

निविदा प्रपत्र

विभिन्न ट्रेनिंग प्रोग्राम हेतु ट्रेनिंग सेन्टर
इम्पैनल / हायर करने हेतु निविदा

निविदा प्रस्ताव जमा करने की
अन्तिम तिथि – 05 फरवरी 2025
अपरान्ह – 05.00 बजे तक

निविदा प्रपत्र प्राप्त एवं जमा करने का पता

उत्तर प्रदेश हस्तशिल्प विकास एवं विपणन निगम लिमिटेड
ओ0डी0ओ0पी0 मार्केटिंग एण्ड ब्राण्डिंग फैसिलिटेशन सेन्टर
(उत्तर प्रदेश सरकार का उपक्रम)
निर्यात भवन, भू-तल, 8 कैण्ट रोड, कैसरबाग, लखनऊ 226001
ई-मेल : uphdmcho@gmail.com

Please submit separate form for separate course

Training Centre Details form

Name of Individual/Organization:

Type of Training Centre, please specify from below options:

1. Owned 2. Leased

Centre Address

Address:

Landmark:

City/Town/village:

Tehsil/Mandal/Block:

District:

State:

Parliamentary Constituency:

Pin Code:

Area Classification of Centre, please specify from below options:

1. Urban 2. Rural

Center coordinator Details

Name:

Mobile:

Alternate Number:

Email ID:

Total Training Centre Area (in Sq. Ft.) :

(The Total Centre Area should be a sum of Total Classroom Area, Total Lab Area, and other Centre Areas)

Training Aid and equipment availability

Availability of Aadhar Enabled Biometric Attendance System: _____

Availability of Internet, please specify Yes/ No : _____

Availability of CCTV Camera with Recording Facility, please specify Yes/ No : _____
(IF YES -please specify the Total Number)

Select the Area, please specify from below options:

1. Counseling Area/ Reception Area
2. Any Other Centre Space

Availability of Ramps, lifts and toilets for DIVYANG people, please specify Yes/ No _____

Availability of a Dedicated Housekeeping Staff, please specify Yes/ No _____

Availability of Fire Fighting Equipment, please specify Yes/ No _____

Contact of Fire Brigade , Ambulance, Hospital, Emergency Numbers displayed in the Reception Area, please specify Yes/ No _____

Availability of Safe Drinking Water, please specify Yes/ No _____

Type of Washroom, please specify from below options:(Yes /No)

1. Male _____
2. Female _____
3. Differently Abled _____

Job Roles Details

Sector :

Course Code/Name :

Classrooms Details

Number of Seats:

Carpet Area (In Sq.Ft):

Availability of any Type of Projector, please specify Yes/ No (Number to specified):

Availability of CCTV Camera with Recording Facility, please specify Yes/ No (Number to specified):

Proposed Batch Size (for this Class Room):

Please specify the total number of Classrooms in your Training Centre:

Availability of furniture with details (numbers and type of furniture)

Laboratories Details

Total Number Machine (M1):

Carpet Area (In Sq.Ft):

Proposed batch size for this Lab:

Availability of CCTV Camera with Recording Facility, please specify Yes/ No (Number to specified):

Please specify the total number of Labs in your Training Centre:

Availability of machines with numbers, as per trade (machine details with numbers):

Course:

S.no.	Sector	Course
1	Garment	Cad Operator –TC GMT-05 Level -3
2		Sewing Machine Operator-TC GMT-06 Level-3
3		Garment Checker –TC GMT-04 Level-2
4		Sewing Machine Mechanic TC GMT-11 Level-3
5	Handicrafts & Carpet	Assistant Packaging TC MET-04 Level-2
6		Assistant computer aided designer metal handicraft TC MET-07 Level-2
7		Assistant welding and Soldering metal Handicrafts TC MET-08 Level-02
8		Sketching and Painting artisan ceramic HCS-Q0802 Level-4
9		Traditional Hand Embroidery HCS Q7301 Level-4

Infrastructure required for different course:-

Course Name: CAD Operator Course Code: TC GMT 05

- 1.** Classroom (min. 300sqft)
- 2.** Lab room (min. 300sqft)
- 3.** Study chairs 30 & One Teacher Table & Chair.
- 4.** White board/ Black Board with duster and markers.(Classroom & Lab room)
- 5.** Aadhar Enabled Biometric Attendance System.
- 6.** Power backup.(Generator/Inverter)
- 7.** Internet facility.(Wifi Modem)
- 8.** CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
- 9.** Reception area of around 100 Sq ft.
- 10.** Separate washroom facility for male and female.
- 11.** Firefighting equipments.
- 12.** First aid Box.
- 13.** Drinking water facility.
- 14.** Banner (3nos Class room, Lab room & outside building)

