



Jharkhand Skill Development Mission Society

Expression of Interest (EoI) to empanel organizations as “Training Service Providers” to implement “Special Project” for sub-scheme “Block Level Institute for Rural Skill Acquisition (BIRSA) under “Mukhymantri Sarthi Yojna.”

July 2024

EoI Reference No: JSMD/12/2024

Date of issue of EoI	09.07.2024
Last date for submission of Proposals	30.07.2024

JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY

(An autonomous institution under Dept. of Labour, Employment, Training and Skill Development)
2nd Floor, Labour Hygiene Building, Behind Shram Bhawan, Doranda, Ranchi
Email ID - skilljharkhand@gmail.com Website- <https://jsdm.jharkhand.gov.in>

Notice Inviting Tender (NIT)

SN	Reference Description	Description
1.	EoI Number	JSDM /12/2024
2.	Date of publishing of EOI	09-07-2024 11:30 AM
3.	EoI Title	Expression of Interest (EoI) to empanel organizations as “Training Service Providers” to implement “Special Project” for sub-scheme “Block Level Institute for Rural Skill Acquisition (BIRSA) under “Mukhymantri Sarthi Yojna.”
4.	Availability of EOI document	Available on government e-portal: jharkhandtenders.gov.in
5.	Method of selection	Quality Based Selection (QBS)
6.	Validity of Proposal	180 days (One eighty days)
7.	Cost of Tender Document	INR 1,000
8.	EMD	INR 10,000
9.	Language of the proposal	English
10.	Last date for receiving Pre-Bid queries	15-07-2024 12:30 PM on jsdmtenders@gmail.com
11.	Pre-Bid Meeting	18-07-2024 at 04:00 PM
12.	Publishing of responses to Pre-Bid Queries	19-07-2024 on https://jharkhandtenders.gov.in
13.	Proposal submission Last Date	30-07-2024 06:00 PM
14.	Late Proposal submission	Late Proposal i.e., proposal received after the specified date and time of receipt will not be considered.
15.	Date, Time and venue for opening of proposal of all participants	31-07-2024 11:30 AM at Office of Mission Director, JSDMS
16.	Date of Presentation of Service Providers	Will be communicated to Technically Qualified Bidders

Note:-

- i. If any of the cut-off dates identified above happens to be a holiday, the next working day shall be implied.
- ii. The tender fee and EMD will be received online only. Bidders can use internet banking facility for faster processing of tender fees and EMD.
- iii. Refund will only be issued to the originated bank account used for the payment of the Tender Fee and EMD. So, Bidders are advised NOT to close the Bank Account used for online payment/(NEFT/RTGS) of tender fee and EMD.
- iv. NO Hardcopy/Physical copy is required to be submitted for tender opening/Evaluation. However, the Department may ask for original documents for verification before the award of the contract.

EXPRESSION OF INTEREST (EOI)

Jharkhand Skill Development Mission Society

Department of Labour Employment, Training and Skill Development

2nd Floor, Labour Hygiene Building , Shram Bhawan , Doranda Ranchi -Jharkhand

Jharkhand Skill Development Mission Society an aegis under the Department of Labour Employment, Training and Skill Development, Govt. of Jharkhand, invites Expression of Interest (EOI) from registered bodies recognised by Central/State Govt. Department or subordinate bodies there under to conduct skill training programme for special groups in different employment-oriented trades which will provide gainful wage employment/self-employment. An organization with adequate infrastructure, and experience (not less than three years) of organizing skill training programs is welcome to apply in the prescribed format, which can be downloaded from the JSDMS website <http://www.jsdm.jharkhand.gov.in>. The form of application, list of documents and financial assistance for implementing skill development training is available in Annexures.

The entire exercise will proceed on Public-Private Partnership Model. The interested applicants should submit their offer in the prescribed Format of this EOI. Continuum to the response received on this EOI, a detailed RFP shall be published subsequently.

1. About Jharkhand Skill Development Mission Society

1.1 Jharkhand Skill Development Mission Society ("JSDMS") was registered on 1 October 2013 under the Societies Registration Act, 1860 to function as an autonomous organization under the Department of Planning and Development, Government of Jharkhand. Through a Government of Jharkhand notification dated 18 June 2015, JSDMS was made an autonomous body under the Department of Labor, Employment, Training & Skill Development, Government of Jharkhand.

1.2 The primary objectives of JSDMS are:

- a. To increase the employability of the youth and empower them to take part in the economic growth of Jharkhand and India, thereby reducing unemployment, under-employment, poverty, and socio-economic inequality.
- b. To provide skill development training to the youth of the State.
- c. To develop self-employment and entrepreneurial skills for youths of Jharkhand.
- d. To assist in creating an enabling environment to attract investment in the professional and skill development sector.
- e. To assist the State Government in formulating appropriate policies, legislations, and/or measures to fulfill the skill gap.
- f. To monitor the costs and quality of training imparted to produce a targeted number of high-quality skilled personnel across various strata of youth and workers, especially from amongst the disadvantaged sections of society.
- g. To create effective convergence between school education, professional courses, and various skill development efforts of Central and State Governments.
- h. To promote and carry out, on its own or on behalf of the State Government, activities to generate awareness, research, and study on skill demand.
- i. To increase the skill training facility in the state of Jharkhand.

1.3 About "Mukhymantri Sarthi Yojna":

The Mukhymantri Sarthi Yojna (MMSY) is the umbrella scheme under the skill development initiative of the Jharkhand Skill Development Mission Society. Its objective is to offer training to young individuals in job roles relevant to industries and aligned with the National Skill Qualification Framework (NSQF). The scheme is designed for implementation up to the block level, following the common cost norms notification of the Ministry of Skill Development and Entrepreneurship, Government of India. The ongoing sub-schemes under MMSY are:

- i. Saksham Jharkhand Kaushal Vikas Yojna (SJKVY)
- ii. Deen Dayal Upadhyaya Kaushal Kendra (DDUKK)
- iii. Block Level Institute for Rural Skill Acquisition (BIRSA)
- iv. Employability Excellence with College Education & Learning (EXCEL)

1.4 About "Mukhymantri Sarthi Yojna"- BIRSA Scheme:

The Block Level Institute for Rural Skill Acquisition (BIRSA) focuses on providing skill training at the block level and operates within the guidelines set forth by NSDC. The scheme primarily targets youth aged between 18 to 35 years, with an extended maximum age limit of 50 years for individuals belonging to reserved categories. Skill development under the National Skill Qualification Framework (NSQF) is emphasized, with courses structured up to Level I, II, and III by Sector Skill Councils.

1.5 Special Projects under BIRSA Scheme:

The "Special Project" under the BIRSA scheme aims to provide opportunities for individuals to explore and excel in traditional arts/crafts and other specialized domains, thereby preserving cultural heritage and promoting innovation. This new initiative aims to provide skill training in subjects not covered by other components of the Mukhymantri Sarthi Yojna. These include job roles related to traditional arts/crafts and various other specialized areas. Under this initiative, a comprehensive curriculum will be precisely prepared, with approval sought from NSDC/SSC, ensuring alignment with national standards and industry requirements. An amount of Rs. 25 crore per year has been specifically for the Special Project under the Mukhymantri Sarthi Yojna, demonstrating its commitment to empowering individuals with diverse skill sets.

2. General Terms and Conditions of the EoI

- a) If it is established that bidder has submitted false information in the proposal then the bidder will be automatically rejected.
- b) The period of the empanelment shall remain valid for **Three (3)** years from the date of empanelment (the date of publishing the final list of empanelled applicants).
 - i. Work order will be issued after successful completion of accreditation and affiliation of the centre and hostel.
 - ii. Empanelled applicants working as Training Service Provider (TSP) have to start **Training** within 90 days.
 - iii. Work order would not be issued beyond the above-mentioned timeframe.
 - iv. Work order issuance to empanelled TSP will be for a period of one year only and fresh work order for the next year will be issued as per common cost norms.
- c) Every 6 months the TSP's performance will be evaluated basis the placement number achieved.

- d) Meaning of Placement (Employment)- either wage or self-employment with three month of tracking and the third milestone has been claimed and received.
- e) JSDMS, at its discretion, can terminate the empanelment of any TSP earlier than the expiry of the agreement period.
- f) If any TSP will not start the training within the mentioned timeframe, EMD of the TSP will be forfeited.
- g) JSDMS reserves the right to accept or reject the Proposals without assigning any reason whatsoever. It is not obligatory for JSDMS to accept any Proposal or to give any reasons for their decision.
- h) JSDMS reserves the right to not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.
- i) Along with the Proposal, a Bidder is required to deposit a non-refundable Bid Fee (“the Bid Fee”) of INR 1,000/- (Rupees One Thousand only). The bidder should deposit the processing fee electronically. The account detail is mentioned below. The bidder will have to upload details (scanned copy) of the transfers in the specific section of the technical proposal. Without Bid Fee the proposal will not be accepted.
- **Name of the bank:** Bank of India
 - **Account Name:** Jharkhand Skill Development Mission Society
 - **Account Number:** 491010110006345, IFSC Code: BKID0004910
- j) Bidders shall require depositing a refundable EMD of INR 10,000/- (Rupees Ten Thousand only). The bidder should deposit the bid security fee electronically. The account detail is mentioned below. The bidder will have to upload details (scanned copy) of the transfers in the specific section of the technical proposal. It shall be noted that no change in the district and sectors will be entertained during the project period. Without EMD the proposal will not be accepted.
- **Name of the bank:** Bank of India
 - **Account Name:** Jharkhand Skill Development Mission Society
 - **Account Number:** 491010110006345, IFSC Code: BKID0004910
- 1) Refund of EMD: The EMD of unsuccessful applicants shall be refunded within 60 days of completion of empanelment process.
 - 2) Refund of EMD: The EMD of successful applicants shall be refunded after receiving the Performance Bank Guarantee for the allocates work order.
 - 3) Forfeiture of EMD: The EMD taken from the applicant shall be forfeited in the following cases:
 - a. When the applicant does not sign the agreement within a period of 10 working days of issue of Letter of Intent (LoI)
 - b. When the applicant withdraws or modifies his proposal after opening of proposals.
 - c. When the applicant does not deposit the Performance Bank Guarantee mentioned in the work order in the form of Bank Guarantee within 15 days from issuance of the workorder is issued.
 - d. Rejection of proposal on account of Corrupt and Fraudulent Practices as outlined
- k) Empanelment as Training Service Provider with JSDMS does not guarantee that all the Training Service Providers would get work order.
- l) All the Skill Development Training programs of JSDMS would be implemented through the jsdm.jharkhand.gov.in and as per the guideline of the sub scheme.
- m) All the payments TSP will be as per the “Common Cost Norm” Notification and its amendments issued by Ministry of Skill Development and Entrepreneurship, Government of India.
- n) Subletting / Franchising of training targets/ part of the training centre under any sub scheme

would lead of the black listing of the successful bidder and the agency accepting such subletting or franchise.

