute the project including work steps, Gantt Chart.
3. Implementation Partner's Placement Network & Infrastructure
 - c. Availability of required Infrastructure (PC's/Internet/Office equipment & Furniture) if required to support beneficiaries who don't have access to any device or required for practice.
 - d. Capability towards Data Analytics, dashboards and real time reporting
4. Implementation partner-Operation Structure
5. Resource Structure
6. Implementation Plan: Detailed activity schedule to be shared by the partner
7. Organizational Background/Overview.

I hereby declare that the information provided in this proposal is true to the best of my knowledge. If any information provided above is found to be false, the Authority reserves the right to reject the proposal.

Signature& Stamp

Signature of the Bidder

Date:

Place:

Annexure-B**Financial proposal for eligible organizations as “training partner” to provide Sustainable Skill Development, Market and Job outreach for PMRIs of RINPAS**

a. Details of Organization/Institution	
Name of Organization/Institution:	
Address of Registered Office/Head Office:	
Phone/Mobile No:	
Website:	
Email:	
b. Details of Authorized representative/Project Coordinator	
Name:	
Designation:	
Phone/Mobile No:	
Email:	

Cost Breakup#:

S.No.	Tentative Cost Heads	Unit Cost	GST in %	GST in INR	Total
		(a)	(b)	(c)	d=(a)+(c)

#The Bidders may provide their tentative estimate for running this Project. They may add or delete rows or modify the table as per their requirement. This Cost Breakup shall not part form of any Financial Bid or Selection of Bidder at this stage.

I/We, [Name/Organization], hereby declare that the information provided in this Financial Proposal for the Expression of Interest (EOI) on Sustainable Skill Development, Market, and Job Outreach for PMRIs of RINPAS is true and accurate to the best of my/our knowledge.

Signature& Stamp

Signature of the Bidder

Date:

Place:

**Declaration for non- blacklisting/ no pending petitions/ no- banning/no- funding
restriction**

(Affidavit in Non-Judicial Stamp paper)

I, [Full Name of Affiant], aged [Age] years, residing at [Complete Address], do hereby solemnly affirm and declare as follows:

I am the [Position/Designation] of [Name of the Organization], having its registered office at [Registered Office Address], and I am duly authorized to make this affidavit on behalf of the organization.

I declare that as of the date of submission of the proposal for [Name of the Project], neither [Name of the Organization] nor any of its directors, partners, or authorized representatives have been blacklisted or banned by any ministry/department/attached offices/subordinate offices under the Government of India or any State government, autonomous bodies (established by Central/State government), or any Central/State PSUs for unsatisfactory past performance, corrupt, fraudulent, or any other unethical business practices.

I further declare that to the best of my knowledge, information, and belief, there is no ongoing investigation, inquiry, or legal proceedings initiated against [Name of the Organization] or any of its directors, partners, or authorized representatives related to any corrupt, fraudulent, or unethical business practices.

I confirm that there are no funding restrictions imposed on [Name of the Organization] that would hinder or impede its ability to execute the proposed project or fulfill its contractual obligations, if awarded the contract.

I understand that this affidavit is a material representation of the facts and that any false statement made herein may result in the rejection of our proposal or termination of any subsequent contract entered into with [Name of the Organization].

I undertake to promptly inform the concerned authorities in writing in case of any change in the information provided in this affidavit during the pendency of the proposal evaluation process.

I hereby solemnly affirm and declare that the foregoing statements are true and correct to the best of my knowledge, belief, and understanding and nothing has been concealed therein.

Signature of Affiant: _____

Name of Affiant: [Full Name of Affiant]

Date: [Date]

Place: [Place]

Sworn and affirmed before me on this _____ day of _____, 20.

Signature of Notary Public: _____

Name of Notary Public: [Full Name of Notary Public]

Seal/Stamp: [Official Seal/Stamp]