Machine Requirements:

1. Computer set with CAD software – 2 Computer set with CAD software for 30 Trainees.
2. Digitizing board – 1
3. Printers / plotters – 1

Accessories Required:

1. Plotter paper
2. Air conditioning system (optional)

Space Requirement for Machines/Tool/Equipments:

Sufficient space to operate safely Computer set with CAD software, Digitizing board and Printers / plotters alongwith all the accessories as mentioned.

Course Name: SEWING MACHINE OPERATOR
Course Code: TC GMT 06

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. firefighting equipments.
12. first aid facility.
13. drinking water facility.
14. Banner (3nos Classroom,Labroom & outside building)

Machine Requirements:

1. Industrial Sewing Machines: 15 Machine for 30 Student
2. Buttonhole and buttoning machines for demo purpose: 2 Machine for 30 Student

Accessories Required:

1. Tool box
2. Threads
3. Buttons
4. Fabric cut components (Woven/Knitted)
5. Measuring tapes
6. Scissors
7. Trimmers
8. Stitching accessories like labels and thread.
9. Appropriate Personal Protective Equipment for each trainee

Course Name: Garment Checker
Course Code: TC GMT 04

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Labroom)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Invertor)
7. Internet facility.(Wifi Mordam)
8. CCTV camera (min. 4camera).
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. firefighting equipments.
12. first aid facility.
13. drinking water facility.
14. Banner (3nos Classroom,Labroom & outside building)
15. Inspection table (Minimum size 60X40 inches): 6 nos.

Accessories Required:

1. Garment samples with identified defects
2. Defects Catalogue
3. Pick glass
4. Measuring tape
5. Scissors
6. Cutter
7. Trimmer
8. Appropriate Personal Protective Equipment for each trainee

Course Name: SEWING MACHINE MECHANIC

Course Code: TC GMT 11

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. firefighting equipments.
12. first aid facility.
13. drinking water facility.
14. Banner (3nos Classroom,Labroom & outside building)

Machine/Tool/Equipments Requirements: (Machine to Trainee ratio 1:10)

Sewing machine, Over lock machine, Flat lock machine, Feed of the arm machine, Bartack machine, Button stitch machine, Button hole machine

Accessories/ Ancillaries Required:

1. Tool box
2. Measuring tapes
3. Seam Gauge, Thread clipper
4. Gloves for each trainee
5. Machines belts (V type, flat, round ,Multi- grooved, time belt, etc)
6. Motors (clutch, Servo and Direct)
7. Pie or cake pan for soaking parts in cleaning fluid
8. Small screwdriver
9. Large screwdriver
10. Small adjustable wrench
11. Hammer (optional)
12. Small oil can (clean) for cleaning fluid
13. Lubrication oil 14. Cleaning brush (narrow, nylon)
15. Paring knife (or pocket knife)
16. Long needle or small crochet hook
17. Cleaning cloths

18. Fabric to test stitching
19. Tube of sewing machine lubricant
20. Small bottle or can of cleaning solvent.
21. Newspapers
22. Plastic wrap (household type)
23. Magnifying glass (optional)
24. Flashlight (optional)
25. Appropriate Personal Protective Equipments for each trainee

Course Name: Assistant Packaging

Course Code: TC MET 04

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. Firefighting equipments.
12. First aid Box.
13. Drinking water facility.
14. Banner (3nos Class room, Lab room & outside building)

Machine/Tool/Equipments Requirements:

Packaging machines to Trainee ratio 1:30 (Sealing Equipments, Strapping equipments, wrapping machine, coding and labeling equipment)

Accessories/ Ancillaries Required:

1. Appropriate Personnel Portative Equipments for each trainee
2. Packing tables,
3. HDPE and LDPE sheets
4. corrugated box making equipment
5. Wrapping materials
6. Soft cushioning materials
7. Stiff cushioning materials
8. Paper – poster paper, Kraft paper, brown paper for packaging and wrapping
9. Paper Boards
10. Adhesives
11. Scissors
12. Coating materials
13. Twines and straps
14. Conveyors/ Trolleys for package movements
15. Marking & labeling guides

Space Requirement for Machines/Tool/Equipments:

Sufficient space for safe operation of Packaging Equipments and to utilize above mentioned accessories .