- o) If the empanelled Training Service Provider (TSP) gets any type of Government Building, then there will be deduction of 10% from the Training Cost of the TSP for the urban areas and 5% for the rural area.
- p) “Training Completed” means are those candidates who have successfully cleared the assessment & certification, and as per the common cost notification of Government of India and also the Training Service Provider/ Training Partner have received the second milestone payment for the claimed number.
- q) “Entity Incorporated in Jharkhand” means the type of applicant have registration certificate issued by the competent authority of state or central Government as applicable and the applicant should have its registered office at Jharkhand, further the registration document should mention that the applicant has its registered office in Jharkhand.
- r) “Own Property” means such property which is owned by the applicant i.e. by the business entity and the property has been mentioned as capital asset in the duly audited books of accounts of the applicant or any property owned any competent authority of the applicant who in not an employee of the applicant and has officially handed over the Property / or has allowed the applicant for use of the property with all legal formalities such as agreement /power of attorney etc. executed on non-judiciary stamp paper duly signed by both parties.
- s) “Long term lease” - The lease document should be on non-judiciary stamp paper of minimum Rs. 100 clearly mentioning that the premises has been taken on long term lease i.e. for minimum five years for the purpose of running skill development centre / hostel with a total built-up covered areas as mentioned in the sub-scheme norms. The lease deed must be executed prior to submission of this RFP application. The lease deed must be registered in the registration office of government of Jharkhand. Applications will be rejected if the lease deed submitted is not registered.

3. Overview

3.1 Strategic Goal of the Special Project:

To promote and protect the traditional art and craft of Jharkhand through up-skilling of vulnerable groups.

3.2 Implementation Approach:

A cluster-based approach is to be adopted to identify skills that cut across one or more districts. This method will facilitate the recognition and enhancement of traditional arts and crafts skills that are prevalent in specific regions.

3.3 Geographical Coverage:

The project will be implemented across all 24 districts of Jharkhand, with special focus on aspirational districts that have existing traditional art and craft clusters, such as the Panchi Saree cluster in Dumka, East Singhbhum bamboo clusters, and iron smelting clusters in Latehar.

3.4 Institutions/Organizations to be covered:

- i. A registered **Company/Partnership/Proprietorship/ Cooperative Societies /FPOs/ society/trust.**
- ii. Government skilling institutions, including Central and State Government entities such as the CIPET, Central Tool Room and Training Centre (CTTC), Krishi Vigyan Kendra

(KVK), and other government institutions involved in skill development.

- iii. Clusters: Industry clusters, MSME Clusters, Craft Clusters, Agriculture Clusters, FPOs etc.
- iv. CSR wings or Associated organizations of reputed companies like (TATA, NTPC, Hindalco Industries, Adani etc.) having presence in the State for the past 2 years.

3.5 Beneficiary Group:

SN	Group	SN	Group	SN	Group
i.	Particularly Vulnerable Tribal Groups (PVTG)	vi	Youths, Youth belonging to categories of Juvenile delinquents, child in need of care & protection, Victim of Crime, Parent Facing Criminal Cases, History of drug abuse, Orphaned children, youths facing economic hardships, School dropouts & Others.	xi	Entrepreneurs looking to develop skills in traditional art and craft (Handloom Weavers / Panchi Parhan.
ii.	Scheduled Tribes (STs)	vii	Members of the Transgender Community	xii	Economically Backward Communities and Minorities
iii.	Persons with Disabilities (PwDs)*	viii	Members of the Beggar Community	xiii	Individuals from rural areas inherited in traditional art/craft skills
iv.	Scheduled Castes (SCs)	ix	Rag pickers/Waste picker	xiv	Rural Artisans (Iron Smelter, Potter, Basket Weavers)
v.	Women (Destitutes, Widow, Victim of domestic violence, Sexual abuse, Victims of human trafficking and exploitation)	x	Labourers, Head loaders, Seasonal workers, Daily wage workers	xv	Migrant Workers (Seasonal Migrant Workers)

* Category of Disability including **Autism Spectrum Disorder** attached in **Annexure- 9**

This EoI is being issued for empanelment of Implementation Partners for Special Projects, setting up of training facilities and imparting training under "**Special Project**" in **BIRSA** scheme across the state. Proposals are invited from:

- **Training Institute of Government organizations/departments.**
- A registered **Company/Partnership/Proprietorship/ Cooperative Societies /FPOs/ society/trust.**
- **Specialized Organizations:** Non-Government Organizations (NGOs), Not for Profit Organizations (NPOs), Voluntary Organizations (VOs), Civil Society Organizations (CSOs), Not for Profit Companies, Charity, Organizations, registered societies, Trusts, and other expert organizations experienced in working with and/or skilling of beneficiary groups.

4. Scope of Work

Responsibility of Selected Partner

- i. The empanelled partner shall review the current skill development programme and upgrade the modules as necessary.
- ii. The empanelled partner shall deploy manpower to train the vulnerable groups (Particularly Vulnerable Tribal Groups (PVTG), Scheduled Tribes (STs), Persons with Disabilities (PwDs), Scheduled Castes (SCs), Women (Destitutes, Widow, Victim of domestic violence, Sexual abuse, Victims of human trafficking and exploitation)).
- iii. The empanelled partner will also recommend the purchase of tools and fixtures, if any needed and assist JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) in its procurement.
- iv. **The empanelled partner shall help JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) in development of curriculum as per NSDC, SCPwD or any other underlying relevant framework/policies/scheme.**
- v. The empanelled partner shall help the programme and the Occupational Rehabilitation Centre accredited by NSDC and SCPwD.
- vi. The empanelled partner shall help JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) in market appropriate product design and development.
- vii. The empanelled partner shall support JSDMS in developing a common brand for all products of the rehabilitation centre.
- viii. The empanelled partner shall support in brand familiarization and marketing.
- ix. Once the training is successfully completed their products may be marketed by Retail/B2G/B2C. The selected partner shall collaborate with various marketing platforms both online and offline such as TRIFED Amazon, Flipkart, etc.
- x. The selected partner shall provide support in setting up sales-kiosks in places like airports, malls, trade fairs, etc. For promotion and social upliftment of these skilled persons, a display counter/store/outlet could be developed. The display counter/store/outlet would also help to generate awareness to local to wide level (state, national and online presence) and whereas each product can draft with a cause “who made it” along with small product description and tag line. All products of the consignment stock should be affixed with stickers/tags as per the designs approved by the Costing Team.
- xi. The selected partner shall support successful candidates in managing business operations, marketing services, setting up, needful infrastructure and tool and fixtures setup, networking with potential clients and collaborators, managing finances, and ensuring compliance with legal and ethical standards.
- xii. The selected partner shall support JSDMS in setting up location-based Production Group / CLG.
- xiii. The selected partner shall prepare regular progress reports and presentations for stakeholders, highlighting key achievements, challenges, and recommendations for improvement.
- xiv. The selected partner shall provide support for institutional strengthening initiatives, including governance reforms, infrastructure development, and resource mobilization.
- xv. The selected partner shall develop a network to foster ongoing support, mentorship, and networking opportunities for the vulnerable groups (Particularly Vulnerable Tribal Groups (PVTG), Scheduled Tribes (STs), Persons with Disabilities (PwDs), Scheduled Castes (SCs), Women (Destitutes, Widow, Victim of domestic violence, Sexual abuse, Victims of human trafficking and exploitation)).

- xvi. The deliverables of this Project shall be Project Planning and design, Content and Activity Finalization, Need Analysis, Trainees enrolment and batch formation, Pre-training assessments, training of the beneficiaries, post training assessments, certifications, market outreach for product created by the vulnerable groups (Particularly Vulnerable Tribal Groups (PVTG), Scheduled Tribes (STs), Persons with Disabilities (PwDs), Scheduled Castes (SCs), Women (Destitutes, Widow, Victim of domestic violence, Sexual abuse, Victims of human trafficking and exploitation)), job-outreach, ensure and track retention of placed candidates.
- xvii. The selected partner shall strictly keep the Training centre functional during the working hours of the Institute and the Training Centre will not be closed except on public holidays.

5. Responsibility of Jharkhand Skill Development Mission Society (JSDMS)

- i. The Training Centre developed by TSP shall be approved by JSDMS and Training batches shall be allowed as per Common Cost Norms issued by MSDE, GoI.
- ii. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall collaborate with partner to develop policies and procedures to guide the implementation of skill development, market outreach, and job placement activities in accordance with legal and regulatory requirements.
- iii. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall ensure that policies promote inclusivity, equity, and respect for individuals with mental health conditions.
- iv. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall implement monitoring and evaluation mechanisms to track progress, measure outcomes, and assess the impact of skill development, market outreach, and job placement initiatives. The calculative productivity would be monitored on monthly basis.
- v. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall support in mobilisation of candidates.
- vi. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall use data and feedback to inform decision-making and adjust strategies as needed to achieve desired results.

6. Terms of Reference (ToR) for TSP/PIA to implement Special Project under Mukhymantri Sarthi Yojna (MSY)

6.1 Objective of Special Projects

The major objective of Special Projects under is to encourage trainings to **vulnerable and marginalised groups of society in types, locations, formats, institutional settings, or premises of government bodies, corporates and industry bodies that may deviate from the existing course of training type**, implementation and mechanism, as specified under the Short-Term Training component under BIRSA sub scheme of Mukhymantri Sarthi Yojna (MSY)

The objective of the Special Projects is to create innovative, critical, creative and practical projects that have the potential to impact various **marginalized, vulnerable, socially disadvantaged, hidden and hard-to-reach population of the society through placement-linked and entrepreneurial skill development trainings**. These projects call for the participation of each of the stakeholders for a time-bound training and capacity-building programs to prepare the marginalized sections of the society to be able to contribute significantly to the household economy for the mainstream economy of the Country.

- i. Impart Skill training to the the vulnerable groups (Particularly Vulnerable Tribal Groups (PVTG), Scheduled Tribes (STs), Persons with Disabilities (PwDs), Scheduled Castes (SCs), Women (Destitutes, Widow, Victim of domestic violence, Sexual abuse, Victims of human trafficking and exploitation) on approved QPs.
- ii. Conduct assessment and certification for enrolled candidates
- iii. Organise Job Fairs for Placement of eligible candidates
- iv. Support for product design and development, brand creation and brand promotion for self-employment of trained candidates.
- v. Market assessment, Market Outreach, and Establishing long-term partnerships with suitable organizations for the promotion and marketing of the product.
- vi. Create social support systems like Production Group/Common Interest Group etc.

6.2 Special Projects under Mukhymantri Sarthi Yojna (MSY) shall be defined as project proposals of any of the following nature.

- a. Project proposals for training candidates in job roles that are outside the purview of the existing MUKHYMANTRI SARTHI YOJNA job roles. However, the course curriculum for such project proposals needs to be approved by the concerned Sector Skill Council (SSC) who are aligned with NCVET in consultation with Special Project Implementing Agencies (TRAINING SERVICE PROVIDERS); and the concerned SSC would be responsible for the development of the Qualification Pack (QP), National Occupational Standard (NOS), model content, and trainee handbooks for the training.
- b. Project proposals focusing on skill development training, certification, and placement programs by registered organization for **captive employment or wage employment**. Industry leaders, Industry Association or Corporate Bodies shall be the TRAINING SERVICE PROVIDERS and must ensure at least 70% placement in its enterprise or its member enterprises. In case the TRAINING SERVICE PROVIDERS is not a corporate body or industry leader providing captive placement, TRAINING SERVICE PROVIDERS to provide at least 50% wage employment. Training shall be conducted in their manufacturing units, offices or any other operational premises. Target beneficiary shall be unemployed at the time of mobilization. Human Resource compliance cost related to TRAINING SERVICE PROVIDERS, such as employee insurance, medical insurance, recruitment cost or any other induction/orientation cost, shall not be funded or supported in any way by JSDMS under MUKHYMANTRI SARTHI YOJNA Co-branded certificates may be issued in such cases.
- c. Project proposals in skill development training and certification programs in internationally recognized job roles
- d. Skill development training programs conducted in varied institutional settings, for example **Panchayat Building, Jail premises, Cluster/Federation office of SHGs/WUGs, Offices of Producers Company**, premises of government institutions such as **a Probation Home, Employer premises, and others as decided by Mission Director**.
- e. Proposals targeted towards skill development training for building business linkages to promote micro-entrepreneurship /Start-up by SHG/Producer Group.
- f. Proposal linking local demand and supply, leveraging local Indigenous culture and natural resources.
- g. Proposal reaching out to remote area of the state, covering Primitive Vulnerable Tribal Group (PvTG) and marginalized section of the society.

- h. Projects that cover job roles under National Skills Qualification Framework (NSQF) Levels 1-3; however, the project proposals targeted in job roles beyond NSQF Level 3 may be considered for approval on case-to-case basis.
- i. Any other category, depending on case-to-case basis.
 - i) Projects will be completely aligned to the Common Norms of Govt. of India as notified and amended from time to time.
 - ii) However, necessary deviation in projects may be permitted on approval by the competent authority.
 - iii) Any deviation needs to be clearly defined in the project proposal and supported with a justification for the same.

6.3 Training Venue

- a. It is the responsibility of TRAINING SERVICE PROVIDERS to make arrangements for necessary **training infrastructure and required laboratory/equipment at the training venue, as per the requirements defined by respective SSC(s) for the identified job roles.**
- b. TRAINING SERVICE PROVIDERS would be required to register on SMART portal and submit the CAAF form for the training centre prior to onboarding of the centre on SID Portal. Exemptions to this could be sanctioned on a case-to-case basis by the Executive Committee.

6.4 Curriculum and Standards

- a. TRAINING SERVICE PROVIDERS need to follow the course curriculum as prescribed by the concerned SSC for the job role.
- b. TRAINING SERVICE PROVIDERS shall clearly specify the total duration of training in terms of the number of hours, among other details, as per the requirements mentioned in the PAF.
- c. In case the TRAINING SERVICE PROVIDERS proposes “self-employment” as placement of trained candidates, it is required to submit an acknowledgment letter from the concerned SSC, justifying the same for the proposed job role.
- d. The concerned SSC shall assist and guide the TRAINING SERVICE PROVIDERS in the proposal-building activity. The SSC shall also provide an approval letter to provide its consent.
- e. The SSC shall undertake the development of QP for a new job role and align it with NSQF, develop model content, trainee handbooks, and a list of required equipment on a case-to-case basis. The same shall include review and validation of the proposed course content, fixation of adequate training duration (in terms of total hours and number of hours per day), and training expenses.
- f. The SSC shall also indicate the type and number of equipment and/or training material required for new job roles.
- g. The SSC shall define the common norms category of the new job roles.

6.5 Mobilization of Candidates

- a. The TRAINING SERVICE PROVIDERS will be primarily responsible for the mobilization of trainee, However the District Skill Committee of JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) shall also support in mobilisation of candidates.
- b. The TRAINING SERVICE PROVIDERS shall specify a clear mobilization strategy in the identified locations.

- c. The TRAINING SERVICE PROVIDERS may also engage a mobilizing agency if required. However, the proposed mobilizing agency must have at least 1 year of credible experience in mobilizing beneficiaries, especially for skill development programs.
- d. The TRAINING SERVICE PROVIDERS will be responsible for providing induction kits, necessary tool kits, and other required accessories to the trainees.
- e. All costs pertaining to mobilization per trainee shall be defined clearly in the PAF. Mobilization cost shall not exceed INR 500 per candidate or 5% of the total payout to the TRAINING SERVICE PROVIDERS, whichever is lower. The SPIS must also provide justification for the mobilization cost. The TRAINING SERVICE PROVIDERS shall submit relevant cost calculation details in the PAF.
- f. If any agency/organization other than TRAINING SERVICE PROVIDERS or TRAINING SERVICE PROVIDERS -sponsored agency is involved in the mobilization of candidates, then the amount for mobilization will not be considered.

6.6 Enrolment of Candidates

- a. TRAINING SERVICE PROVIDERS shall be responsible for entering details of the candidates on JSDMS portal
- b. It is mandatory for all the candidates enrolled under MUKHYMANTRI SARTHI YOJNA to have a valid Aadhar ID or any other verifiable alternate ID, such as PAN or Voter ID in case of exemption required.
- c. The TRAINING SERVICE PROVIDERS will be responsible for all data uploaded by it regarding Candidate Registration mandatorily having verified Aadhar ceded Bank Account for DBT related to benefits like Local Travel, Post Placement Support and Rozgar Prattsahan Bhatta, etc. If the data uploading is not done or found incorrect then in such case next year work order will not issue.
- d. The TRAINING SERVICE PROVIDERS will have to ensure that the benefits of DBT has reached the eligible trainees in time for such process each of the TSP should submit data trainees to JSDMS within mentioned time line of scheme guidelines. If the TSP fails to submit such information in time which stops the beneficiary from getting the benefit in time, then TSP will not receive any further work orders and lead to dis-empanelment.

6.7 Trainings

- a. TRAINING SERVICE PROVIDERS s need to coordinate with the concerned SSC to provide training to candidates in accordance with the relevant QP for the approved job role.
- b. Project proposals with a minimum targets for one FY will be preferred under Special Projects would be 150 for specialized agencies and 250 for industrial agency,
- c. Each training shall be of a certain minimum duration, as specified in the QP specified for the job role. The minimum number of training hours for non-residential course is 4 hours/day; and the minimum number of training hours for residential course is 8 hours/day or 48 hours/week.
- d. Employability Skills (Soft skills, digital literacy, financial literacy, and entrepreneurship module) are mandatorily part of all trainings.
- e. Any additional training required by the TRAINING SERVICE PROVIDERS for a particular job role may also be provided. However, the cost of such training is to be borne by TRAINING SERVICE PROVIDERS.
- f. All costs pertaining to core training per candidate shall be defined in the project proposal.