Course Name: Assistant Computer Aided Designer - Metal Handicrafts Course Code: TC MET 07

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. Firefighting equipments.
12. First aid Box.
13. Drinking water facility.
14. Banner (3nos Class room, Lab room & outside building)

Machine/Tool/Equipments Requirements:

Computer system installed with CAD software to trainee ratio 1:2

Accessories/ Ancillaries Required:

1. Computer tables
2. Power back up system
3. Supporting equipments
4. Printers

Space Requirement for Machines/Tool/Equipments:

Sufficient space for safe operation of computer systems installed with CAD software and to utilize above mentioned accessories .

Course Name: Assistant Welding and Soldering - Metal Handicrafts Course Code: TC MET 08

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. Firefighting equipments.
12. First aid Box.
13. Drinking water facility.
14. Banner (3nos Class room, Lab room & outside building)

Machine/Tool/Equipments Requirements:

Welding Machine to trainee ratio 1:10 and soldering Equipments to trainee ratio 1:2

Accessories/ Ancillaries Required:

1. Vernier Calipers
2. Micro meter & Height gauge
3. Different types of joints Bench Drill
4. Drills & Taps
5. Bench Grinder
6. Electrode Holder
7. Welding booth with Exhaust
8. Metal Inert Gas welding (MIG) Set
9. Wire feeder and Roll
10. Hammer/Chipping
11. Wire Brush
12. Soldering Tool Box with different sizes
13. Round & open end spanners
14. Hydraulic & lubricating oil
15. Electrodes gas
16. Maintenance Manuals and Welding handbooks
17. Sample parts of different metals from small to big for practicing welding in various thickness
18. Personnel Portative Equipments

Space Requirement for Machines/Tool/Equipments:

Sufficient space for safe operation of Welding and Soldering Equipments and to utilize above mentioned accessories.

Course Name: Sketching and Painting Artisan (Ceramics)

Course Code: HCS/Q0802

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Lab room)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Inverter)
7. Internet facility.(Wifi Modem)
8. CCTV camera (min. 4camera).(Classroom, Lab room, Reception area & Entrance)
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. Firefighting equipments.
12. First aid Box.
13. Drinking water facility.
14. Banner (3nos Class room, Lab room & outside building)

Machine/Tool/Equipment Requirements:

1. Easels (Machine to Trainee ratio 1:2)
2. Mahl sticks (Machine to Trainee ratio 1:2)
3. Canvas (Machine to Trainee ratio 1:6)
4. Brushes (Machine to Trainee ratio 1:2)
5. Palettes (Machine to Trainee ratio 1:2)

Accessories/ Ancillaries Required:

1. Marker
2. Scissors/Knife
3. Pencils
4. Erasers
5. Pens
6. Paper and Hardback sketchbooks
7. Water colour
8. Masonite
9. Acrylics, Oil, Ink, Varnishes
10. Oil, Ink, Varnishes
11. Projector
12. Laptop
13. White Board
14. Protective gears like goggles, PPE, mask, gloves, gum boots, etc.

Space Requirement for Machines/Tool/Equipments:

Sufficient space for safe operation of sketching and painting (ceramics) and to utilize all the accessories as mentioned above.

Course Name: Traditional Hand Embroiderer
Course Code: HCS/Q7301

1. Classroom (min. 300sqft)
2. Lab room (min. 300sqft)
3. Study chairs 30 & One Teacher Table & Chair.
4. White board/ Black Board with duster and markers.(Classroom & Labroom)
5. Aadhar Enabled Biometric Attendance System.
6. Power backup.(Generator/Invertor)
7. Internet facility.(Wifi Mordam)
8. CCTV camera (min. 4camera).
9. Reception area of around 100 Sq ft.
10. Separate washroom facility for male and female.
11. firefighting equipments.
12. first aid facility.
13. drinking water facility.
14. Banner (3nos Classroom,Labroom & outside building)
15. Embroidery Frame/Hoops (round and square) 30 nos.

Accessories Required:

- Tracing paper
- Tables (for machine Min. 5), Trolleys, Racks
- Fabric Mannequins
- Heavy duty Iron with ironing board
- Marker, pencils, chalk
- Tracing wheel
- Thread Needle
- Scissors – Rotary cutter, pinking shears, heavy duty shears, appliqué scissors
- Clipper
- Colored Threads, Metallic threads
- Fabric/Cloth
- Cloth Holder
- Sequins, Beads (Moti, Cutdan, etc.)