- g.** TRAINING SERVICE PROVIDERS 's may take the help of other organizations to facilitate the trainings. The exact break down of responsibilities between the TRAINING SERVICE PROVIDERS and the facilitators must be made known to JSDMS while submitting the proposal. The facilitators should not further sublet responsibilities to another agencies. However, the responsibility for all aspects related to project will continue to be that of the TRAINING SERVICE PROVIDERS.
- h.** All trainings will take place with Aadhar-enabled Biometric Attendance System (AEBAS),except for the remote PVTGs habitation.
- i.** Trainers with qualification/ experience suitable to the proposed job role must be hired and each trainer shall have undergone a Training of Trainers (ToT).
- j.** TRAINING SERVICE PROVIDERS shall submit the latest and geotag photographs of the training venue along with the project proposal, indicating the available infrastructure and training aids. The TRAINING SERVICE PROVIDERS is also required to share photographs of the training on the first day of the training. Appropriate action may be taken against the TRAINING SERVICE PROVIDERS by the JSDMS if it fails to share the required photographs within a week of the start of the training program.

6.8 Assessment

- a.** Assessments will be conducted by the empaneled assessment agencies identified by respective SSCs. The responsibility of assigning an assessment agency for a project lies with the SSC.
- b.** The assessment criteria for the new job roles and QP/NOS shall be strictly defined by the SSC.
- c.** For training programs in job roles with non-existent QPs, the SSC shall identify the assessment criteria, the assessment agency, competent assessors, and training for assessors. SSC shall also streamline the assessment criteria and requirement of assessors for the concerned locations.
- d.** Detailed assessment criteria, including the past performance of the assessment agency, level of technology interventions in assessments and other suitable criteria along with details of assessment agency, must be specified clearly in the PAF.
- e.** Assessor must be certified by the respective Awarding Bodies preferably SSC and should have a valid Aadhar ID for conducting assessments. The assessor must be able to produce the Aadhar card at the time of conducting the assessment.
- f.** Videography of assessment is mandatory and video clips must be saved for a minimum period of 6 months by the TRAINING SERVICE PROVIDERS and SSC.

6.9 Re-assessment of Candidates

A failed or a dropped candidate can undergo re-assessments. TRAINING SERVICE PROVIDERS shall pay the assessment fees upfront to the respective SSC or the /Assessment Agency for re-assessing a candidate.

6.10 Certification

- a.** The respective SSCs or National Council for Vocational Education and Training(NCVET) will issue certificates to the successful candidates in the particular job role.
- b.** TRAINING SERVICE PROVIDERS shall conduct a Certificate and Mark-sheet Distribution Ceremony for candidates. The TRAINING SERVICE PROVIDERS need to ensure the presence of each candidate in the ceremony.
- c.** The candidates shall wear the standard MUKHYMANTRI SARTHI YOJNA T-shirt/ Jacket/ Cap

during the ceremony.

- d. High resolution pictures and videography of the Certificate and Mark sheet Distribution Ceremony is required, including batch-wise photos of the candidates. TRAINING SERVICE PROVIDERS are required to upload images and videos on the portal designated by JSDMS.

6.11 Pay-out

- a. **Payouts will adhere to the Common Cost Norms approved by Ministry of Skill Development and Entrepreneurship** and will be disbursed on approval of the project proposal. The base costs for training in job roles defined by the SSCs shall strictly adhere to the Common Norms. The final Project cost will vary basis MUKHYMANTRI SARTHI YOJNA Executive Committee approvals.

- b. The payments will be made in the following manner:

Instalment	% of Total Cost	Output parameters
1 st	30%	On batch approval by SSC on SDMS
2 nd	40%	On successful certification of the trainees and submission of the following evidence of the Certificate Distribution Ceremony: a) Batch-wise photos of the candidates with certificates b) Video of the certificate distribution ceremony
3 rd	30%	On successful placement of trainees in accordance with the guidelines and submission of relevant proofs, or as case to case basis for projects where placement will not be possible

- c. Any deviation in the output parameters must be defined in the project proposal. The same may be considered for approval by the MUKHYMANTRI SARTHI YOJNA Executive Committee.
- d. The TRAINING SERVICE PROVIDERS will be required to open a separate bank account or provide the existing bank account for Special Projects, through which all transactions related to the project will be executed. The account will be subject to audit by the JSDMS authorized agency, as and when required.
- e. The payouts will be calculated based on the number of training days and two days of assessment. The training period will be calculated on the basis of the number of hours of training in a day (at least 4 hours in a day).
- f. In case of residential batches, the training period would be calculated on the basis of 6/8 hours per day and 6 days a week.

g. Boarding and Lodging Pay-outs

An allowance for boarding and lodging up to a maximum per trainee per day will be provided as per the table below:

Category of District	Amount
X category districts – per day per trainee	INR 375
Y category districts – per day per trainee	INR 315
Z category districts – per day per trainee (every district which is NOT X or Y)	INR 250

This amount shall be transferred to the bank account of the candidate, subject to satisfactory verification by JSDMS. Post-placement support is applicable for special groups comprising women, PWD and candidates in special areas. The support is applicable only for wage employment. The MUKHYMANTRI SARTHI YOJNA Special Project may adopt more stringent guidelines than the ones specified in the Common Norms.

h. Conveyance Support

Upon successful completion and certification of the non-residential skill training programs, all women candidates and PWD will be provided an allowance for expenses incurred in traveling to and from the TC, as per the table below.

Conveyance Support per month		Amount (in INR)
1.	Training Centre within the District of Domicile	1000
2.	Training Centre outside the District of Domicile	1500

i. Rozgar Protsahan Bhatta:

Rozgar Protsahan Bhatta of Rs.1000/- per month to general trainees and Rs.1500/- per month to girls/disabled/transgender, for a maximum of one year, through Direct Benefit Transfer (DBT) in the event of successfully certified trainees do not get employment within three months of the certification.

j. Other Support:

Payouts will adhere to the Common Cost Norms approved by the Ministry of Skill Development and Entrepreneurship.

6.12 Placement

- a. In the case of TRAINING SERVICE PROVIDERS, a corporate or industry body has to clearly specify the prospective requirements of candidates against each job role.
- b. In case TRAINING SERVICE PROVIDERS is a corporate or industry body, it must ensure that at least 80% of the successfully certified candidates shall be placed in jobs that provide wages equivalent to or above the prescribed minimum wages. Such candidates should continue to be in the job for a minimum period of three months from the date of placement in the same or a higher level with the same or any other employer. Captive placements are encouraged by corporate/ industry bodies.
- c. TRAINING SERVICE PROVIDERS will provide placement tie-up letters or any such relevant documents indicating support from prospective employers on the letterhead, clearly highlighting the prospective requirement of manpower in the concerned job roles. These documentary proofs have to be attached with the project proposal.
- d. In case of TRAINING SERVICE PROVIDERS is a government institution or not-for-profit organization, or other private non-industry entity, it must ensure that at least 70% of successfully certified candidates shall be placed in jobs. Further, a minimum of 50% of such 70% candidates must be placed in wage employment and receive wages equivalent to or above the prescribed minimum wages.
- e. For projects that have been approved on placement criteria, i.e., 80% captive placement or 90% wage employment, in case required captive placement or required wage employment condition is

not met, no third tranche payment of 20% pay-out will be released. In addition to this, no yearly incentive payment will be made to special projects approved on placement criteria.

- f. Going forward, for projects that have been approved on placement criteria, the third tranche will be raised to 30%.
- g. Non-adherence to the placement clause will attract financial liability on the TRAINING SERVICE PROVIDERS, which is to be decided on a case-to-case basis by the Executive Committee.
- h. For all the projects, parameters for impact assessment shall be outlined before project initiation in consultation with JSDMS. An Impact Assessment Report/Process documentation has to be submitted by TRAINING SERVICE PROVIDERS at the end of the project, clearly outlining the scope of scalability and sustainability. The Impact Assessment Agency will be a third party as selected by the authorized committee of JSDMS.
- i. TRAINING SERVICE PROVIDERS will also provide handholding support to the candidates opting for self-employment, setting up self-help groups, and promoting micro-entrepreneurship. In cases of micro-entrepreneurship, TRAINING SERVICE PROVIDERS must tie up with various local organizations and/or retailers to generate sector-specific backward and forward linkages. Relevant documentary proofs indicating tie-ups with the local organizations/retailers must be submitted along with the proposal.

6.13 Project Cost

- a. TRAINING SERVICE PROVIDERS will indicate the total cost for the proposed project in the **Project Application Form (PAF)**, however CCN shall be applicable.
- b. TRAINING SERVICE PROVIDERS will submit the project expenses in line with the common norms as hourly rates for the relevant types of trade. Preference will be given to the projects with a better cost-output ratio.
- c. TRAINING SERVICE PROVIDERS will clearly provide the cost calculation details of the proposed costs for each expense head in the PAF. Project financials are to be submitted regarding resource requirements and associated costs along with justification and supporting documents for each cost head.
- d. In projects where utilization of government-owned infrastructure, equipment, and trainers supported by other projects or government agencies is involved, such costs shall not be considered in project financials. Accordingly, in cases where targeted beneficiaries have been identified beforehand, the cost of mobilization shall not be covered under the project financials. Further, the cost of construction of the building shall not be applicable to project financials.
- e. Salaries of master trainers, assistant trainers, lab assistants, and other personnel involved directly in imparting training shall be considered under project financials. Management fees, partner fees, and salaries of the Board of Directors or trustees will not form part of project financials. Administrative costs cannot exceed 5% of the total payout to the TRAINING SERVICE PROVIDERS.
- f. It is in the applicant's interest to provide a **realistic and cost-effective budget proposal**.

6.14 Monitoring

- a. All the training conducted under the Special Projects component of MUKHYMANTRI SARTHI YOJNA are to be supported by an Aadhaar-enabled biometric attendance system (AEBAS).
- b. Implementation of the training project by a TRAINING SERVICE PROVIDERS will be subject

to monitoring under the MUKHYMANTRI SARTHI YOJNA scheme. TRAINING SERVICE PROVIDERS must be willing to declare the accounts and bank statements.

6.15 Auditing

The JSDMS retains the right to carry out an internal audit of funds and financials related to the project from time to time, as deemed necessary.

6.16 Branding and Communication

- a. TRAINING SERVICE PROVIDERS will be responsible for marketing and advocacy of MUKHYMANTRI SARTHI YOJNA in all instances, such as during the induction and orientation of candidates, the commencement of training programs, assessments, and publicity through print and digital media.
- b. TRAINING SERVICE PROVIDERS will be responsible for the arrangement of the necessary collaterals for branding and communication.
- c. TRAINING SERVICE PROVIDERS shall submit details of costs in relation to branding and communication (supported by cost calculations) in the PAF.
- d. TRAINING SERVICE PROVIDERS have to abide by MUKHYMANTRI SARTHI YOJNA Branding Guidelines for branding and communication collaterals. Any addition to the above-mentioned guidelines shall require prior approval from the MUKHYMANTRI SARTHI YOJNA branding team. Any deviation from the norms may result in cancellation of the project or penalty, as decided by the JSDMS.

7. Eligibility Criteria for applicants:

The proposals from applicants shall only be considered those who fulfil the eligibility criteria as laid down below:

Criteria	Details	Documents requirements
Registration	The applicant must be a legally registered entity, such as a non-profit organization, educational institution, consultancy firm, Proprietorship Firm, Partnership Firm, Private Limited Company, Public Limited Company, LLP, Company registered under Sec 8, Society, NGO, Trust, (Joint ventures/ consortiums are allowed; however, both parties in the joint venture must collaborate to fulfill all the criteria mentioned in the EoI)	<ul style="list-style-type: none"> • Certificate of incorporation or registration as a legal entity. • Memorandum and Articles of Association (for companies) or constitution (for non-profit organizations). • In case the applicant is an NGO/NGI, they must have valid registration with NITI Aayog and shall possess a valid DARPAN ID • FCRA registration (if any) • Joint ventures/ consortiums agreement (If any)

Criteria	Details	Documents requirements
	The applicant must be Registered with the GST Authorities.	<ul style="list-style-type: none"> • Copy of GST Registration certificate issued by GSTN authorities • Tax exemption details, if any • 12A/80G Certificate, if any
	Should have a valid PAN number	Copy of PAN Card
Technical Capacity	<ol style="list-style-type: none"> The applicant must have a minimum of 3 (three) years of experience in project planning and implementation of skill-based training of Special candidates. The applicant must have a dedicated learning management system with an effective training program and curriculum; hence, it must be designed and approved by SPwD/ NCVET as applicable. The applicant should have experience facilitating jobs and placements for special candidates, including soft skill training, grooming such skills, and preparing for interviews. The applicant should have a minimum of 3 (three) years of experience in production/craft promotion/ retail or sales marketing. The applicant should have engaged with the project management with a minimum 3 years of experience 	<p>Annexure 2 with all supporting documents mentioned.</p> <p>Point (ii) is preferred but not mandatory.</p>
Financial Capacity	<p>The applicant shall provide the audited copy of Turnover by CA holding valid UDIN.</p> <p>Applicant should have average turnover of 25 lakhs in last three years from core activity.</p>	Annexure 3 Technical Proposal (IV)
Blacklisting/ banned/ pending petitions/ funding restrictions	As of the date of submission of the proposal, the Bidder should not be blacklisted or banned by any ministry/ department/ attached offices/ subordinate offices under the Government of India and any State government, autonomous bodies (established by Central/State govt), any Central/State PSUs for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices	<p>Affidavit (Notarized in 100 rupees stamp paper) as per Annexure 4</p>

8. Other Details:

I.	Selection of Courses/Job roles	Please refer to the Job roles list attached in Annexure-10 .
II.	Duration of the Project	Three (3) years from the date of signing of the Agreement. Subject to further extension based on the performance of the Training Partner at the sole discretion of JSMD.
III.	Funding pattern	As per the Common Cost Norms
IV.	Training Infrastructure	Some flexibility in space requirements for Training Centers (TCs) may be granted based on project needs or JSMD decisions. Selected PIAs & TCs must register on the JSMD Portal, and they must possess mandatory equipment specified by Sector Skill Councils (SSCs)/NCVET
V.	Organization of Training	The Applicant must follow guidelines/circulars issued by JSMD for BIRSA (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payment disbursement, and other details as required by JSMD.
VI.	Submission of Proposal	Interested Applicants fulfilling eligibility conditions can submit their detailed proposal to the Mission Director, Jharkhand Skill Development Mission (JSMD), 2nd Floor, Labour Hygiene Building, Behind Shram Bhawan, Doranda, Ranchi-834002 . Online applications are to be submitted on the JSMD portal, and the hard copy (print) of the submitted online proposal should reach the address within 7 days from the date of the online application. (* Note: Applicants facing difficulty submitting their proposals online through the portal may submit their proposals offline, along with the required documents. However, physical documents are necessary for both online and offline applications) Applicants should mandatorily submit the hard copy of the application form and necessary uploaded documents in a separate envelope labeled as “ Application for Special Project-BIRSA 2024-25 ”. The Hard copy documents must be the same as those submitted online. The proposal should carry the following documents as per the checklist given in the EoI:
		1. Cover Letter - Annexure- 1
		2. Applicant details along with required documents as per Annexure- 2
		3. Copy of audited financials for the last 3 years along with required documents as per Annexure-3
		4. An undertaking for not being blacklisted Annexure-4
		5. A self-certificate/declaration as per Annexure-5
		6. Payment and Penalty Norms Annexure-6 (Common Cost Norms)
		7. Waiver/ Flexibility for Project Execution Annexure-7
		8. PAF for technical presentation Annexure-8
VII.	Mechanism for approval of the Project	<ol style="list-style-type: none"> 1. Pre-bid meeting with the applicant 2. Final submission of the proposal 3. Desk appraisal 4. Presentation of the proposals 5. Evaluation of the proposal 6. Physical Inspection of the existing centers for insights and previous works 7. Issuance of sanction order if any

		8. Signing of Agreement 9. Center allocation & Center inspection 10. Work Order allocation
VIII	Proposal Processing Fee	Applicants have to pay a non-refundable Proposal Processing Fee of ₹1,000/- (Ten Thousand Rupees only) per application and EMD (Earnest Money Deposit) of ₹10,000/-. These fees must be paid online in the JSDMS A/C payable to 'Jharkhand Skill Development Mission' Ranchi. It must accompany a Covering letter within the Proposal Document. Proposals that are not accompanied by the Proposal Processing Fee shall be rejected by JSDM. The EMD amount will be returned to the applicants if they are not selected or in case of selection after submitting BG against the work order.

Please Note:

JSDM reserves the right to amend courses and guidelines from time to time.

- i. The JSDM has full powers to decide the number of candidates to be trained in a particular course. Its decision will be binding on all organizations submitting the proposals.
- ii. A change in training center location or job role is not allowed after submission.
- iii. In the case of target allocation, the PIA must submit 5%PBG (Performance Bank Guarantee) of the total allotted target within 21 days from the date of allocation to the JSDM.
- iv. Government organizations can choose to be a Project Implementation Agency (PIA) or engage Training Providers as PIAs. The selection of TPs must follow a competitive and transparent process, while the government department retains overall project responsibility.
- v. As per Govt. rules, in case of Govt. entity exemption of EMD may/ may not be allowed.

9. Jurisdiction

All matters relating to the proposed contract of work shall be governed by and subjected to the laws of the Republic of India, and only courts at Ranchi shall have the jurisdiction to decide or adjudicate on any matter which may arise.

10. Evaluation Criteria

EOI document shall be evaluated on the following Evaluation Matrix

Sl. No.	Criteria	Minimum Requirement	Basis of Evaluation	Maximum Marks
1	Number of Years of Existence (As of the date of EOI Published)	03 Years	>= 5 years – 15 Marks; >= 4 years and <5 years – 10 Marks; >= 3 Years and <4years – 05 Marks; Verifiable document to be	15

			<p>submitted:</p> <ul style="list-style-type: none"> • Certificate of incorporation • PAN/GST <p>Formats to be submitted: Filled and duly seal and signed copy of Annexure-2</p>	
2	Organization's presence in Jharkhand (Registered Office / Branch Office / Self-Owned Operational Training Centre)	NA	<p>Bidder to submit relevant documents</p> <p>Verifiable document to be submitted:</p> <ul style="list-style-type: none"> • Certificate of incorporation • PAN/GST <p>Formats to be submitted: Filled and duly seal and signed copy of Annexure-2</p>	05
3	<p>Experience in Project Implementation in the field of Skill based livelihood project approved by the Government of Jharkhand in the last three Years</p> <p>For Industry players and manpower agencies, Experience in training and placement of candidates in the last 3 years</p>	200 Trainees	<p>>= 1000 trainees – 10 Marks; >= 500 trainees and < 1000 – 7 Marks; >= 200 trainees and < 500 trainees – 05 Marks;</p> <p>Verifiable document to be submitted:</p> <p>Copies of Work Order/Project Completion Certificate issued by the central Govt./State Govt./PSUs/Autonomous Bodies/Any Govt. Department or semi-Department (Annexure – 2)</p>	10
4	Applicants must have prior experience in training or placement from vulnerable groups/ women/ PVTGs/ STs/ SCs/ Minorities livelihood candidates	200 Candidates	<p>>= 1000 trainees – 15 Marks; >= 500 trainees and < 1000 – 10 Marks; >= 200 trainees and < 500 trainees – 05 Marks;</p> <p>Verifiable document to be submitted:</p> <p>Copy of relevant agreement/ LoIs/ Other authentic relevant documents (Annexure 2)</p>	15
5	Consolidated Financial Turnover for 3 consecutive years (2020-21) / (2021-22) / (2022-23) / (2023-24) any three	Average 25 Lakhs	<p>>= 50 lacs – 15 Marks; >= 35 lacs and < 50 lacs – 10 Marks; >= 25 lacs and < 35 lacs – 05 Marks;</p>	15

	years		Verifiable document to be submitted: <ol style="list-style-type: none"> Deceleration by the auditor under seal and sign that the above numbers have been achieved by the applicant under various schemes of central and state government. Copies of year wise audited books of accounts. Annexure - 3 	
6	Infrastructure Facility including Hostel available for vulnerable groups/ women/ PVTGs/ STs/ SCs/ Minorities livelihood candidates	2000 Sq Feet	≥ 5000 Sq Feet – 10 Marks; ≥ 3000 Sq Feet and < 5000 Sq Feet – 07 Marks; ≥ 2000 Sq Feet and < 3000 Sq Feet – 05 Marks; Verifiable document to be submitted: Copy of Lease/ Rent agreement duly notarized and other relevant documents for own building.	10
7	Letter of Intent (LoI) with relevant Industry for placement linkages in proposed skills equal to Proposed Target (Past experience)	100 vacancies Mentioned in LoI	≥ 500 vacancies – 10 Marks; ≥ 100 vacancies and < 500 vacancies – 07 Marks; < 100 vacancies – 05 Marks; Verifiable document to be submitted: Copy of relevant agreement/ LoIs/ Other relevant documents (Annexure 2)	10
8	Qualified Faculty Available	Trainers: Trainees Ratio	$\geq 1:20$ - 10 Marks $\geq 1:25$ to $< 1:20$: 07 Marks $\geq 1:30$ - 05 Marks Verifiable document to be submitted: Copy of relevant relevant documents (Annexure 2)	10
9	Presentation (only for those who score above 54 out of the first 8 parameters in this list) (Annexure - 8)	NA	NA	10
Total				100

11. Checklist for Special Projects proposals under Special Project- “BIRSA” EoI

Sr. No.	Document Description	Page No.
1	Covering Letter as per Annexure-1	
2	Applicant’s Details, along with all required documents as per Annexure-2	
	Copy of Relevant Incorporation certificate	
	Copy of GST Registration	
	Copy of PAN Card	
	Copy of NGO Darpan ID/ Societies Registration ID (under Societies Registration Act, 1860)/ Trust Registration ID (under Indian Trusts Act,1882)/Company ID (under Companies Act,2013)	
3	Audited Financials for last three consecutive years along with Annexure-3	
	CA Certificate of Audited financial statements of the past three years (2020-21) / (2021-22) / (2022-23) / (2023-24) any three years	
	IncomeTaxReturnAcknowledgmentforlast3years	
	(2020-21) / (2021-22) / (2022-23) / (2023-24) any three years	
4	Declaration for non-blacklisting/ no pending petitions/no-banning/no-funding restriction (Affidavit in 100 rupees Non-Judicial Stamp paper) Annexure 4	
5	Self-certificate/declaration as per Annexure-5	
6	Payment and Penalty Norms as Annexure-6	
7	Waiver/Flexibility for Project Execution (If Any) Annexure- 7	
8	Copy of Lease/ Rent agreement duly notarized for the residential facility or any other relevant documents for own building (If Any)	
9	The entities actively working in Jharkhand preference will be given to such entities at the time of Work Order allocation. Training needs to provide Centre address proof in Jharkhand. (Electricity bill/ Property Tax/ Receipt/ Telephone Bill/ Rent Agreement of current FY)	
10	Copy of EoI Document with sign and seal of Company Secretary/ Department head	
	Authorized Representative name and Signatory on each page of EoI document	

***Note:** All the supporting documents must be duly signed by the competent authority.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

12. Proposal Formats

Annexure-1: Format of the Covering Letter

(The Covering Letter is to be submitted by the Company Secretary/ Authorized Representative and Signatory on Company/ Organization letterhead with Sign and Seal)

To,

Mission Director

Jharkhand Skill Development Mission Society
2nd Floor, Labour Hygiene Building, Behind Shram Bhawan, Doranda, Ranchi-834002

Sub: Request for empanelment of Project Implementation Agency/Training Service Providers for “Special Projects” under “BIRSA” in Mukhyamantri Sarthi Yojna

Dear Sir,

Please find enclosed the Proposal with respect to the Implementation Partners for Special Projects under the “BIRSA” scheme of JSMD, in response to the Expression of Interest (EOI) dated <<Date>> issued by the JSMD.

We hereby confirm that:

1. The proposal is being submitted by _____ (name of the applicant who is the applicant, in accordance with the conditions stipulated in the EoI)
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI document issued by JSMD and any subsequent communication sent by JSMD. We agree and undertake to abide by all these terms and conditions. Our proposal is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from JSMD.
3. The information submitted in our proposal is complete, is strictly as per the requirements as stipulated in the EOI and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our proposal. We acknowledge that JSMD will be relying on the information provided in the proposal and the documents accompanying such proposal for empanelment of the Implementation Partners for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
4. We acknowledge the right of JSMD to reject our proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria aided in the EOI.
6. This proposal is unconditional and we hereby undertake to abide by the terms and conditions of EOI.
7. We have not directly or indirectly, or through an agent, engaged or indulged in any corrupt

- practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice.
8. We will submit 5% PBG of the total target allocated within 21 days. If we fail to submit PBG in time, JSDM has the right to revoke our allocated target without any notification.
 9. Proposal summary for empanelment for Special Projects under Special Project- “BIRSA” of JSDM is as follows:

S.No.	Description	Details		
1	Objective of the Project			
2	Type of Training Proposed (Fresh Skilling/Upskilling)			
3	Beneficiary Group (Please refer to the list provided in Pg. No.-2)			
4	Project District(s)	District	Block	Panchayat/Village
5	Total Targets Requested			

10. Statement of Purpose:

Specify the reason for the selection of the job role and proposed locations and how the special project would enhance the overall competency and proficiency of the beneficiary group

11. Committed Outcomes of the Project

Provide a brief overview of the anticipated outcomes and committed deliverables for the proposed project.

12. Details of Targets Requested

S.No.	District	Proposed Skill Development Centre Full Address	NSQF/N CVET	QP Code	Job role	Target Requested
1						
2						

*Please use separate rows for each job-role per sector per Skill Development center and refer to Pg. No. for selection of job roles.

13. Details of Trainers Available (If available)

S.No.	Trainer Name	Job Role	Qualification	Years of Relevant Experience	ToT Certified (Yes/No)	Certified By	ToT Validity (DD/M M/YY)
1							
2							

14. We have read the terms and conditions as mentioned in EOI, and we agree to abide by them, failing which we shall be liable to disciplinary action.

In witness thereof, we submit this Proposal under and in accordance with the terms of the EOI document.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory) Date:

Annexure – 2

Expression of Interest (EoI) to empanel organizations as “Training Service Providers” to implement “Special Project” for sub-scheme “Block Level Institute for Rural Skill Acquisition (BIRSA) under “Mukhymantri Sarthi Yojna.”

I. Details of the Organization:

A. Details of Organization/Institution	
Name of Organization/ Institution:	
Address of Registered Office/Head Office:	
Phone/Mobile No:	
Website:	
Email:	
B. Details of Authorized representative/Project Coordinator	
Name:	
Designation:	
Phone/Mobile No:	
Email:	

II. Details of legal constitution (Nature/Type) of the Organization*:

Nature/Type of the Organization:	Society/Trust/_____/_____/_____
Registration Number:	
Date &Place of Registration:	
Act under which registered (specify name of Act):	
PAN No.:	
TAN No:	
DARPAN Id:(if any)	

*Please submit supporting documents as a proof of all unique IDs

III. Brief history of the organization, nature of its current business or activities and affiliations with Govt.:

Table III.A: Brief History and Activities

Year	Activities	Remarks

*Please attach supporting documents as proof.

Table III.B: Affiliations*

Affiliations with Central Govt.	Affiliations with State Govt.	Affiliation with NSDC/SSCs

*Please attach supporting documents as a proof of Affiliations

Table III.C: Human Resource*

S.No.	Name of Trainers	Qualification	Experience (Year)	Resume Enclosed(Y/N)	Salary Slip for last 3 months enclose (Y/N)

*Please attach resume of Trainers and last 3 months Salary Slips/Bank Statement

IV. Annual Turnover/Net Worth of the Organisation for the last Three years*:

Financial Year	Turnover (in Lakhs)	Net Worth
2020-21		
2021-22		
2022-23		
Average (in figures)		
Average (in words)		

*Please attach audited report of three years authorized by CA with valid UDIN

V. Prior experience of the organization in skill based livelihood project/ training during last 3 years or more:

V.A Overall experience of skill training (excluding Special Candidates)*

Financial Year	Number of Projects Imparted	Number of trainees	Whether Fee based or Sponsored Program	If sponsored, Name of sponsoring agency	Whether enclosed copy of Work order (Y/N)	Whether enclosed copy of receipts(Y/N)

*Please attach supporting documents such as work order/Target Allocation/corresponding receipt in Balance Sheet in case of fee-based training

V.B Experience in skill training under Special Project (from vulnerable groups/ women/ PVTGs/ STs/ SCs/PwDs Minorities livelihood) #

Financial Year	Number of Projects Imparted	Number of Trainees from vulnerable groups/ women/ PVTGs/ STs/ SCs/ Minorities livelihood	Whether Fee-based Or Sponsored Program	If Sponsored, Name of sponsoring agency	Whether enclosed copy of Work order (Y/N)	Whether enclosed copy Of receipts(Y/N)

Please attach list of vulnerable groups/ women/ PVTGs/ STs/ SCs/ Minorities livelihood trainees & copies of Work Orders

VI. Experience of the organization in placement during last 03 Financial years or more:

Table VI.A: Year wise placement details of from vulnerable groups/ women/ PVTGs/ STs/ SCs/PwDs/ Minorities livelihood

Financial Year	No. of special persons trained	No. of persons passed/successfully completed training	No. of successful Trainees employed in	
			Wage/Salary	Self employed

Table VI.B: Details of successful trainees from vulnerable groups/ women/ PVTGs/ STs/ SCs/PwDs/ Minorities livelihood placed under Wage Employment

S.No.	Name of Trainee	Nature	Contact Number of Trainee	Employer's Name	Date of appointment	MOU attached (Y/N)	Contact details of Employer

Please attach a list of trained beneficiaries placed in the last 3 years, their contact number and employers' details and MOUs/offer letters.

Table VI.C: Details of successful trainees from vulnerable groups/ women/ PVTGs/ STs/ SCs/ Minorities livelihood under Self-employment^

S.No.	Name of Trainee	Nature	Contact Number of Trainee	Type of Business	Supporting document

^Please attach trade license/document of setting up of an enterprise/Udyog Aadhar/Loan documents/Proof of additional earnings (bank Statement) or any other suitable and verifiable document as prescribed by the respective Ministry/Department

VII. Post-Placement Tracking Mechanism (If available)

If available	URL details	
	Functioning or not	
	Placement details are uploaded or not	
Not available		

VIII. Details of MOUs/ LoIs currently valid with employers and placement agencies#:

S.No.	Name of Industry partner/ Employer/ Agency	Placement Capacity (Nos.)	Salary Offered/promised

#Please attach copy of MOUs/LoIs

IX. Details of Job Outreach Activities already conducted^: (Over past 3 years)

S. No.	Details of activities/events/ job fairs, etc.	Date and Place	Outcome of events

^Please attach Photograph/pamphlet/advertisement related to activities

X. Details of Market Outreach Activities (Backward and Forward linkage) already conducted[^]:

S. No.	Details of activities/events/fairs, etc.	Date and Place	Outcome of events

[^]Please attach Photograph/pamphlet/advertisement related to activities

I hereby declare that the information provided in this proposal is true to the best of my knowledge. If any information provided above is found to be false, the Authority reserves the right to reject the proposal.

Signature & Stamp

Signature of the Bidder

Name of the Bidder

Date:

Place:

Annexure – 3**Financial Details****(Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal)****To whom so ever it may concern**

Based on audited financial statements, we hereby certify that (Name of Applicant) having registered office at (Office address) has an average annual turnover of <Rupees >in the past three consecutive years (2021-22,2022-23,2023-2024). The details of annual turnover are mentioned below:

S.No.	Financial Year	Annual Turnover (INR)
1	2020-2021	
2	2021-2022	
3	2022-2023	
4	2023-2024	
Average Turnover for the three years-(INR) (Any three Years)		

Note: CA Certificate of Audited financial statements for the past three financial years (2020-2021,2021-22, 2022-2023,2023-2024 (Any three years)) should be submitted by the Applicant.

(Chartered Accountant):

Signature:

Name:

Registration No.:

Contact No.:

Seal:

Date:

Annexure – 4**Declaration for non-blacklisting/ no pending petitions/no-banning/no-funding restriction****(Affidavit in 100 rupees Non-Judicial Stamp paper)**

I, [Full Name of Affiant], aged [Age] years, residing at [Complete Address], do hereby solemnly affirm and declare as follows:

I am the [Position/Designation] of [Name of the Organization], having its registered office at [Registered Office Address], and I am duly authorized to make this affidavit on behalf of the organization.

I declare that as of the date of submission of the proposal for [Name of the Project], neither [Name of the Organization] nor any of its directors, partners, or authorized representatives have been blacklisted or banned by any ministry/department/attached offices/subordinate offices under the Government of India or any State government, autonomous bodies (established by Central/State government), or any Central/State PSUs for unsatisfactory past performance, corrupt, fraudulent, or any other unethical business practices.

I further declare that to the best of my knowledge, information, and belief, there is no ongoing investigation, inquiry, or legal proceedings initiated against [Name of the Organization] or any of its directors, partners, or authorized representatives related to any corrupt, fraudulent, or unethical business practices.

I confirm that there are no funding restrictions imposed on [Name of the Organization] that would hinder or impede its ability to execute the proposed project or fulfill its contractual obligations, if awarded the contract.

I understand that this affidavit is a material representation of the facts and that any false statement made herein may result in the rejection of our proposal or termination of any subsequent contract entered into with [Name of the Organization].

I undertake to promptly inform the concerned authorities in writing in case of any change in the information provided in this affidavit during the pendency of the proposal evaluation process.

I hereby solemnly affirm and declare that the foregoing statements are true and correct to the best of my knowledge, belief, and understanding and nothing has been concealed therein.

Signature of Affiant: _____

Name of Affiant: [Full Name of Affiant]

Date: [Date]

Place: [Place]

Sworn and affirmed before me on this __ day of __ 20 __

Signature of Notary Public: _____

Name of Notary Public: [Full Name of Notary Public]

Seal/Stamp: [Official Seal/Stamp]

Annexure-5:**Self-Declaration**

Declaration by (Name of Applicant) on organization letterhead with registration number, date & Sign, and Seal)

To whomsoever it may concern

Based on the registration document/certificates, we (Name of Applicant), having an office at (Office address), hereby give our consent for following as per norms of JSDM (As amended from time to time):

1. Setup dedicated Skill Development Centers (SDCs) as specified in the course and guidelines within **30 days** of the Issuance of Sanction Order,
2. The training capacity of each established Skill Development Center should not be less than 100 youth per year.
3. All classrooms and labs of the training center would be set up with CCTV cameras and a DVR system with a minimum of 30 days of HD recordings. We will also submit them according to the JSDM whenever asked by the JSDM.
4. Arrange prescribed space with respect to job roles, furniture, equipment, tools, training aids, raw materials, electricity, water supply, and other essentials required for imparting training to youth in the proposed course (s).
5. Mobilize and counsel youth for training and taking up a job, wherever available (wage-employment), or provide support for self-employment after training.
6. The trainees of the proposed project will not be our current employees.
7. Competent, eligible, and ToT-certified trainer(s) to undertake training in the proposed courses, and we will provide necessary employment documents as proof during the physical inspection of the proposed training center.
8. Install an Aadhaar-enabled biometric machine for daily attendance (in & out) at the Skill Development Centre, which has to be compatible with the JSDM portal and provide other information.
Please Note: It is mandatory to capture daily attendance on Aadhaar-enabled biometric-based attendance for Classroom Training, Practical Training, and on-the-job training.
9. Maintain 70% attendance for each trainee; if any trainee has attendance below 70%, then we are not eligible to ask for payment against those trainees. JSDM has the right to reject the payment of candidates whose attendance is below 70%.
10. Arrange assessment and certification of trained youth through concern SSC/ NCVET. The assessment fees will be paid directly by JSDM to the respective assessment agency.
11. Arrange continuous employment for a minimum period of not less than 3 months for 70% of youth trained.
12. Ensure tracking of trained youth for a period of 6 months from the date of completion of training.
13. Without the permission of the JSDM, we will never change the trainer. JSDM can revoke our payment, In the event of a change in trainers without the permission of JSDM.

If this declaration is found to be incorrect and / or misleading, then without prejudice to any other action that may be taken, the project may be terminated.

For and on behalf of:

Signature:

Name:

Designation: (Company Seal)

(Authorized Representative and Signatory)

Date:

Annexure – 6**Payment and Penalty Norms****Payment Norms**

- i. 70% On successful certification of the trainees
- ii. 30% Based on Committed Outcomes

Penalty Norms

- i. **Fake Enrolments:** This shall be proved if a considerable percentage of trainees enrolled at a TC as per JSDM verify that they are not aware of their enrolments under Special Project- “BIRSA” or if they verify that they are not getting trained by the TC. In such cases, the payment due will be withheld, the TC/TP shall be suspended or blacklisted from Special Project- “BIRSA”, and the PBG will be confiscated.
- ii. **Mass Enrolments:** This shall be proved if a considerable percentage of trainees enrolled at a TC as per JSDM verify that they are pursuing education from a school, college, or other educational institute and getting trained at the same time as their current Institute without prior permission from the respective Institutional head. The payment due to the TC shall be withheld. If it is found that the trainee was enrolled but never got trained by the TC, it would be considered as fake enrolment. In such cases the payment due will be withheld; the TC/TP shall be suspended or blacklisted from Special Project- “BIRSA,” and the PBG will be confiscated.
- iii. **TC not found at the address:** This refers to such cases when it is found that the TC does not exist at the address mentioned at the time of accreditation, which means the TC was accredited but during a surprise visit or through any other means post-accreditation, it is found that it exists at a different address. In such cases, the payment due will be withheld, the TC/TP shall be suspended or blacklisted from Special Project- “BIRSA,” and the PBG will be confiscated.
- iv. **Enrolment of the ITI students without prior permission from the respective principal:** If ITI/ college pursuing students are enrolled in the Special Project- “BIRSA” without prior permission from the respective ITI principal, In such cases, the payment due to the TP will be withheld, the TC/TP shall be suspended or blacklisted from Special Project- “BIRSA”, and the PBG will be confiscated.
- v. **Training Center Closed during Surprise Visit/Inspection:** If it is found that the training center is closed without prior informing the JSDM during the surprise inspection, the TC/TP will be suspended and blacklisted from Special Project- “BIRSA,” and the PBG will be confiscated.
- vi. **Found Less than 50% trainees present during Surprise Visit/Inspection:** If it is found that less than 50% of trainees were present during the surprise inspection/visit and TC fails to justify their absence with proof on the same day, TC/TP shall be suspended from the Special Project- “BIRSA” and the PBG will be confiscated.
- vii. **Not enrolled trainee as per job roles entry qualification:** If it is found that trainee/s is/are not enrolled as per job role entry qualification, and TC fails to give justification with proof then the payment due to the TC/TP will be withheld and the PBG will be confiscated.
- viii. **Not setup/available/ working CCTV/ DVR:** If it is found that a CCTV camera is not setup/ available/ working in classroom/s and lab/s or DVR at the Training Center at any time, then TC/ TP shall be suspended and blacklisted from the Special Project- “BIRSA”.

- ix. **Non-ToT Trainer:** If It is found that training is not provided by the ToT certified trainer, then TC/TP shall be suspended from the Special Project- "BIRSA, "and the PBG will be confiscated.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Date:

Annexure – 7**Waiver/Flexibility for Project Execution**

a. Details of Waiver/Flexibility:

1. _____
2. _____
3. _____
4. _____

a. Explanation for seeking waivers/flexibilities:

S.No.	Details
1	Explanation for seeking waivers
2	Explanation for seeking waivers
3	Explanation for seeking waivers

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative Name and Signatory)

Date:

Annexure- 8

PAF for Technical Presentation:

1. Implementation Partner Details
2. Approach and Methodology
 - a. Organizational Understanding of the objectives of the Project
 - b. Detailed approach & methodology to execute the project including work steps, Gantt Chart.
3. Implementation Partner's Placement Network & Infrastructure
 - a. Availability of required Infrastructure (PC's/Internet/Office equipment & Furniture) if required to support beneficiaries who don't have access to any device or required for practice.
 - b. Capability towards Data Analytics, dashboards and real time reporting
4. Implementation partner-Operation Structure
5. Cost calculation details of the proposed costs for each expense head.
6. Resource Structure
7. Implementation Plan: Detailed activity schedule to be shared by the partner
8. Organizational Background/Overview.

Annexure – 9

Disability Categories and Disability Type

Disability Category	Disability Type
Locomotor Disability (Physical Disability) - LD	<ol style="list-style-type: none"> 1. Locomotor Disability, 2. Leprosy Cured Person, 3. Dwarfism, 4. Acid Attack Survivors, 5. Cerebral Palsy, 6. Hemophilia, 7. Thalassemia, 8. Sickle Cell Disease, 9. Multiple Sclerosis, 10. Muscular Dystrophy, 11. Parkinson's Disease
Speech & Hearing Impairment (SHI)	<ol style="list-style-type: none"> 1. Deaf, 2. Speech and Language Disability, 3. Hard of Hearing
Visual Impairment (VI)	<ol style="list-style-type: none"> 1. Blindness /Visual Impairment 2. Low vision (Visual Impairment)
Intellectual disability (ID)	<ol style="list-style-type: none"> 1. Intellectual Disability /Mental Retardation 2. Specific Learning Disabilities 3. Mental Behavior- Mental Illness 4. Autism Spectrum Disorder
Multiple Disabilities	<ol style="list-style-type: none"> 1. Deaf Blindness

Annexure – 10

List of Courses (NCVET)

National Occupational Standards -Skill Council for Persons with Disability					
SN	Sector	Sub Sector	QP Code	QP Name	Occupation
1	SCPwD	Agriculture	PWD/AGR/Q1201	Organic Grower	Farm Management
2	SCPwD	Allied Activity	PWD/AGR/Q4306	Small poultry farmer	Poultry Farming
3	SCPwD	Apparel	PWD/AMH/Q0102	In-Line Checker	Quality Assurance
4	SCPwD		PWD/AMH/Q0401	Pressman	Ironing
5	SCPwD		PWD/AMH/Q1810	Washing Machine Operator	Sampling
6	SCPwD		PWD/AMH/Q1947	Self Employed Tailor	Boutique Operations
7	SCPwD	Automotive	PWD/ASC/Q1401	Automotive Service Technician Level 3	Technical Service and Repair
8	SCPwD		PWD/ASC/Q1402	Automotive Service Technician Level 4	Technical Service and Repair
9	SCPwD	Beauty and Wellness	PWD/BWS/Q0101	Assistant Beauty Therapist (Version 2)	Skincare Services
10	SCPwD		PWD/BWS/Q0102	Beauty Therapist (Version 2)	Skincare Services
11	SCPwD		PWD/BWS/Q0201	Assistant Hair Stylist (Version 2)	Haircare Services
12	SCPwD		PWD/BWS/Q0401	Assistant Nail Technician version 2	Nailcare services
13	SCPwD		PWD/BWS/Q0402	Pedicurist & Manicurist (Version 2)	Nailcare Services
14	SCPwD		PWD/BWS/Q1001	Assistant Spa Therapist	Spa Therapy
15	SCPwD		PWD/BWS/Q1001	Assistant Spa Therapist_v2	Spa Therapy
16	SCPwD	Construction	PWD/CON/Q0106	Mason Marble, Granite and Stone	Masonry
17	SCPwD		PWD/CON/Q0602	Assistant Electrician	Construction Electrical Works
18	SCPwD	Domestic Workers	PWD/DWC/Q0101	Housekeeper Cum Cook	Housekeeping
19	SCPwD		PWD/ELE/Q3104	Field Technician: Other Home Appliances	After Sales Service
20	SCPwD	Electronics	PWD/ELE/Q4601	Field Technician-Computer and Peripherals	After Sales Support
21	SCPwD		PWD/ELE/Q4605	CCTV Installation technician	After Sales Support
22	SCPwD		PWD/ELE/Q8104	Mobile Phone Hardware Repair Technician	After Sales Service
23	SCPwD		PWD/ELE/Q9302	LED Light Repair Technician	Training and Quality Assurance
24	SCPwD	Furniture & Fittings	PWD/FFS/Q5103	Lead Assembler Modular Furniture	Production-Modular Furniture
25	SCPwD	Food Processing	PWD/FIC/Q0102	Pickle Making Technician	Processing
26	SCPwD		PWD/FIC/Q0103	Jam, Jelly and Ketchup Processing Technician	Processing
27	SCPwD		PWD/FIC/Q5003	Plant biscuit production specialist	Processing
28	SCPwD		PWD/FIC/Q5005	Baking Technician	Processing
29	SCPwD	Gem and Jewellery	PWD/G&J/Q0701	Handmade Gold and Gems-set Jewellery - Polisher and Cleaner	Polishing and Cleaning
30	SCPwD	Handicrafts & Carpet	PWD/HCS/Q0601	Casting Operator (Ceramics)	Casting
31	SCPwD		PWD/HCS/Q2801	Casting operator (Metal Handicrafts)	Casting
32	SCPwD		PWD/HCS/Q5412	Handloom Weaver (Carpets)	Weaving

National Occupational Standards -Skill Council for Persons with Disability					
SN	Sector	Sub Sector	QP Code	QP Name	Occupation
33	SCPwD		PWD/HCS/Q7801	Handmade Bamboo Agarbatti Stick Making	Handmade Bamboo Agarbatti Stick Maker
34	SCPwD		PWD/HCS/Q8704	Bamboo Basket Maker	Bamboo Basket Maker
35	SCPwD		PWD/HCS/Q8705	Bamboo Utility Handicraft Assembler	Bamboo Utility Handicraft Assembler
36	SCPwD	Healthcare	PWD/HSS/Q5201	Diet Assistant	Diet Assistant
37	SCPwD	Leather	PWD/LSS/Q2301	Cutter- Footwear	Cutting
38	SCPwD		PWD/LSS/Q2501	Stitching Operator (Footwear)	Stitching
39	SCPwD	Media and Entertainment	PWD/MES/Q0701	Animator	Animator
40	SCPwD		PWD/MES/Q1801	Make -up Artist	Hair and Make-up
41	SCPwD		PWD/MES/Q1802	Hairdresser	Hair and Make-up
42	SCPwD	Learning and Development	PWD/Q0101	Trainer- Persons with Disability	Training Delivery
43	SCPwD	Green Jobs	PWD/SGJ/Q0101	Solar PV Installer (Suryamitra)	Installation, Operation and Maintenance
44	SCPwD		PWD/SGJ/Q0102	Solar PV Installer - Electrical	Installation and Commission
45	SCPwD		PWD/SGJ/Q0103	Solar PV Installer - Civil	Solar PV Installation
46	SCPwD	IT-Ites	PWD/SSC/Q0110	Domestic IT helpdesk Attendant	IT Support Services/Helpdesk
47	SCPwD		PWD/SSC/Q0503	Web Developer	Application Development
48	SCPwD		PWD/SSC/Q0508	Junior Software Developer	Application Development
49	SCPwD		PWD/SSC/Q2210	CRM Domestic Voice	Customer Relationship Management
50	SCPwD		PWD/SSC/Q2211	CRM Domestic Non -Voice	Customer Relationship Management
51	SCPwD		PWD/SSC/Q2212	Domestic Data entry Operator	CRM
52	SCPwD		PWD/SSC/Q2213	Domestic Biometric Data Operator	CRM
53	SCPwD		PWD/TEL/Q0100	Customer Care Executive (Call Centre)	Customer Service
54	SCPwD		Telecom	PWD/TEL/Q2101	Telecom -In-store promoter
55	SCPwD	Tourism and Hospitality	PWD/THC/Q0202	Room Attendant	Housekeeping
56	SCPwD		PWD/THC/Q0203	Housekeeping Attendant (Manual Cleaning)	Housekeeping
57	SCPwD		PWD/THC/Q0301	Food & Beverage Service-Steward	Food & Beverage Service
58	SCPwD	Textiles	PWD/TSC/Q7201	Hank Dyer	Pre loom Operator
59	SCPwD		PWD/TSC/Q7302	Warper	Pre loom Operator
60	SCPwD		PWD/TSC/Q7303	Two shaft Handloom Weaver	Weaver
61	SCPwD		PWR/Q0104	Retail Sales Associate	Store operations
62	SCPwD		PWT/Q0203	House Keeping Attendant -Manual Cleaning	Housekeeping
63	SCPwD		PWT/Q0301	Food and Beverage Service Steward	Food and Beverage Service